MEETING REPORT

Team Name: __Coding Chaos__   **Date of Meeting:** 13.05.2020

Start Time: 18:00   **End Time:** 19:30   **Meeting Location:** Google Meets

Moderator: Blirona Keraj   **Recorder:** Fiorela Marra

Other Members Present: Inejda Pali,Xhoana Hajdari,Tomi Jorgji,Tea Facja

Members Absent: ---

Topics Discussed:

- o Discussed about the modifications we had to make in our work in order to improve our project.
- o Discussed over the new tasks we were assigned for the upcoming week.
- o Talked about the different types of diagrams and how we could build them properly.
- o Divided the job that each member should fill during the week by consulting with each other.
- o Set the tasks and the objectives that must be fulfilled until the next meeting by each one of us.

Decisions Made:

- Job division for the current tasks was discussed. It has been divided as following:
  - o Blirona – responsible for building collaboration and sequence diagrams
  - o Fiorela – responsible for building activity diagrams
  - o Inejda – responsible for building state diagrams
  - o Tean – responsible for building state diagrams
  - o Tomi -- responsible for building state diagrams
  - o Xhoana - responsible for building collaboration and sequence diagrams

- Further information will be taken on each diagram in order to build them correctly according to the project in total
- We decided to hold another meeting on Monday to discuss about each member work.

Tasks Assigned:

- Gather information about activity, state, collaboration and sequence diagrams.
- Check the lectures and old projects to be make sure the work is being done correctly.
- Fulfill the jobs assigned during the meeting.
- Be punctual for the next meeting.

Time, Place, and Agenda for Next Meeting:

17:00 Google Meets, on 20.05.2020