

Brian J. Smith

7 Holly Tree Lane Little Silver, NJ 07739
Phone: (732) 796-8073 Email: bjtsmith23@gmail.com
LinkedIn Profile: [LinkedIn](#)

EDUCATION

Manhattan College
Major: BA in Finance

New York, NY
2011-2015

WORK EXPERIENCE

Savino Del Bene

Ocean Import Specialist

Avenel, NJ

July 2021 – Present

- Work with Brokerage or CFS to coordinate and monitor the release of goods from the carrier, Customs, or other governmental agency examinations that may be required
- Ensure documentation is accurately processed, distributed, and released to carrier, customers, and agents in a timely manner
- Obtain and create quotes for shipments and source best method of transportation
- Communicate with overseas agents to ensure proper pre-alerts and documentation
- Continue to explore different options to reduce cost and increase revenues

Hillebrand USA

Logistics Coordinator

Edison, NJ

November 2018 – April 2021

- Responsible for coordination of export shipments with supplier, truckers and steamship lines
- Maintenance of logs and records of warehouse stock while executing orders
- Monitoring shipments, costs, timelines, and productivity
- Organizing and managing inventory, storage, and transportation
- Reviewing, preparing, and routing purchase orders
- Ensuring the safe and timely pick-up and delivery of shipments
- Addressing and resolving shipment and inventory issues
- Understanding of the supply chain, including common obstacles and effective solutions

Interworld Highway LLC/Tequipment .NET

Sales Representative

Long Branch, NJ

July 2017 – January 2018

- Listen attentively to customers' needs and helped them find best product for their needs/ applications
- Responsible for quoting customers on equipment with competitive pricing
- Provided customers with order statuses updates-estimated shipping tracking numbers

Voight Maritime Inc.

Export Agent

New York, NY

March 2016 – January 2017

- Communicated frequently with customers via phone and email in order to resolve issues and provided guidance through the export process
- Created freight bookings and coordinated transportation logistics with truck and rail companies for intermodal shipments
- Ensured compliance with US Customs regulation with preparation and subsequent detailed review of bills of lading
- Carefully monitored equipment status reports, locations, and inspection schedules
- Developed and maintain accurate Excel spreadsheets for market data, tariff rates, and equipment data

Horace Mann School

Assistant Varsity Soccer Coach

New York, NY

September 2012 – August 2015

- Oversaw practice and skill development of 20 high school players on a daily basis
- Successfully coached team to Conference Champions/State Finalists in 2014

Assistant Varsity Golf Coach

- Responsible for oversight of player transportation throughout the New York area

Athletic Instructor

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- Instructed inner city student in physical education classes of exercises and games
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SKILLS

- Computer Skills: Proficient in Microsoft Office Suite (Word, PowerPoint, Excel)
- Other Skills: Excellent communication skills, ability to multitask, outstanding leadership skills