

**Add New User(ADMIN)**

# 1 Click to enter Personal Information

The screenshot shows a web application window titled "Add New User(ADMIN)". The interface is divided into two main sections: a sidebar on the left and a main content area on the right.

**Sidebar (Left):** Contains a vertical list of buttons: "SEARCH USER", "ADD/EDIT USER" (highlighted in yellow), "VET MODE", "CASHIER MODE", "REPORTS", "HELP", "SETTINGS", and "LOGOUT".

**Main Content Area (Right):** Titled "PERSONAL INFORMATION". It contains the following fields and controls:

- UserId:** A text input field with "EDIT" and "CLEAR" buttons next to it.
- First Name:** A text input field with a yellow circular highlight and a hand cursor icon pointing to it.
- Last Name:** A text input field.
- Address:** A large text input field.
- Contact No:** A text input field.
- Sex:** A dropdown menu currently showing "MALE".
- Birthdate:** A text input field with a calendar icon to its right.

**Footer:** A dark banner at the bottom right of the main content area features a yellow taxi icon and the text "Folge.me".

## 2 Enter User Information

SEARCH USER

ADD/EDIT USER

VET MODE

CASHIER MODE

REPORTS

HELP

SETTINGS

LOGOUT

First Name:

Last Name:

Address:


Contact No:

Sex:

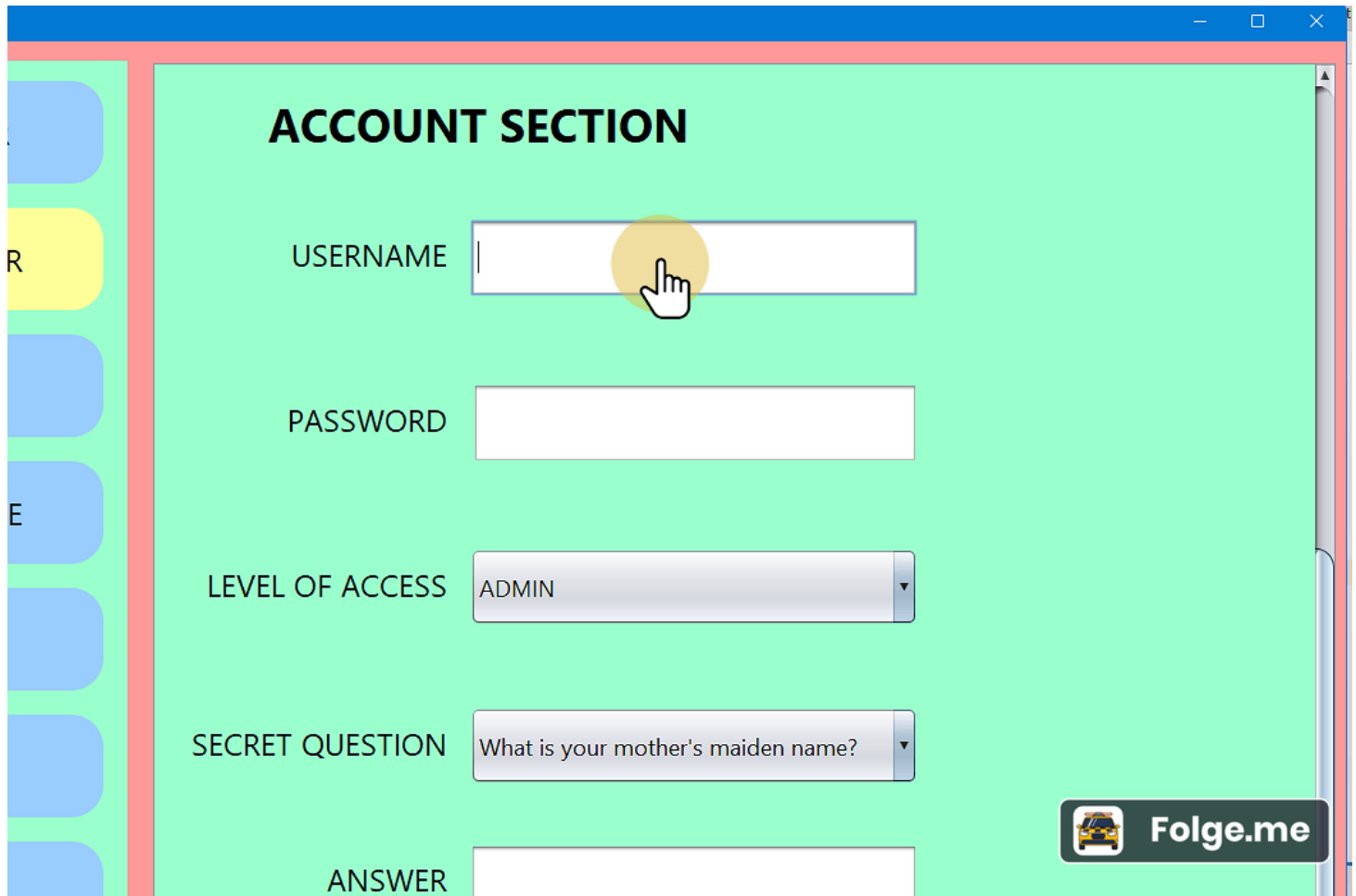
Birthdate:

**ACCOUNT SECTION**

USERNAME

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### 3 Scroll Down to Account Section



The screenshot shows a web application window with a blue title bar and a light green background. On the left, there is a vertical sidebar with several blue and yellow buttons. The main content area is titled "ACCOUNT SECTION" in bold black text. Below the title, there are five form fields:

- USERNAME**: A text input field with a hand cursor pointing at it.
- PASSWORD**: A text input field.
- LEVEL OF ACCESS**: A dropdown menu with "ADMIN" selected.
- SECRET QUESTION**: A dropdown menu with "What is your mother's maiden name?" selected.
- ANSWER**: A text input field.

In the bottom right corner, there is a dark grey button with a yellow car icon and the text "Folge.me".


## 4 Enter Account Credentials

PASSWORD

LEVEL OF ACCESS

SECRET QUESTION

ANSWER



**5 Click 'Add User'**

**ACCOUNT SECTION**

USERNAME

PASSWORD

LEVEL OF

SECRET QUESTION

ANSWER

**Message**  
User added successfully

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## 6 Enter User ID

The screenshot shows a web application window titled "Add New User(ADMIN)". The interface is divided into two main sections:

- Left Sidebar (Navigation):** A vertical list of buttons on a light green background:
  - SEARCH USER (blue button)
  - ADD/EDIT USER (yellow button)
  - VET MODE (blue button)
  - CASHIER MODE (blue button)
  - REPORTS (blue button)
  - HELP (blue button)
  - SETTINGS (blue button)
  - LOGOUT (blue button)
- Main Content Area (Personal Information):** A light green background with the title "PERSONAL INFORMATION" in bold black text.
  - User ID:** A text input field with a yellow highlight and a hand cursor icon. Below it are "EDIT" and "CLEAR" buttons.
  - First Name:** A text input field.
  - Last Name:** A text input field.
  - Address:** A large text input field.
  - Contact No:** A text input field.
  - Sex:** A dropdown menu.
  - Birthdate:** A date input field showing "14 Jul 2024" with a calendar icon.

In the bottom right corner, there is a logo for "Folge.me" featuring a yellow car icon.

**7 Click "window"**


**PERSONAL INFORMATION**

UserId: 7

EDIT CLEAR

Name: Last Name

Address:

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**8 Click Edit****PERSONAL INFORMATION**

UserId: 7



CLEAR

Name:

Last Name

Address:

Contact No:

Sex:

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## 9 Click the field you want to edit

The screenshot shows a web application window titled "Add New User(ADMIN)". The interface is divided into two main sections: a sidebar on the left and a main form area on the right.

**Sidebar (Left):** Contains a vertical list of buttons: "SEARCH USER", "ADD/EDIT USER" (highlighted in yellow), "VET MODE", "CASHIER MODE", "REPORTS", "HELP", "SETTINGS", and "LOGOUT".

**Main Form Area (Right):** Titled "PERSONAL INFORMATION". It contains the following fields and controls:

- UserId:** A text input field with the value "7". Below it are "EDIT" and "CLEAR" buttons.
- First Name:** A text input field with the value "Mark Kevin".
- Last Name:** A text input field with the value "Baniqued".
- Address:** A large text input field with the value "#23 Road 1 Marikina City". A yellow circle with a hand cursor icon is positioned over the address field, indicating it is the field to be edited.
- Contact No:** A text input field with the value "09776720544".
- Sex:** A dropdown menu with the selected value "MALE".
- Birthdate:** A text input field with the value "14 Jul 2024" and a calendar icon to its right.

At the bottom of the main form area, there is a dark banner with a yellow taxi icon and the text "Folge.me". Below the banner, the text "ACCOUNT SECTION" is partially visible.

10

## Edit the field

R

E

First Name: Mark Kevin

Last Name: Baniqued


Address: #23 Road 1 Marikina City, Philippines

Contact No: 09776720544

Sex: MALE

Birthdate: 14 Jul 2024

**ACCOUNT SECTION**

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## 11 Change the Level of Acces of a user

The screenshot shows a web application window with a blue title bar and a light green background. On the left, there is a vertical sidebar with seven blue buttons: 'SEARCH USER', 'ADD/EDIT USER' (highlighted in yellow), 'VET MODE', 'CASHIER MODE', 'REPORTS', 'HELP', and 'SETTINGS'. Below these is a blue button labeled 'LOGOUT'. The main area is titled 'ACCOUNT SECTION' in bold black text. It contains five form fields: 'USERNAME' with the value 'mark\_kevin', 'PASSWORD' (empty), 'LEVEL OF ACCESS' (a dropdown menu with 'VETERINARIAN' selected and a hand cursor hovering over it, showing a list with 'ADMIN', 'VETERINARIAN', and 'CASHIER'), 'SECRET QUESTION' (empty), and 'ANSWER' with the value 'h)85\$g2'. A 'SAVE' button is located at the bottom right of the form area. In the bottom right corner of the window, there is a small logo of a yellow car and the text 'Folge.me'.

**ACCOUNT SECTION**


USERNAME

PASSWORD

LEVEL OF ACCESS

SECRET QUESTION

ANSWER

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## 12 Change to User

The screenshot shows a web application window with a blue title bar and standard window controls. On the left is a sidebar with a light green background and a red border, containing seven blue buttons: 'SEARCH USER', 'ADD/EDIT USER' (highlighted in yellow), 'VET MODE', 'CASHIER MODE', 'REPORTS', 'HELP', 'SETTINGS', and 'LOGOUT'. The main content area has a light green background and is titled 'ACCOUNT SECTION' in bold black text. It contains five form fields: 'USERNAME' with the value 'mark\_kevin', 'PASSWORD' (empty), 'LEVEL OF ACCESS' (a dropdown menu with 'VETERINARIAN' selected and a list of 'ADMIN', 'VETERINARIAN', and 'CASHIER' open, with a hand cursor pointing at 'CASHIER'), 'SECRET QUESTION' (empty), and 'ANSWER' with the value 'h)85\$g2'. A 'SAVE' button is located at the bottom right of the form area. In the bottom right corner of the window, there is a 'Folge.me' logo featuring a yellow taxi icon.

**ACCOUNT SECTION**

USERNAME


PASSWORD

LEVEL OF ACCESS   
ADMIN  
VETERINARIAN  
CASHIER

SECRET QUESTION

ANSWER

SAVE

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**13 Click Save**

**ACCOUNT SECTION**

USERNAME

PASSWORD

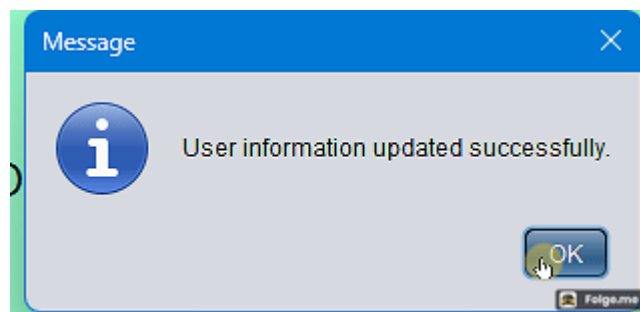
LEVEL OF ACCESS

SECRET QUESTION

ANSWER

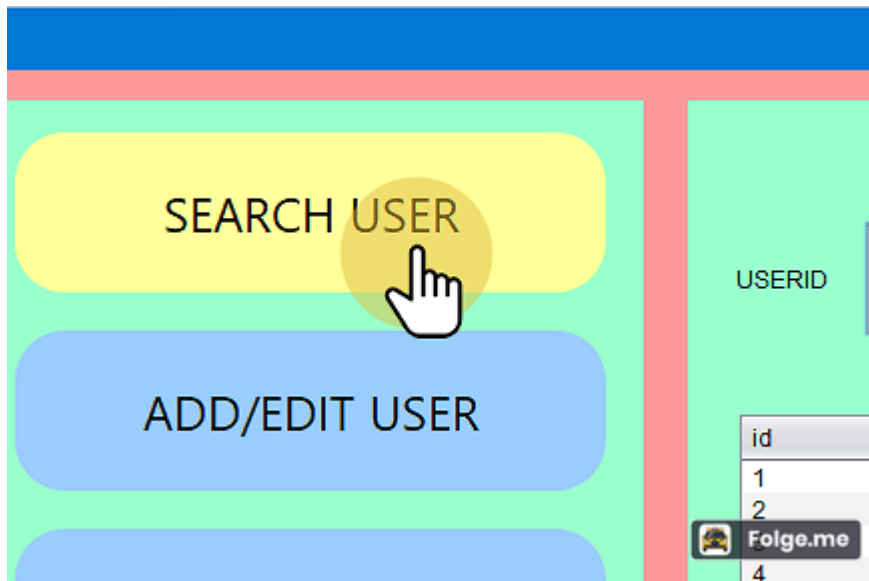
**SAVE**

**Folge.me**

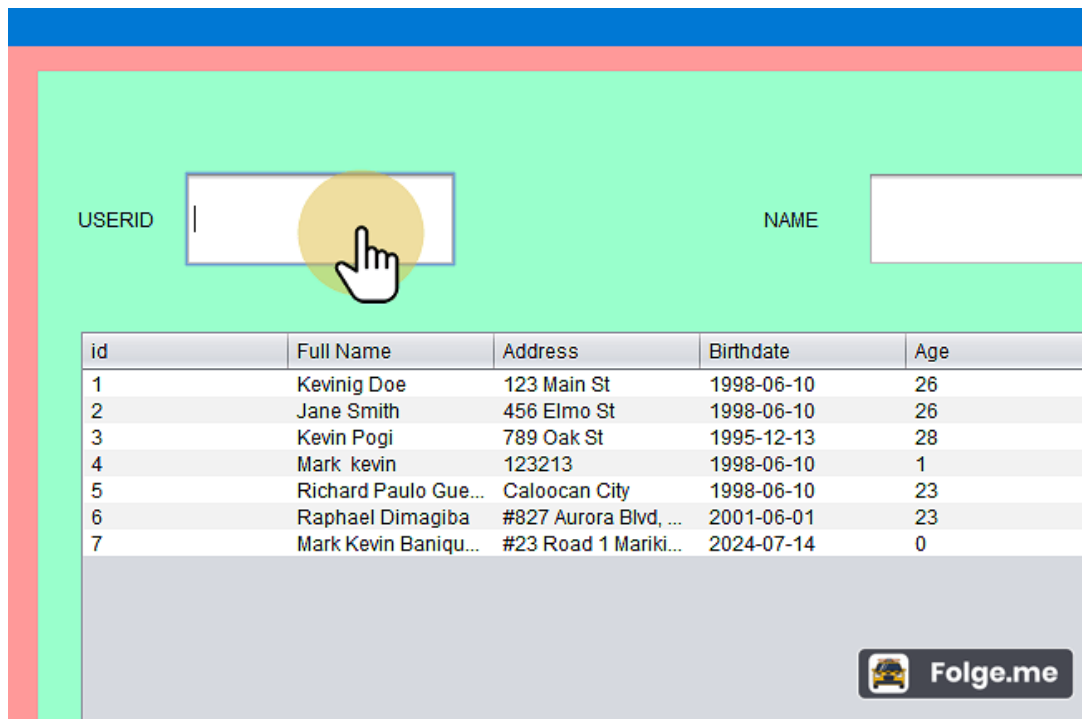
**14 Click Ok**

**SEARCH USER (ADMIN)**

## 1 Click Search Panel



## 2 Enter USERID to Search





**3 Result of the user with 3 as UserID**

USER

T USER

ODE

MODE

RTS


P

ICC

USERID

NAME

id	Full Name	Address	Birthdate	Age	Sex	Contact Number
3	Kevin Rogi	789 Oak St	1995-12-13	28	M	555-555-5555


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REFRESH

## 4 Search a user by its name

NAME

lame	Address	Birthdate	Age	Sex	Contact Number
ig Doe	123 Main St	1998-06-10	26	M	123-456-7890
Smith	456 Elmo St	1998-06-10	26	F	987-654-3210
Pogi	789 Oak St	1995-12-13	28	M	555-555-5555
kevin	123213	1998-06-10	1	F	12312312
ird Paulo Gue...	Caloocan City	1998-06-10	23	M	09123456
ael Dimagiba	#827 Aurora Blvd, ...	2001-06-01	23	M	09416521525
Kevin Baniqu...	#23 Road 1 Mariki...	2024-07-14	0	M	09776720544


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5 Enter Name

NAME

Jane Smith|

lame	Address	Birthdate	Age	Sex	Contact Number
Smith	456 Elmo St	1998-06-10	26	F	987-654-3210

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## 6 Result of the User with 'Jane Smith'

USERID

NAME

Jane Smith

id	Full Name	Address	Birthdate	Age	Sex	Contact Number
2	Jane Smith	456 Elmo St	1998-05-10	26	F	987-654-3210

 Folge.me  
REFRESH

**Edit User (ADMIN)**

**1 Click Edit****PERSONAL INFORMATION**

UserId: 7



CLEAR

Name:

Last Name

Address:

Contact No:

Sex:

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## 2 Click the field you want to edit

**PERSONAL INFORMATION**

UserId: 7

EDIT CLEAR

First Name: Mark Kevin Last Name: Baniqued

Address: #23 Road 1 Marikina City

Contact No: 09776720544 Sex: MALE

Birthdate: 14 Jul 2024

**ACCOUNT SECTION**

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### 3 Edit the field

R

E

First Name:

Last Name:


Address:

Contact No:

Sex:

Birthdate:

**ACCOUNT SECTION**

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**4 Click "window"**

**PERSONAL INFORMATION**

UserId: 7

EDIT CLEAR

Name: Last Name

Address:

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## 5 Change the Level of Acces of a user

**ACCOUNT SECTION**

SEARCH USER

ADD/EDIT USER

VET MODE

CASHIER MODE

REPORTS

HELP

SETTINGS

LOGOUT

USERNAME: mark\_kevin

PASSWORD:

LEVEL OF ACCESS: VETERINARIAN

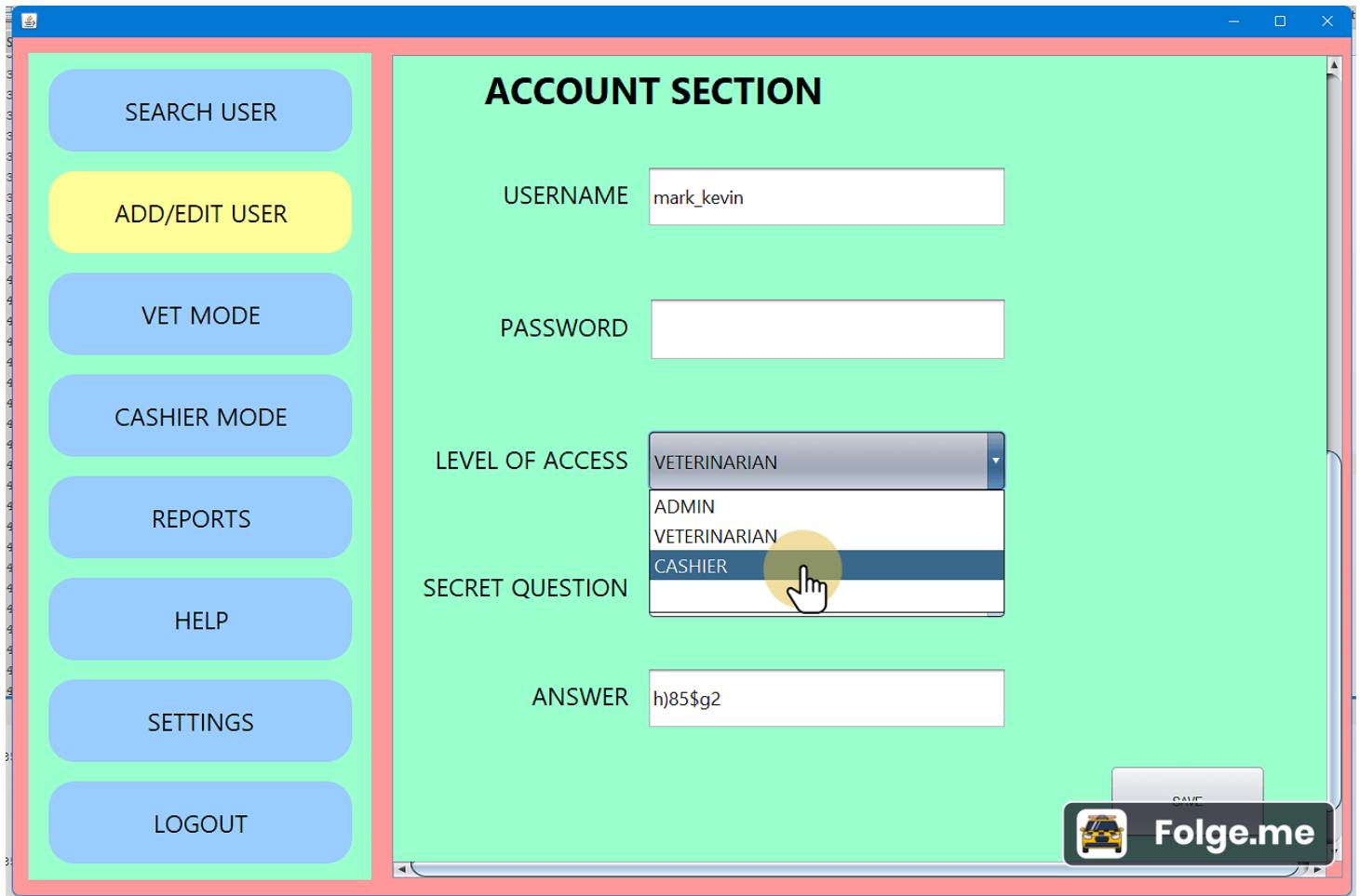
SECRET QUESTION:

ANSWER: h)85\$g2

SAVE

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## 6 Change to User



The screenshot shows a web application interface for editing a user. The interface is divided into a sidebar on the left and a main content area on the right.

**Sidebar (Left):**

- SEARCH USER
- ADD/EDIT USER (highlighted in yellow)
- VET MODE
- CASHIER MODE
- REPORTS
- HELP
- SETTINGS
- LOGOUT

**ACCOUNT SECTION (Right):**

USERNAME: mark\_kevin

PASSWORD: [Empty field]

LEVEL OF ACCESS: VETERINARIAN (dropdown menu open showing options: ADMIN, VETERINARIAN, CASHIER)

SECRET QUESTION: [Empty field]

ANSWER: h)85\$g2

SAVE button

Folge.me logo

## 7 Click Save

**ACCOUNT SECTION**

USERNAME

PASSWORD

LEVEL OF ACCESS

SECRET QUESTION

ANSWER

**SAVE**

**Folge.me**

## 8 Click Ok

