

Readings, Lecture Topics and Assignment Schedule

Revisions will occur to this schedule throughout the semester. Updates will be regularly posted on Blackboard.

Date	Topic	SID	Readings (Complete before Class!)
January 14 (M)	Welcome, Review of Syllabus, & Introductions	1	No Readings
January 16 (W)	Components of Project Success	2	Read Course Syllabus
January 21 (M)	Martin Luther King Jr. Holiday, no class (enjoy!)	*	No Readings
January 23 (W)	Dimensions of Projects and Project Management Knowledge	3	Schwalbe Chapters 1 thru 3 PMBOK® Guide Sects. 1 thru 3
January 28 (M)	Classic Project Management Methodology	4	
January 30 (W)	Agile Project Management Methodology	5	
February 4 (M)	Project Integration Management	6	Schwalbe Chapter 4 PMBOK® Guide Sect. 4
	Project Charter/Scope/WBS Assignments 1 and 2 distributed today		
February 6 (W)	Defining Project Scope	7	Schwalbe Chapter 5 PMBOK® Guide Sect. 5
February 11 (M)	The Definition of Deliverables and the WBS	8	
February 13 (W)	MS-Project Software Introduction	9	Schwalbe Chapter 6 PMBOK® Guide Sect. 6
	Managing Project Scope – Changes, Issues and Expectations		
February 14 (T)	Assignment 1 Due by 5 pm		
February 18 (M)	Project Time: Effort, Estimations and Time Management Issues	10	
February 20 (W)	MS-Project Software Setup Intro	11	Appendix A
	Project Cost Management Concepts		Schwalbe Chapter 7 PMBOK® Guide Sect. 7 Schwalbe Appendix A
Feb 25 (M)	MS-Project Software Practical Work Breakdown Structure¹	P-1	
Feb 27 (W)	Earned Value Analysis	12	
Feb 28 (Thurs)	Assignment 1 Grades Posted		
Mar 4 (M)	Monitoring and Measuring Progress; Exam 1 Preparation & Review	13	

¹ Special Location: Katzer Room (347) in Hind Hall – practical bad weather or cancellation backup date is February 27, 2013

Mar 6 (W)	Exam 1 Today – covering Session 2 through 12; Chapters 1-7	S-1	Schwalbe Chapter 8 PMBOK® Guide Sect. 8
Mar 7 (Thurs)	Assignment 2 Due!		
Mar 11 & 13	Spring Break	*	
Mar 18 (M)	Project Quality Management Exam 1 grades returned today; Assignments 3-4 handed out	14	
Mar 20 (W)	Project Quality Management (finish); Project Human Resource Management	15	Schwalbe Chapter 9 PMBOK® Guide Sect. 9
Mar 25 (M)	Project Team Issues and Management; Assignment 2 grades posted by today	16	
Mar 27 th (W)	MS-Project Software Practical; Work Breakdown Structure & Assigning Resources²	P-2	
Apr 1 (M)	Planning and Managing Project Communications	17	Schwalbe Chapter 10 PMBOK® Guide Sect. 10
Apr 3 (W)	Organizing and Managing Project Meetings; Assignment 3 Due Today	18	
Apr 8 (M)	Project Risk Management	19	Schwalbe Chapters 11,12 PMBOK® Guide Sects. 11,12
Apr 10 (W)	Project Procurement Management	20	
Apr 15 (M)	Exam 2 Concept Preparation; Jeopardy Game Review	21	
Apr 17 (W)	Exam 2 Today – covering Sessions 14 through 20; Chapters 8-12	S-2	
Apr 22 (M)	Changes in the PMBOK; Assignment 3 Grades Posted	22	
Apr 24 (W)	Exam 2 Review Assignment 4 Due Today!	23	
Apr 29 (M)	Professional Opportunities, Closing Session; No late Assignment submittals accepted after 5 pm.	24	Schwalbe Appendix B
May 6 (M)	Reserved for Final Exam Time Slot (5:15 pm – 7:15 pm); Assignment 4 Grades Posted	S-5	

² Special Location: Katzer Room (347) in Hind Hall – practical backup date is April 3, 2013