

## Using Open PGP Encryption

*(using the `gpg4win-2.3.3` installation)*

*(as of 020317 bk)*

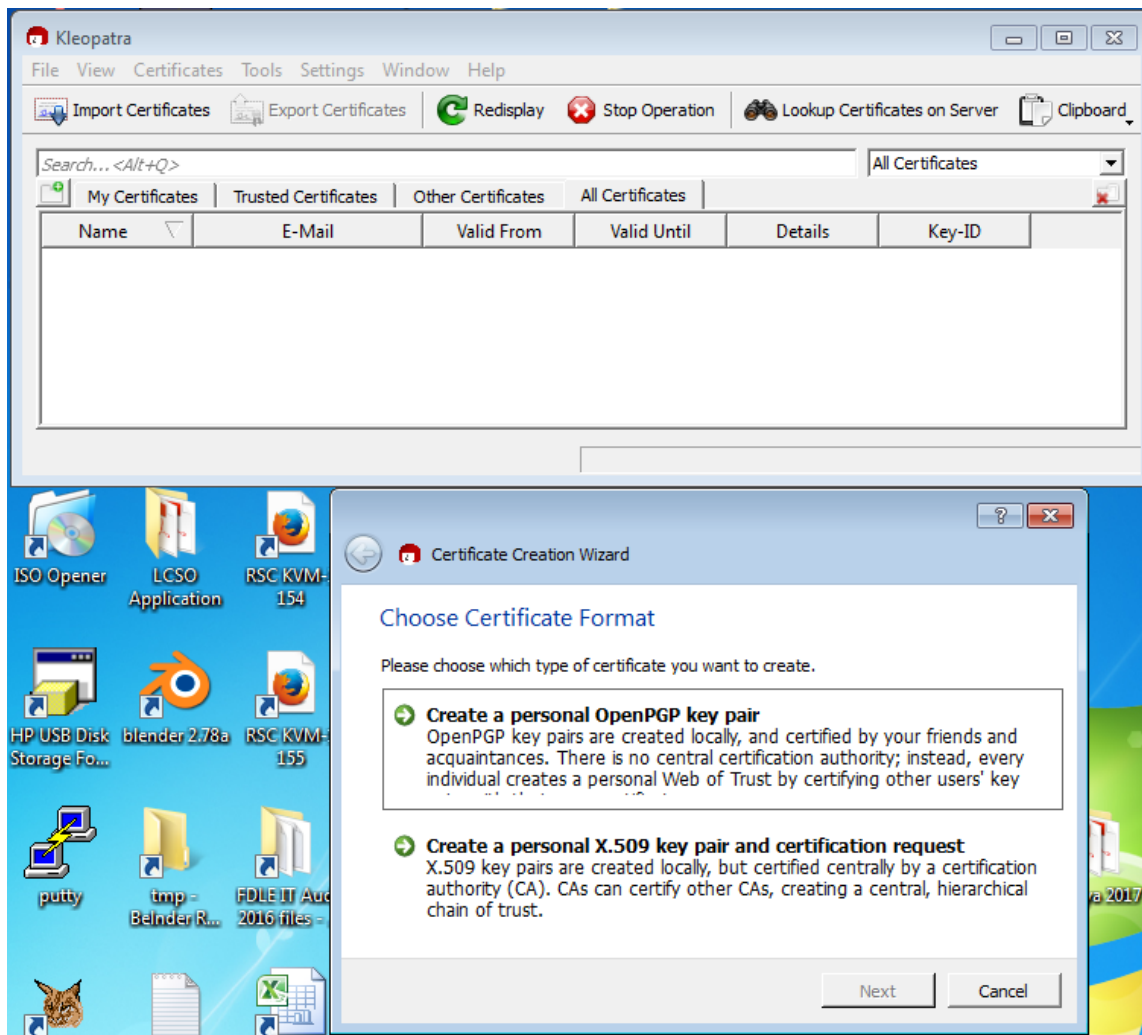
### Overview

Upon installation of the software, you will need to 1) create a private certificate for yourself, and 2) export your public certificate so that others can communicate with you. To decrypt a file sent to you by someone else, you will need to have imported their public certificate. Then you can encrypt files (using their public key) and decrypt (using your private key).

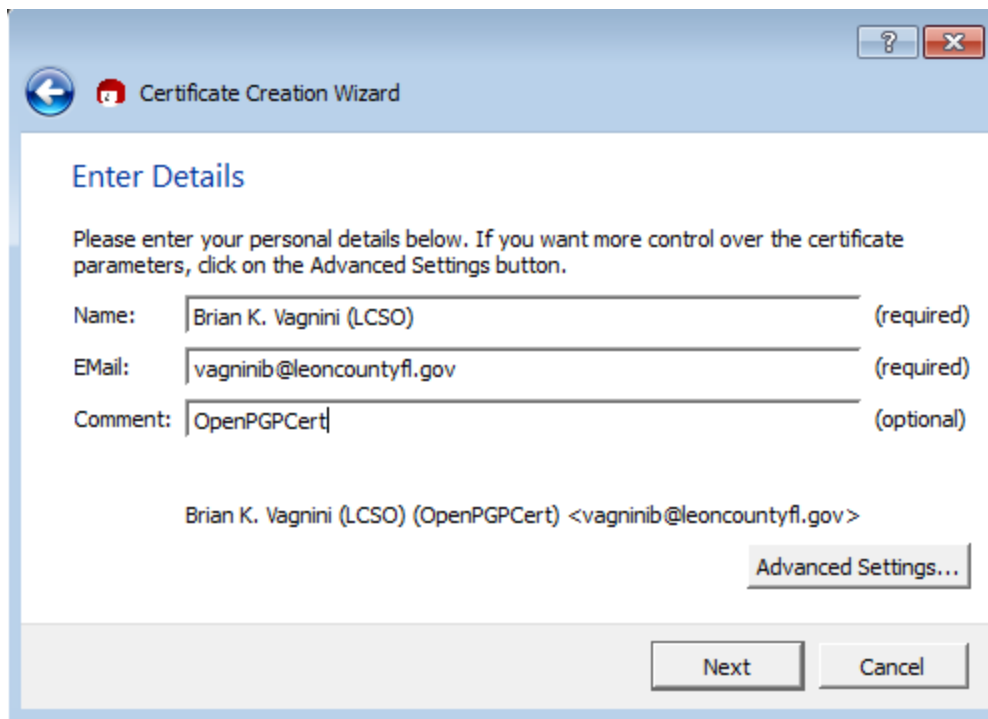
### Creating a Certificate

Click on File > New Certificate.

Choose “Create a personal OpenPGP key pair”.



Enter your details and click on “Next”.



The screenshot shows the 'Enter Details' step of the Certificate Creation Wizard. The window title is 'Certificate Creation Wizard'. The instructions state: 'Please enter your personal details below. If you want more control over the certificate parameters, click on the Advanced Settings button.' There are three input fields: 'Name:' with the value 'Brian K. Vagnini (LCSO)' and '(required)' label; 'EMail:' with the value 'vagninib@leoncountyfl.gov' and '(required)' label; and 'Comment:' with the value 'OpenPGPCert' and '(optional)' label. Below these fields, a summary line reads: 'Brian K. Vagnini (LCSO) (OpenPGPCert) <vagninib@leoncountyfl.gov>'. To the right of this line is a button labeled 'Advanced Settings...'. At the bottom right are 'Next' and 'Cancel' buttons.

Enter Details

Please enter your personal details below. If you want more control over the certificate parameters, click on the Advanced Settings button.

Name: Brian K. Vagnini (LCSO) (required)

EMail: vagninib@leoncountyfl.gov (required)

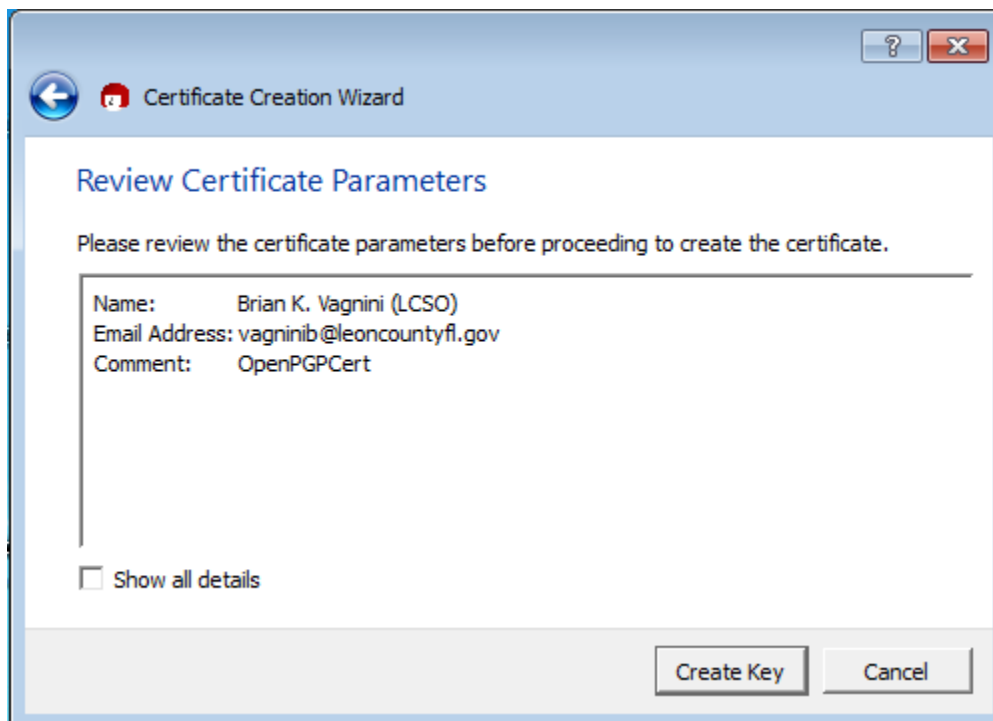
Comment: OpenPGPCert (optional)

Brian K. Vagnini (LCSO) (OpenPGPCert) <vagninib@leoncountyfl.gov>

Advanced Settings...

Next Cancel

Click on "Create Key".



The screenshot shows the 'Review Certificate Parameters' step of the Certificate Creation Wizard. The window title is 'Certificate Creation Wizard'. The instructions state: 'Please review the certificate parameters before proceeding to create the certificate.' The parameters are listed in a box: 'Name: Brian K. Vagnini (LCSO)', 'Email Address: vagninib@leoncountyfl.gov', and 'Comment: OpenPGPCert'. Below this box is a checkbox labeled 'Show all details'. At the bottom right are 'Create Key' and 'Cancel' buttons.

Review Certificate Parameters

Please review the certificate parameters before proceeding to create the certificate.

Name: Brian K. Vagnini (LCSO)

Email Address: vagninib@leoncountyfl.gov

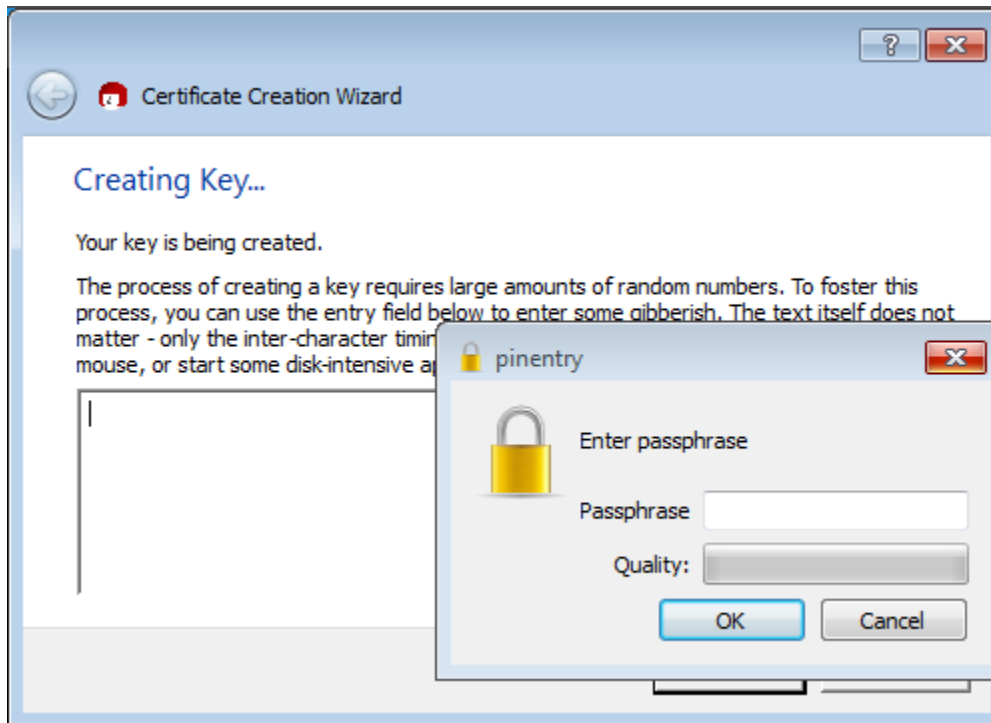
Comment: OpenPGPCert

☐ Show all details

Create Key Cancel

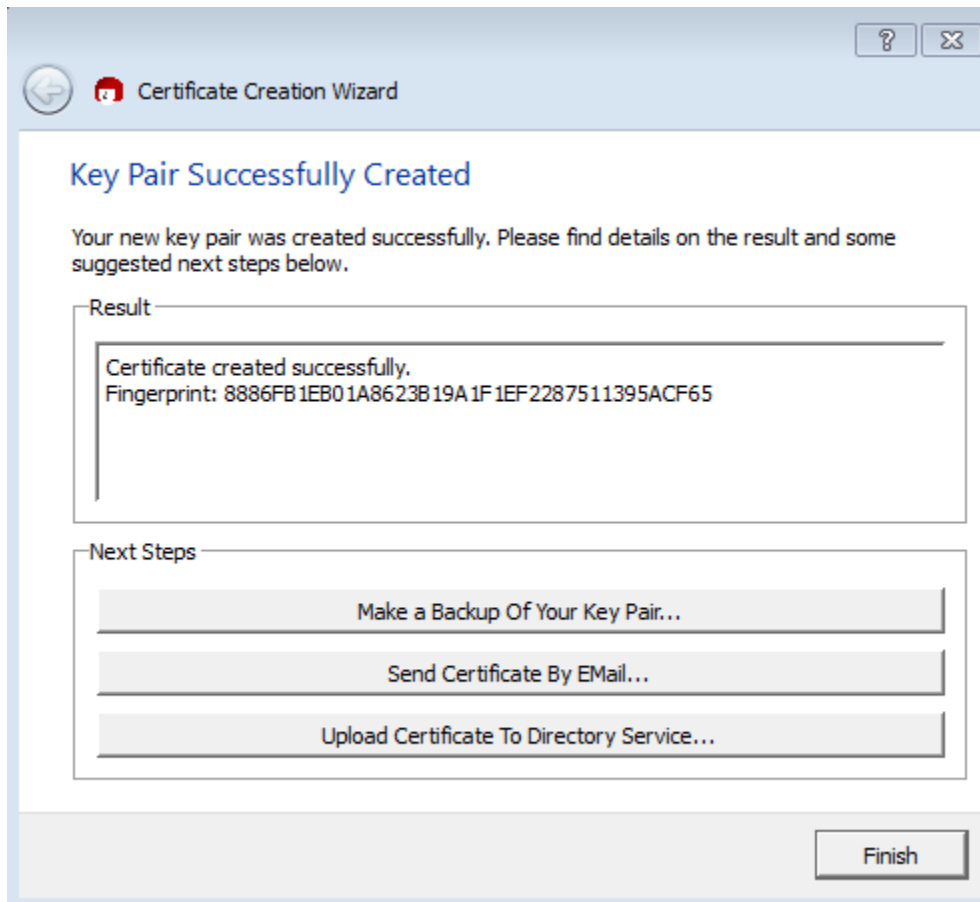
Enter your passphrase. It will prompt you for it a second time once you click OK. The passphrase should be long enough to ensure security, yet short enough/memorable enough to be able to enter it each and

every time you have to decrypt a file. Usual rules apply regarding UPPER case, lower case, numb3rs, and Spec!@| characters.

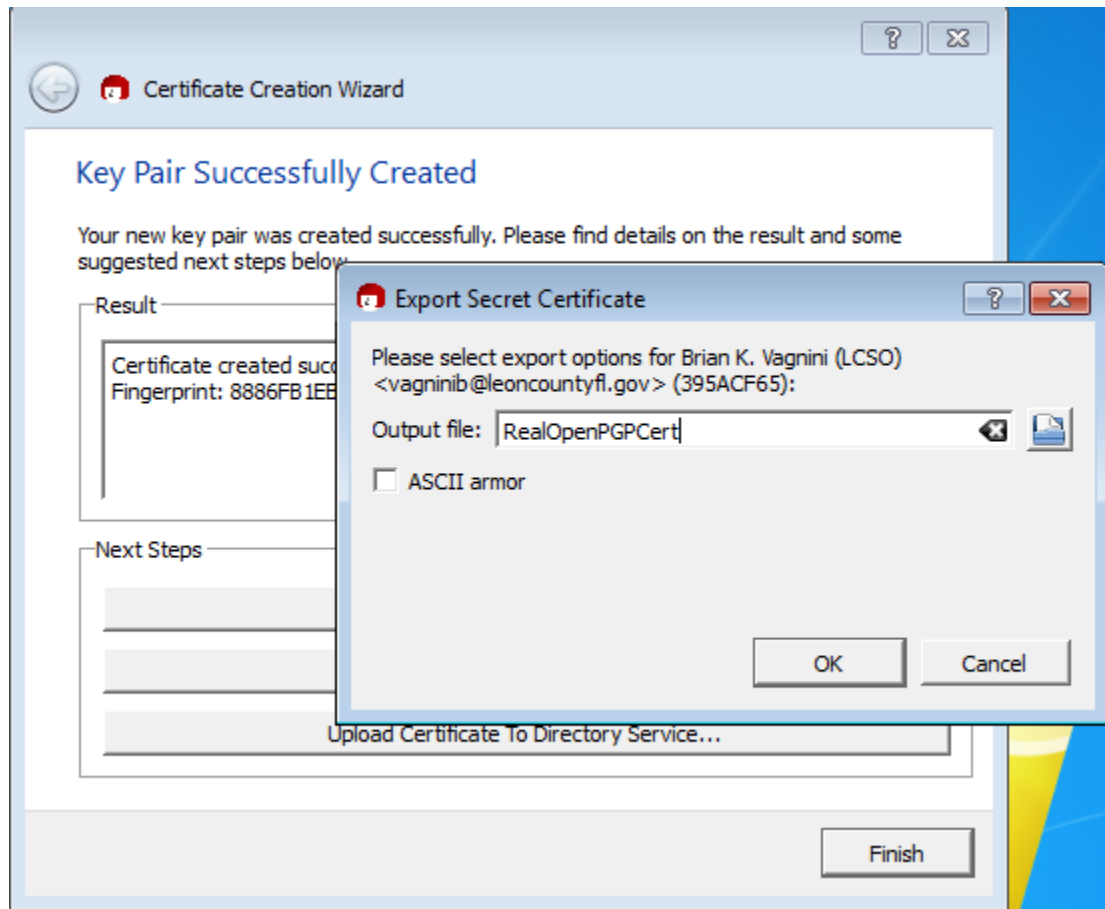


Your key pairs are created (via the passphrase and moving your mouse around in a random pattern.)

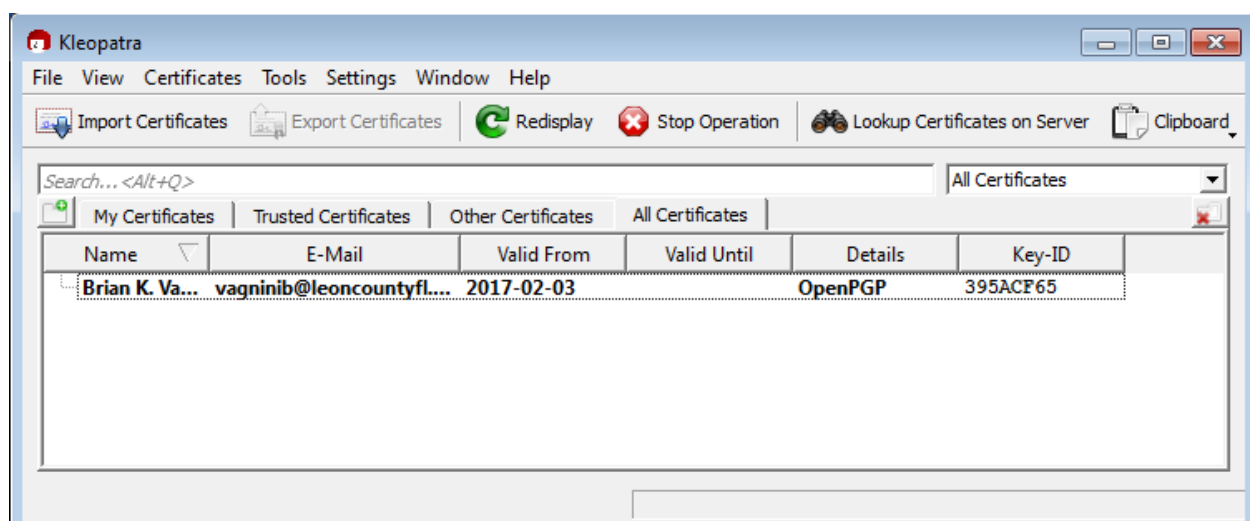
Click on “Make a Backup of Your Key Pair”.



(This needs some work...Couldn't find where this file lives. It should be ideally stored on removable media and then deleted from the computer, as it contains your Private Key.)



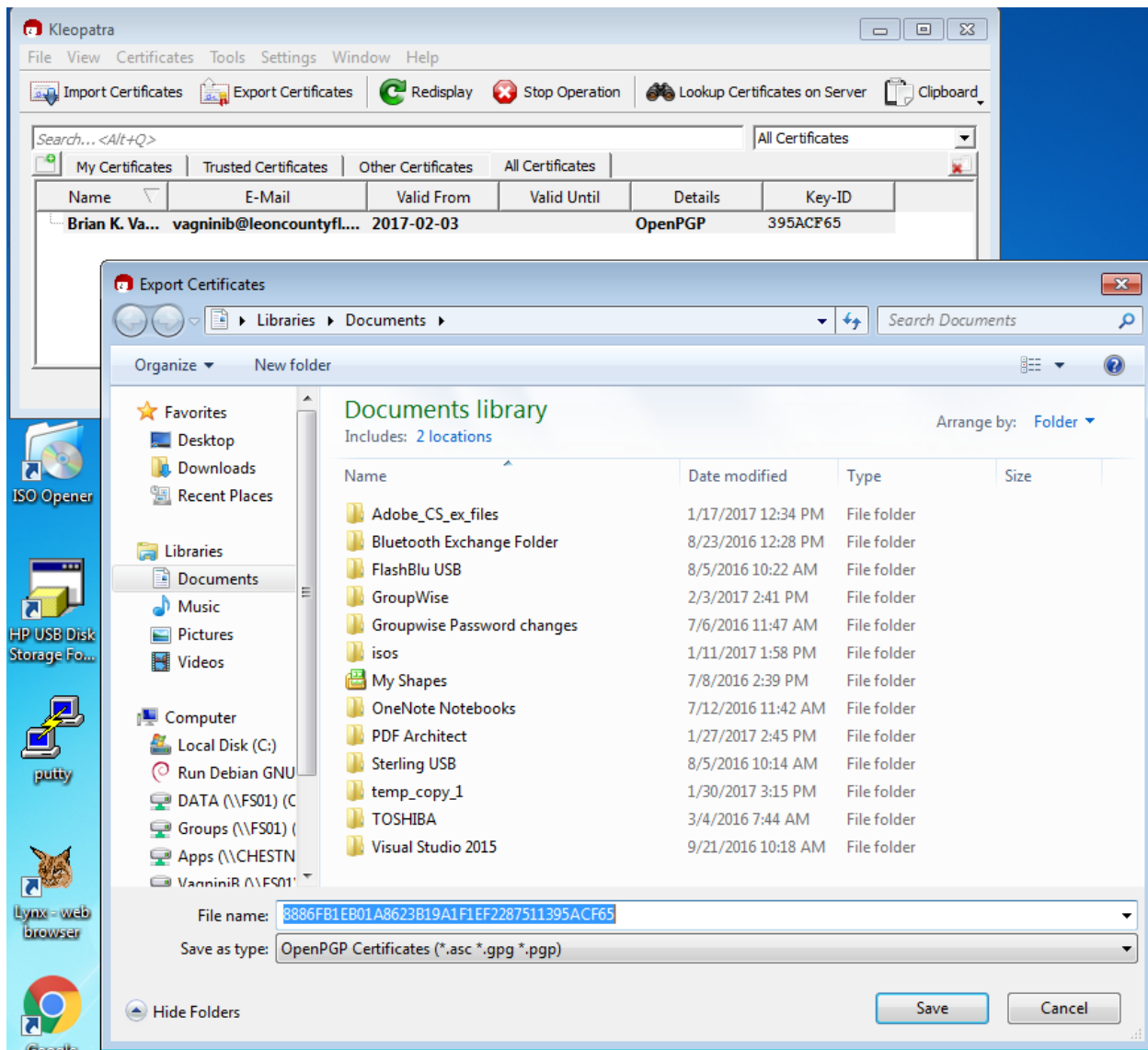
The Kleopatra app (which manages your keys for you), now shows your new OpenPGP certificate.



## Exporting Your Public Key

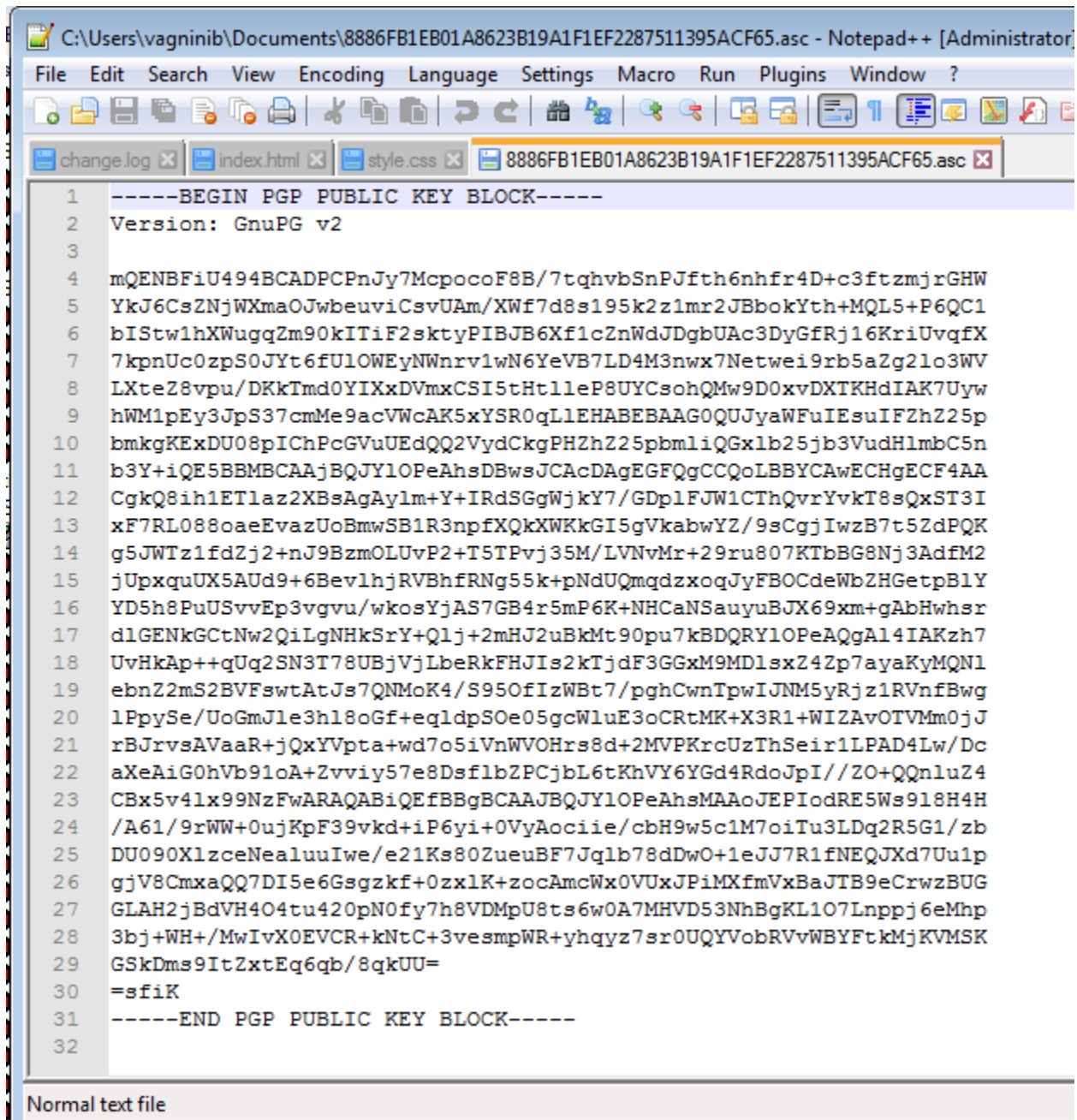
Next, you need to export your public key. This can be shared via e-mail, or a text file on a USB drive, or a file share.

Right Click on your Certificate in Kleopatra and choose “Export Certificates”. The name and location can be anything. My advice would be to name it something that you will recognize later, when you need to send your certificate to someone else down the road.



If you choose to email the public key to the person you wish to encrypt/decrypt files with, open your exported certificate in a text editor. It should look similar to the picture below. IMPORTANT!!

Copy and paste EVERY single part of the text, including the ---BEGIN PGP PUBLIC KEY BLOCK and ---END PGP PUBLIC KEY BLOCK.



The screenshot shows a Notepad++ window with the title bar "C:\Users\vagninib\Documents\8886FB1EB01A8623B19A1F1EF2287511395ACF65.asc - Notepad++ [Administrator]". The menu bar includes File, Edit, Search, View, Encoding, Language, Settings, Macro, Run, Plugins, Window, and ?. The toolbar contains various icons for file operations and editing. The tab bar shows four tabs: change.log, index.html, style.css, and 8886FB1EB01A8623B19A1F1EF2287511395ACF65.asc. The main text area contains a PGP public key block, with line numbers 1 through 32 on the left margin. The text is as follows:

```
1 -----BEGIN PGP PUBLIC KEY BLOCK-----
2 Version: GnuPG v2
3
4 mQENBFiU494BCADPCPnJy7McpocoF8B/7tqhvbSnPJfth6nhfr4D+c3ftzmjrGHW
5 YkJ6Cs2NjWXmaOJwbeuviCsvUAM/XWf7d8s195k2z1mr2JBbokYth+MQL5+P6QC1
6 bIStwlhXWugq2m90kITiF2sktyPIBJB6Xf1c2nWdJDgbUAc3DyGfRj16KriUvqfX
7 7kpnUc0zpS0JYt6fU1OWEYnWnrwlwN6YeVB7LD4M3nwx7Netwei9rb5aZg21o3WV
8 LXteZ8vpu/DKkTmd0YIXxDVmxCSI5tHt11eP8UYCsohQMw9D0xvDXTKHdIAK7Uyw
9 hWM1pEy3JpS37cmMe9acVWcAK5xYSR0qL1EHABEBAAG0QUJyaWFuIEsuIFZnZ25p
10 bmkkgKExDU08pIChpGVuUEdQQ2VydCkgPHZnZ25pbmliQGxlb25jb3VudHlmbC5n
11 b3Y+iQE5BBMBCAAjBQJY10PeAhsDBwJCAcDAgEGFQgCCQoLBBYCAwECHgECF4AA
12 CgkQ8ih1ET1az2XBsAgAylm+Y+IRdSGgWjkY7/GDplFJW1CThQvrYvkt8sQxST3I
13 xF7RL088oaeEvazUoBmwSB1R3npfXQkXWKkGI5gVkabwYZ/9sCgjIwzB7t5ZdPQK
14 g5JWtZ1fdZj2+nJ9BzmOLUvP2+T5TPvj35M/LVNvMr+29ru807KTbBG8Nj3AdfM2
15 jUpxquUX5AUd9+6BevlhjRVBhfRNg55k+pNdUQmqdzxoqJyFBOCdeWbZHGetpB1Y
16 YD5h8PuUSvvEp3vgvu/wkosYjAS7GB4r5mP6K+NHCAuSauyuBJX69xm+gAbHwhsr
17 dlGENkGctNw2QiLgNHkSrY+Qlj+2mHJ2uBkMt90pu7kBDQRY10PeAQgAl4IAKzh7
18 UvHkAp++qUq2SN3T78UBjVjLbeRkFHJIs2kTjdF3GGxM9MD1sxZ4Zp7ayaKyMQN1
19 ebnZ2mS2BVFswtAtJs7QNMoK4/S95OfIzWBt7/pghCwnTpwIJNM5yRjz1RVnfBwg
20 lPpySe/UoGmJle3h18oGf+eqldpSOe05gcWluE3oCRtMK+X3R1+WIZAvOTVMm0jJ
21 rBJrvsAVaaR+jQxYVpta+wd7o5iVnWVOHrs8d+2MVPKrcUzThSeir1LPAD4Lw/Dc
22 aXeAiG0hVb91oA+Zvviy57e8DsflbZPCjbL6tKhVY6YGd4RdoJpI//ZO+QQnluZ4
23 CBx5v41x99NzFwARAQABiQEfBBgBCAAJBQJY10PeAhsMAAoJEPIodRE5Ws918H4H
24 /A61/9rWW+0ujKpF39vkd+iP6yi+0VyAoclie/cbH9w5c1M7oiTu3LDq2R5G1/zb
25 DU090XlzcNealuuIwe/e21Ks80ZueuBF7Jqlb78dDwO+1eJJ7R1fNEQJX7Uulp
26 gjV8CmxaQQ7DI5e6Gsgzkf+0zx1K+zocAmcWxOVUxJPiMXfmVxBaJTB9eCrwzBUG
27 GLAH2jBdVH404tu420pN0fy7h8VDMpU8ts6w0A7MHVD53NhBgKL107Lnppj6eMhp
28 3bj+WH+/MwIvX0EVCR+kNtC+3vesmpWR+yhqyz7sr0UQYVobRVvWBYFtkMjKVMSK
29 GSKdms9ItZxtEq6qb/8qkUU=
30 =sfiK
31 -----END PGP PUBLIC KEY BLOCK-----
32
```

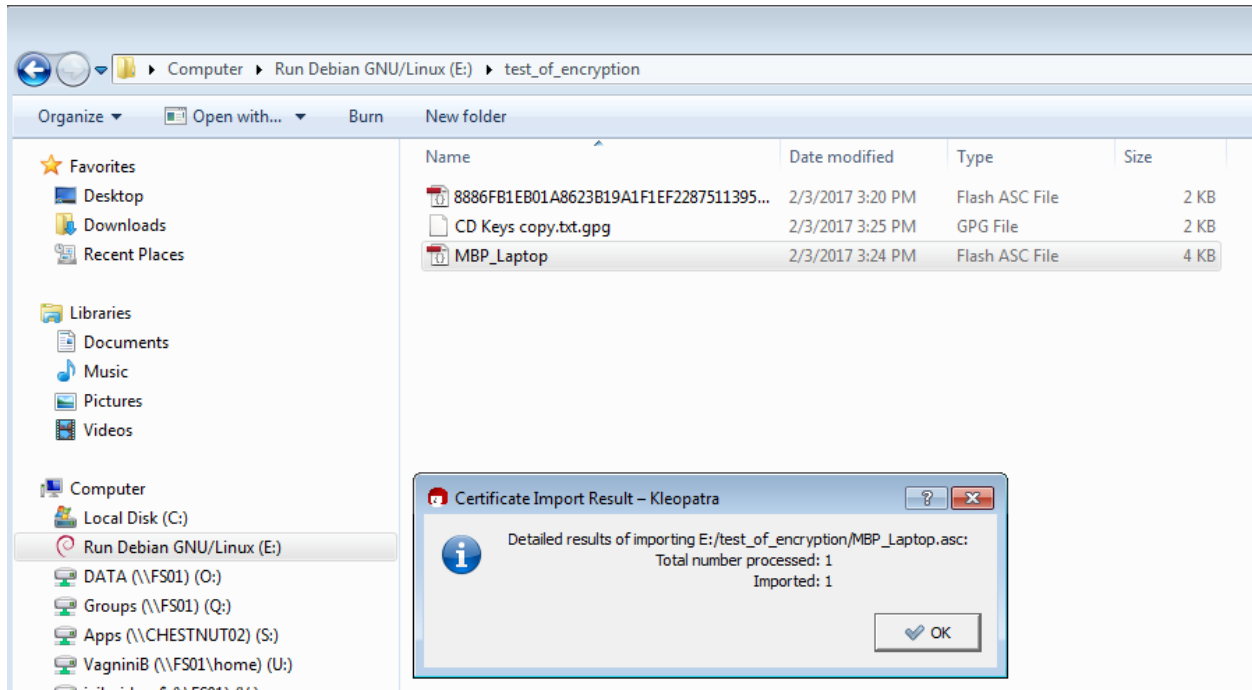
At the bottom of the window, the status bar indicates "Normal text file".



## Importing a Public Key

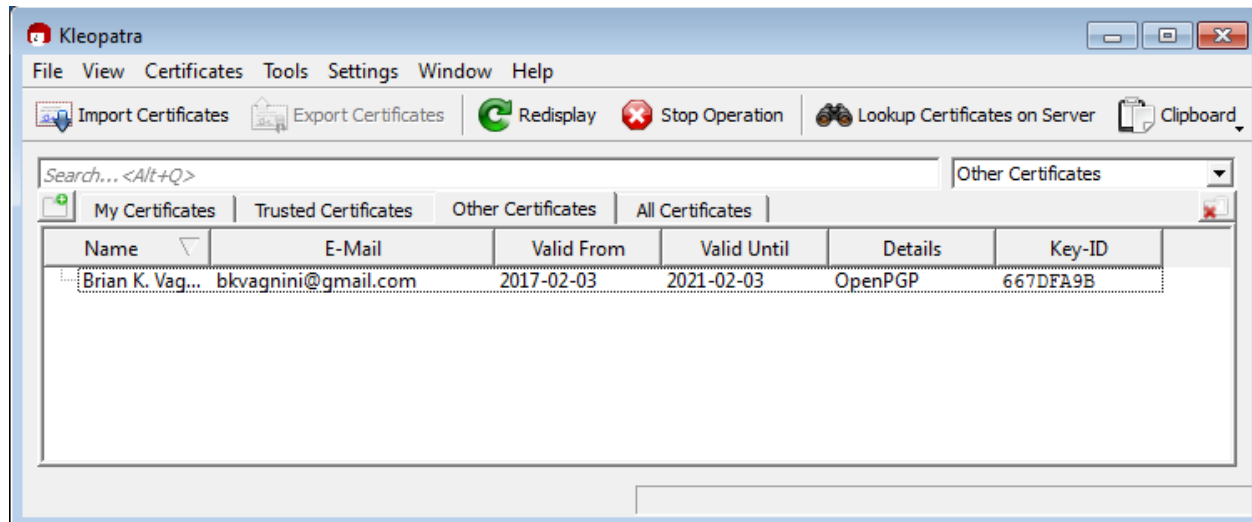
The person at the other end will be doing the same steps (more or less), and thus, will send you THEIR public key to be imported.

To import a public key, right click the file and select “More GpgEx Options > Import Keys”. It should show the following:



If they emailed their public key, select all the text (in the key- see above re: exporting) and click on “Clipboard” > “Certificate Import”. (This might be a little wonky here.)

If you refresh your view of Kleopatra, it should show an entry under “Other Certificates”.

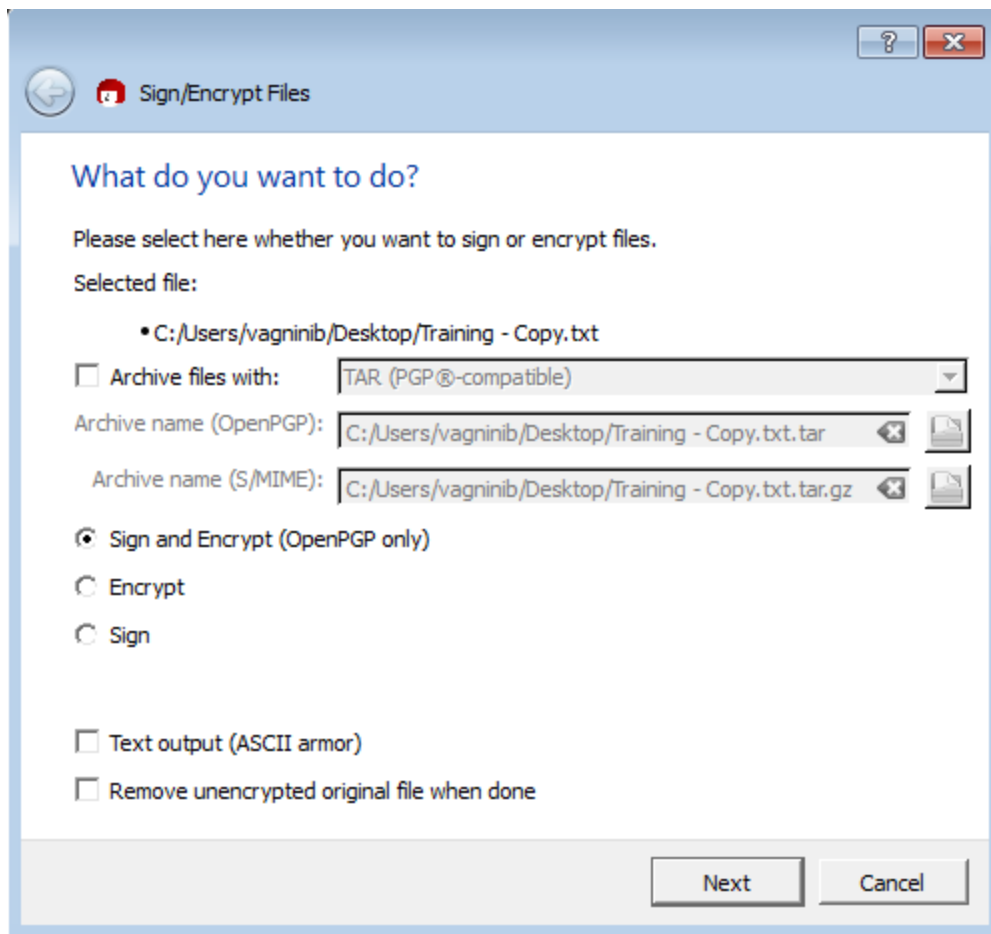


**YAY! Your initial setup/configuration is complete!**

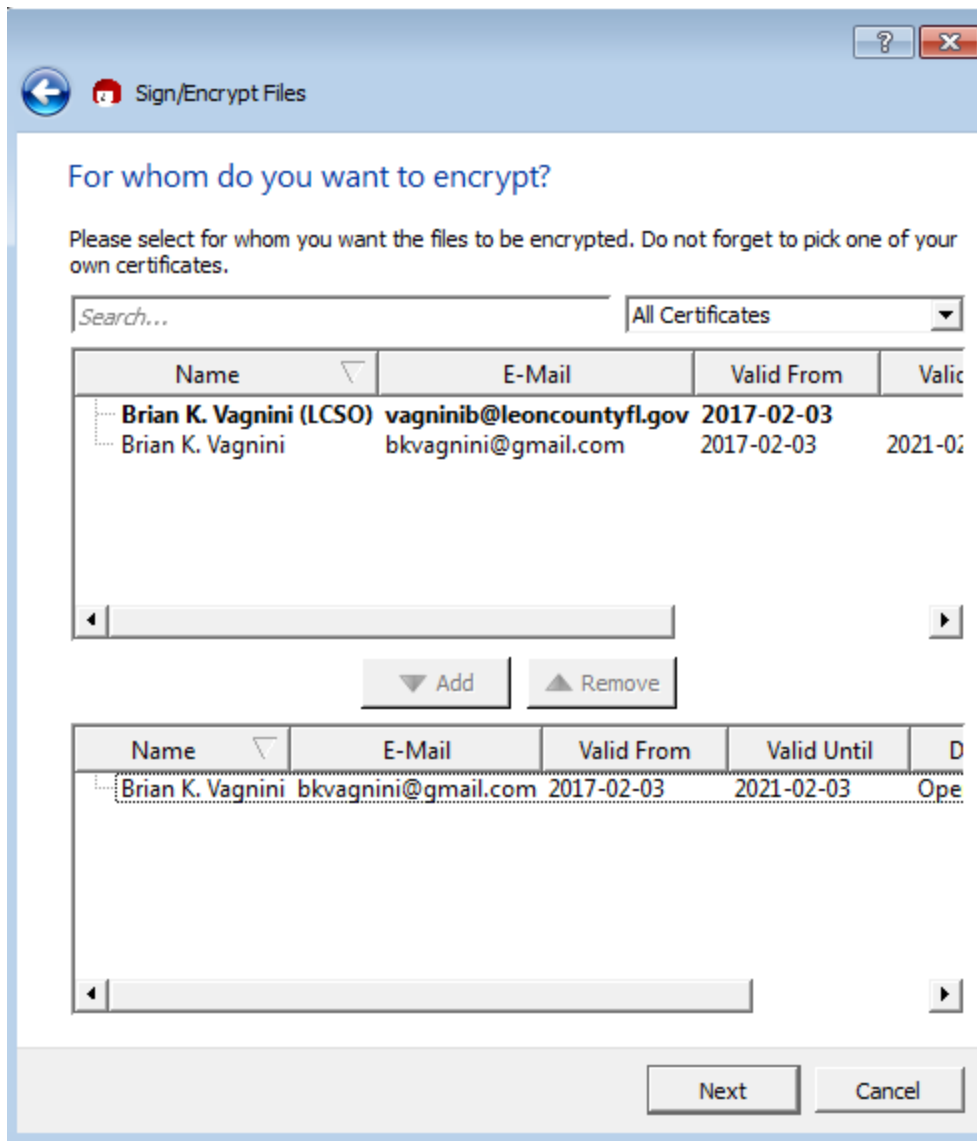
## Usage of the OpenPGP system

### Encrypting a file

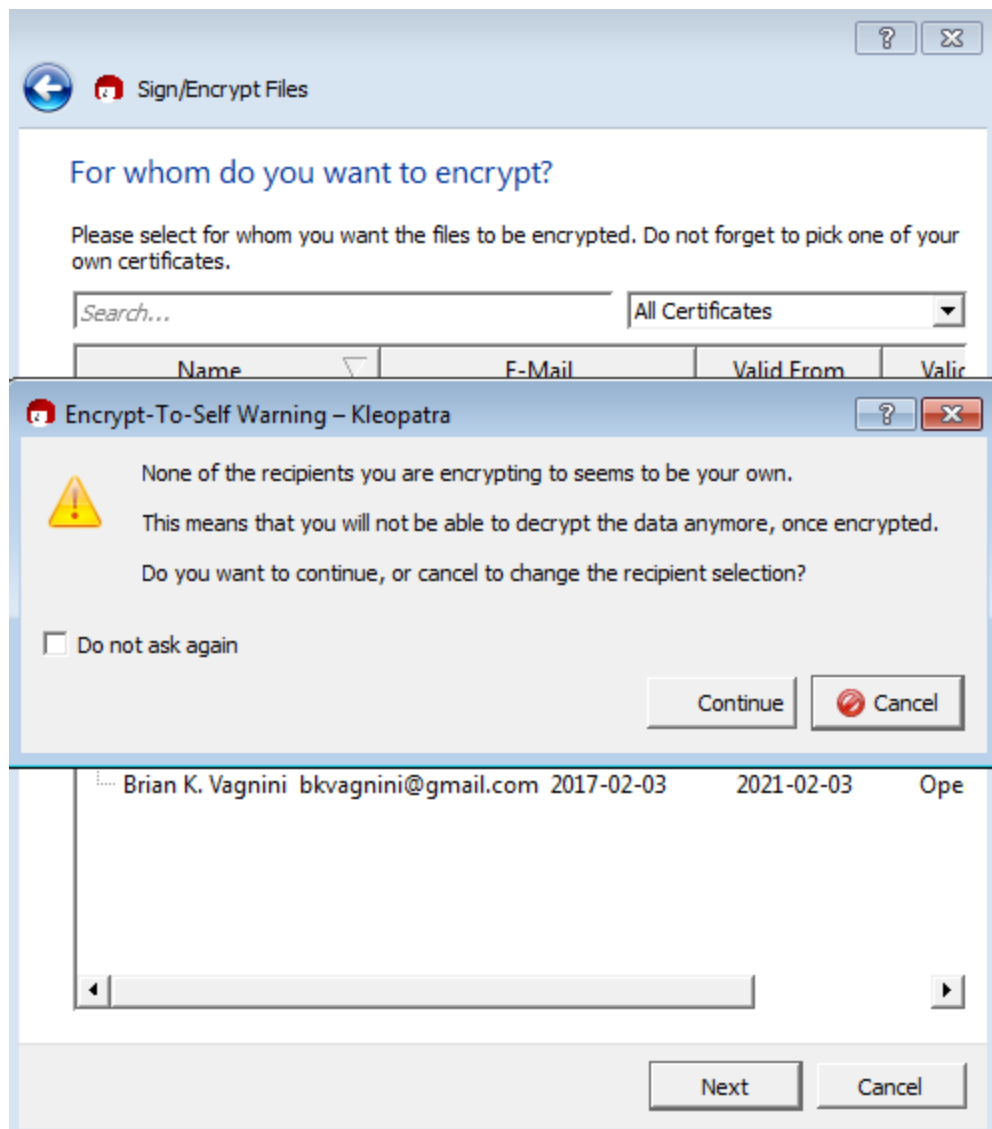
Right Click on a COPY of the file that you want to encrypt and select “Sign and Encrypt”, then choose “Sign and Encrypt”. Click “Next”.



**Choose the recipient's Public Key.** Click on "Add", then Next.

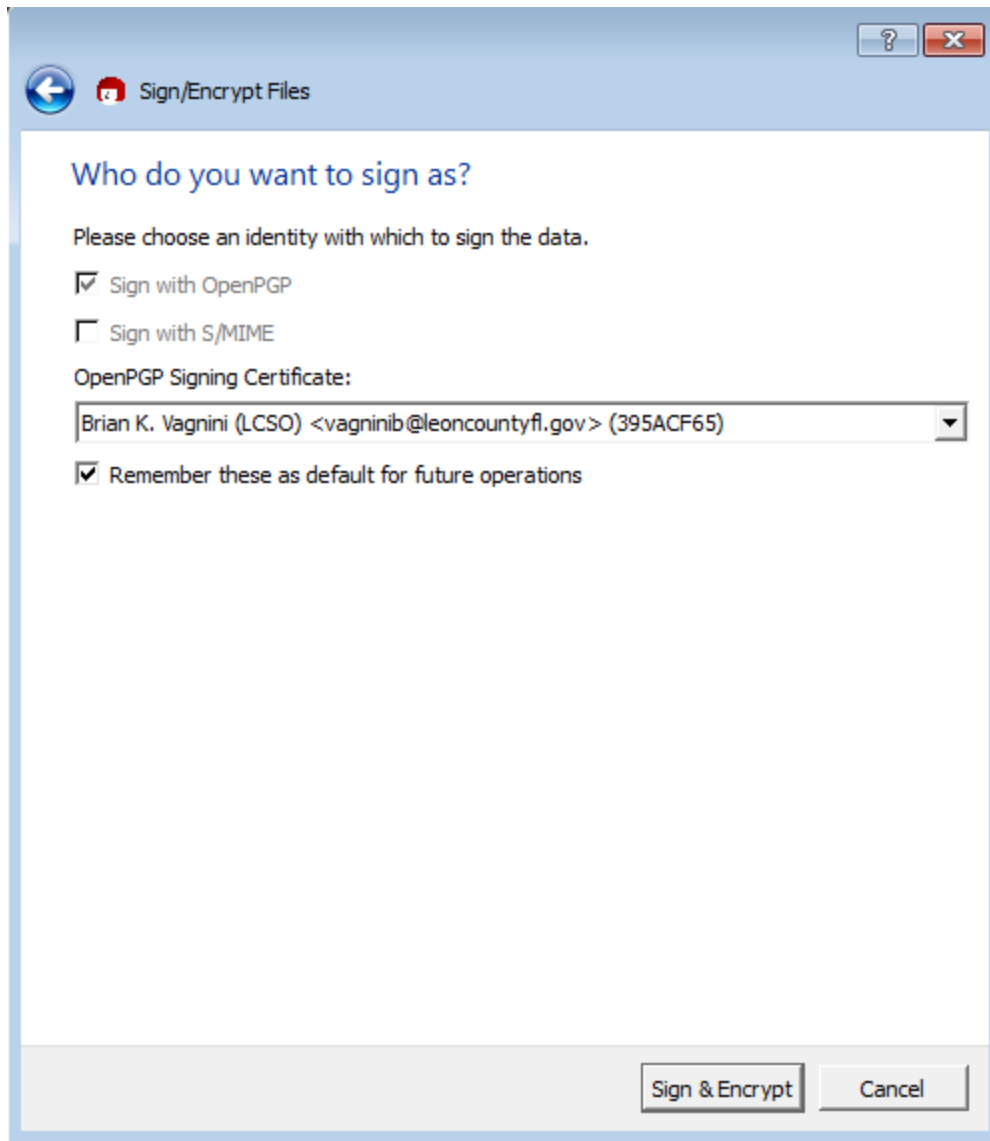


It will throw a warning about not being able to decrypt this file. THIS IS WHY WE MADE A COPY FIRST.

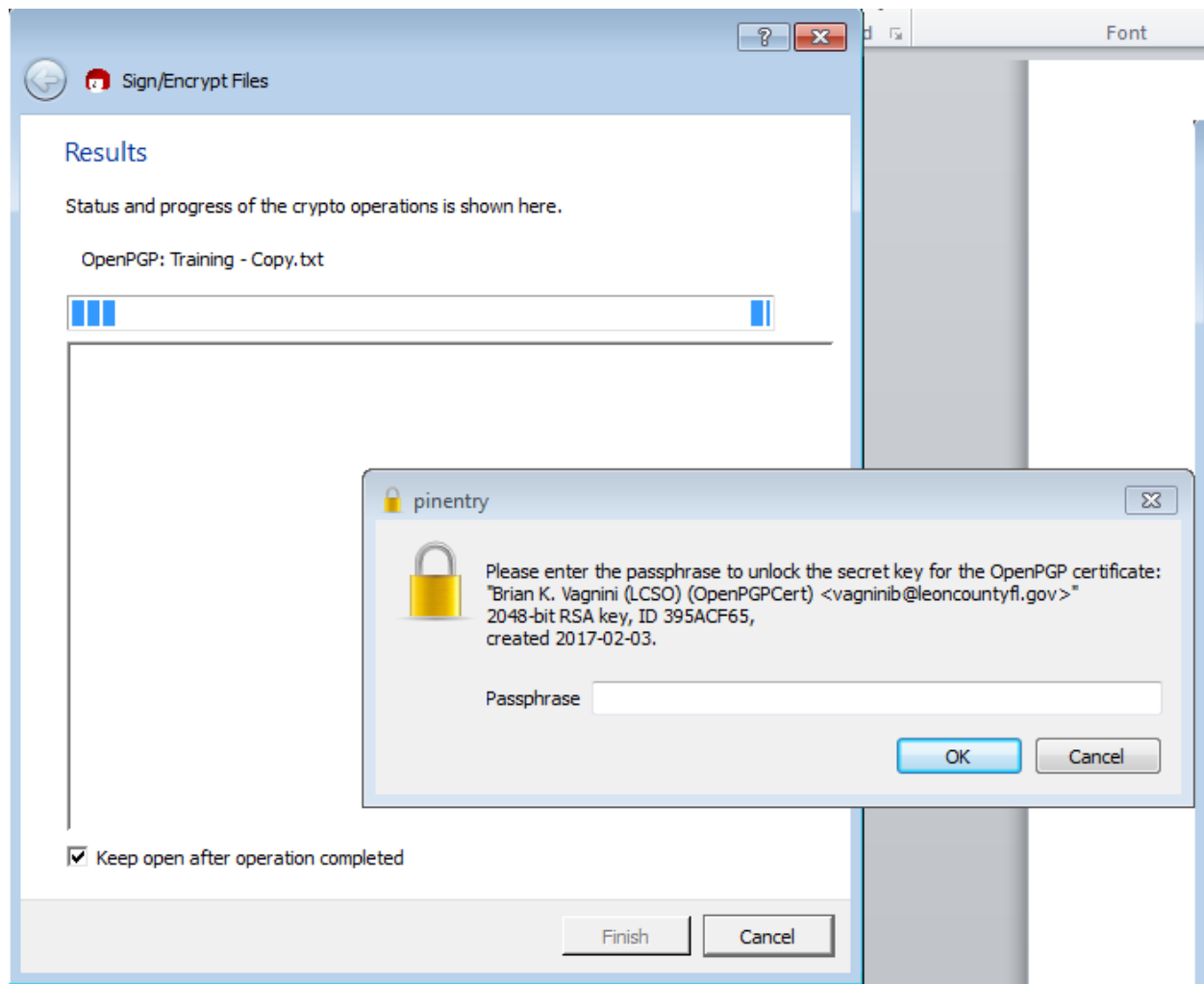


Click on "Continue".

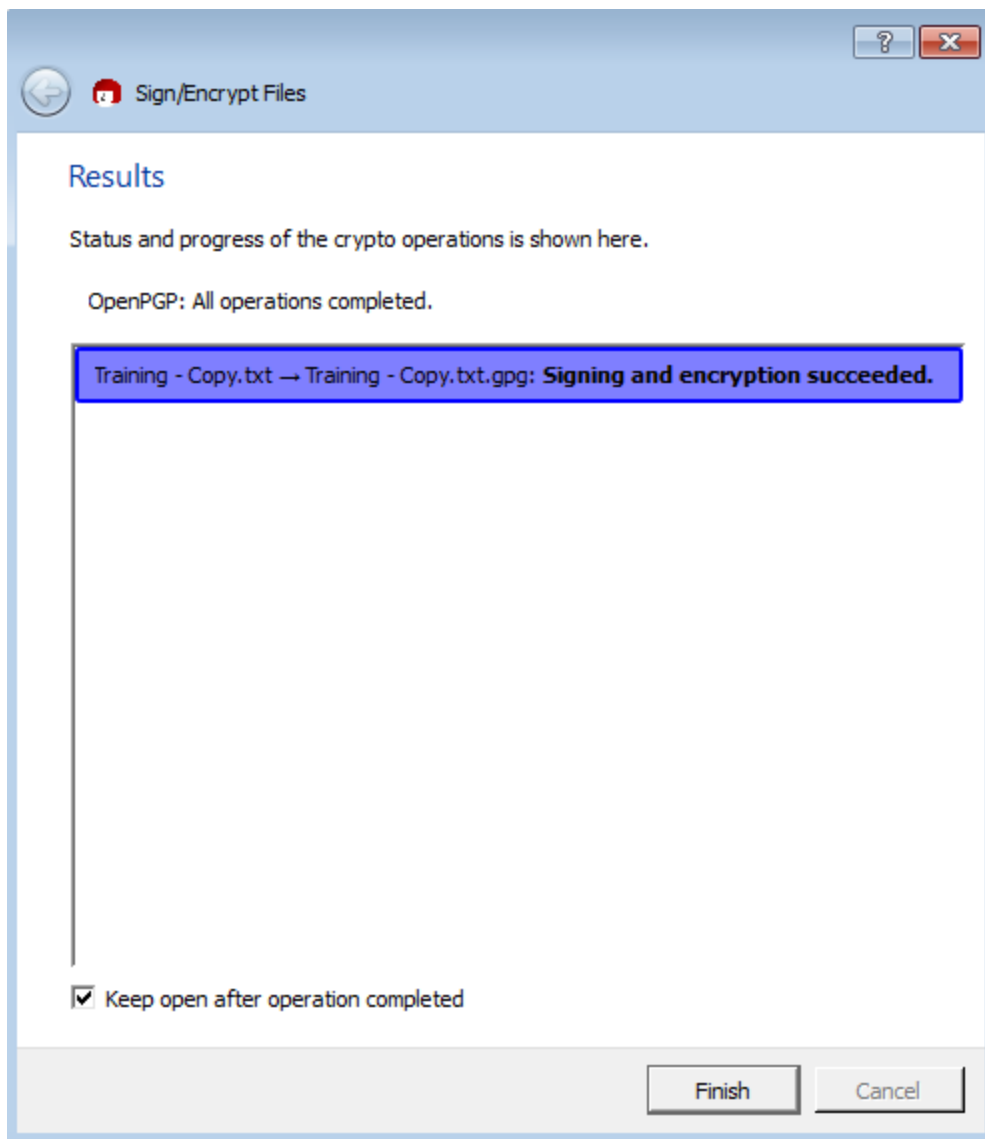
Next, it will ask you to choose a signing certificate. Choose YOUR certificate.



Then it will prompt you for your Secret (Private) Key passphrase. This is why I said to keep it short enough that typing it wasn't an issue.



Encryption of your file is complete. Click on "Finish".





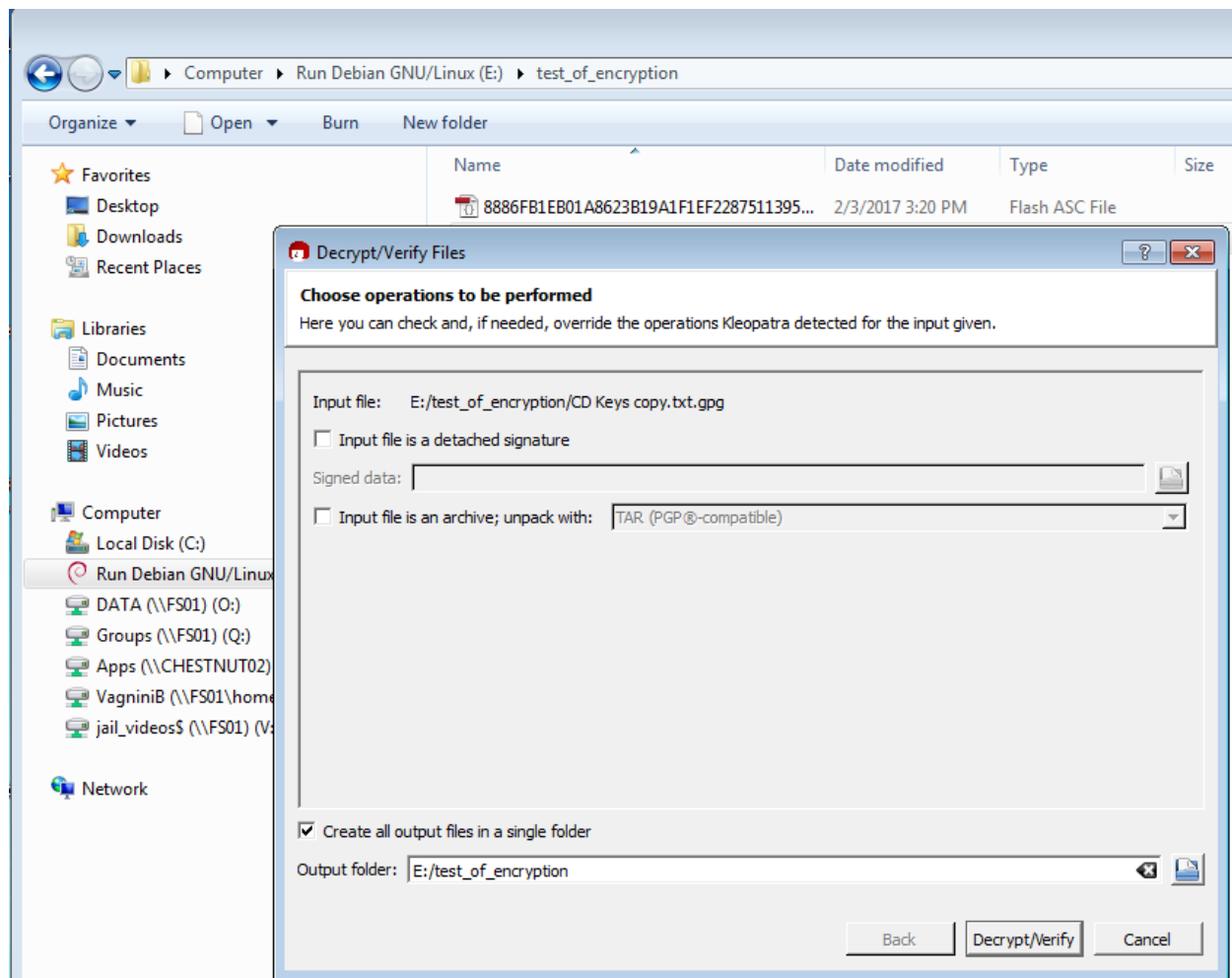
The encrypted file will look this once it's down (without decryption, that is..."

[illegible]

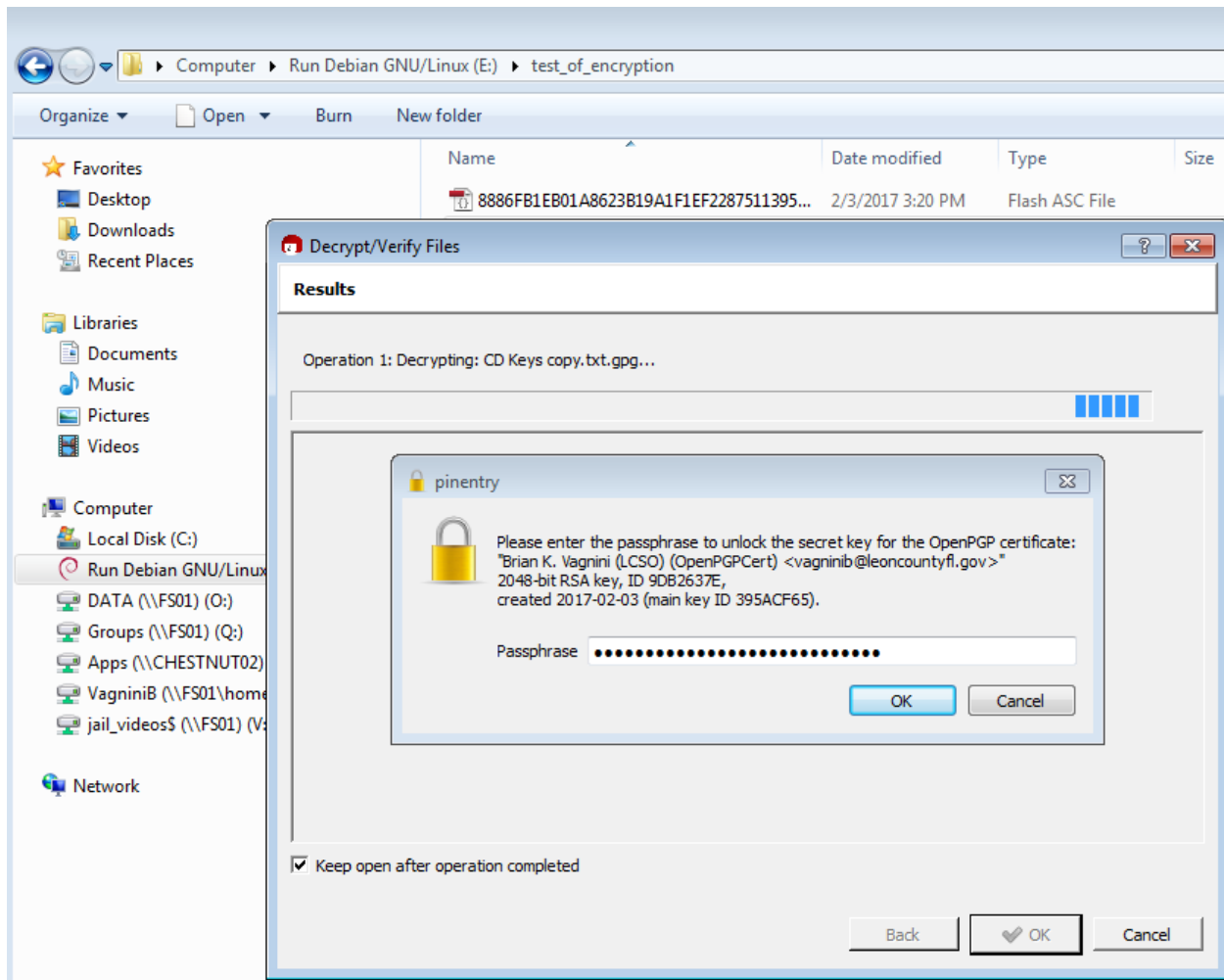
## Decrypting a file

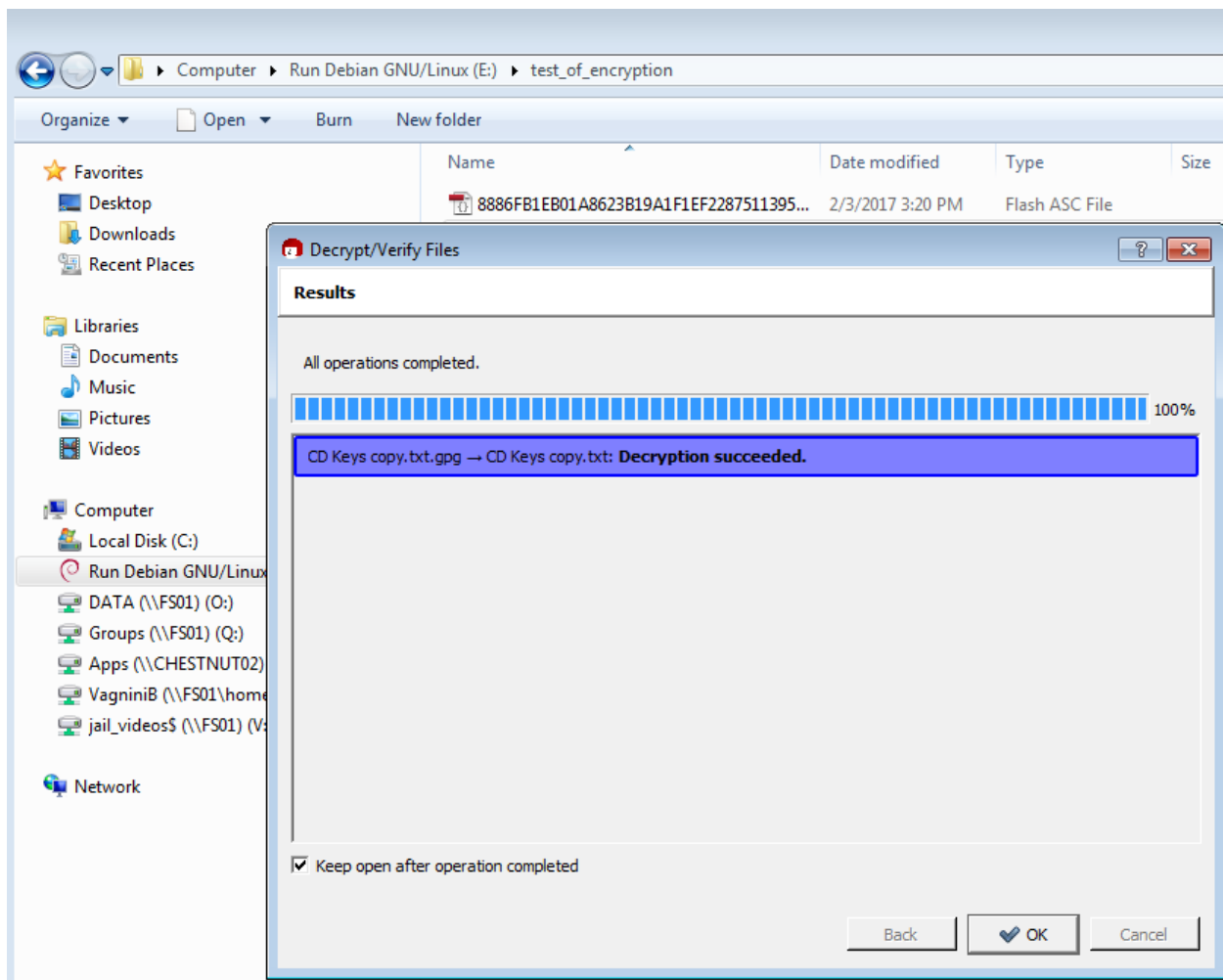
Once you retrieve your encrypted files from the other person, you will need to decrypt them. They will have used YOUR Public key to encrypt, and you will use your PRIVATE key to decrypt.

Right Click the file to decrypt. Choose “Decrypt and Verify”. It will show the following choices below. Change the output folder (if desired) and click “Decrypt/Verify”.

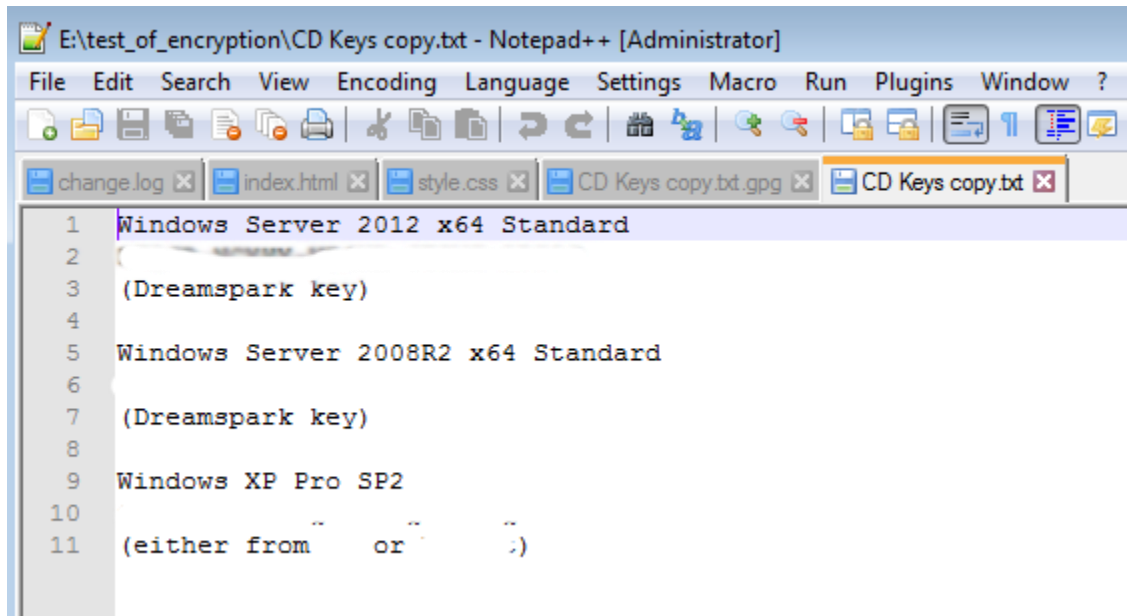


Then it will prompt you for your Secret (Private) Key passphrase. This is why I said to keep it short enough that typing it wasn't an issue.





This is what your decrypted file looks like. (Actual CD Keys removed for security reasons. You get the idea...)



The screenshot shows a Notepad++ window titled "E:\test\_of\_encryption\CD Keys copy.txt - Notepad++ [Administrator]". The menu bar includes File, Edit, Search, View, Encoding, Language, Settings, Macro, Run, Plugins, Window, and ?. The toolbar contains various icons for file operations. The tab bar shows four open files: change.log, index.html, style.css, and CD Keys copy.txt (which is the active file). The text in the editor is as follows:

```
1 Windows Server 2012 x64 Standard
2 (
3 (Dreamspark key)
4
5 Windows Server 2008R2 x64 Standard
6
7 (Dreamspark key)
8
9 Windows XP Pro SP2
10
11 (either from " or " ;)
```