

VHA Comprehensive Emergency Management Program Analysis

The National Incident Management System Scoring Tool

Department of Veterans Affairs

Veterans Health Administration

Office of Public Health and Environmental Hazards, Emergency Management Strategic Health Care Group



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# Directions

The purpose of this document is to assist the Assessment Team in scoring the 2008/2009 National Incident Management System Objectives for Healthcare Organizations. Please place an “X” in the appropriate Yes/No box to correlate with the facility’s compliance. Each question is mapped back to the appropriate CEMP capability and listed on the VHA CEMP “Questions for Site Visit Activity” document. Once this tool is complete, the score can be transferred to the site final report.

**See example below:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2008/2009 NIMS Implementation Objective**  **Command and Management** | | | | |
| **CEMP Capability** | **Implementation Question** | **Yes** | **No** | **No, but in development** |
| 1.8 | Does the EOP define the process to manage all emergency incidents, exercises, and preplanned (recurring/special) events in accordance with ICS organizational structures, doctrine, and procedures, as defined in NIMS? |  |  |  |
| 1.8 | Does ICS implementation include the consistent application of Incident Action Planning (IAP) and common communication plans, as appropriate? |  |  |  |
| 2.2 | Has the facility adopted the principle of Public Information, facilitated by the use of the Joint Information System (JIS) and Joint Information Center (JIC) during and incident or event? |  |  |  |
| 2.2 | Does the facility ensure that Public Information procedures and processes gather, verify, coordinate, and disseminate information during an incident or event? |  |  |  |
| Comments: |  | | | |

# Adoption

**Scoring Tool**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2008/2009 NIMS Implementation Objective**  **Adoption** | | | | |
| **CEMP Capability** | **Implementation Question** | **Yes** | **No** | **No, but in development** |
| 1.2 | Has the VAMC adopted the NIMS throughout the organization including all appropriate departments and business units? |  |  |  |
| 1.6 | Does the VAMC ensure that Federal Preparedness awards support NIMS implementation (in accordance with the eligibility and allowable uses of the awards)? |  |  |  |
| Comments: |  | | | |

# Preparedness: Planning

**Scoring Tool**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2008/2009 NIMS Implementation Objective**  **Preparedness: Planning** | | | | |
| **CEMP Capability** | **Implementation Question** | **Yes** | **No** | **No, but in development** |
| 1.8 | Has the VAMC revised and updated EOPs, SOPs, and SOGs to incorporate NIMS and the NRF components, principles and policies to include: |  |  |  |
| 1.8 | Training? |  |  |  |
| 1.8 | Response? |  |  |  |
| 1.8 | Exercises? |  |  |  |
| 1.8 | Equipment? |  |  |  |
| 1.8 | Evaluation? |  |  |  |
| 1.8 | Corrective Actions? |  |  |  |
| 1.6 | Does the VAMC participate in interagency mutual aid and/or assistance agreements, to include agreements with public and private sector and nongovernmental organizations? |  |  |  |
| Comments: |  | | | |

# Preparedness: Training and Exercise

**Scoring Tool**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2008/2009 NIMS Implementation Objective**  **Preparedness: Training and Exercises** | | | | |
| **CEMP Capability** | **Implementation Question** | **Yes** | **No** | **No, but in development** |
| 1.9 | Have appropriate staff completed: |  |  |  |
| 1.9 | ICS-100? |  |  |  |
| 1.9 | ICS-200? |  |  |  |
| 1.9 | IS-700? |  |  |  |
| 1.9 | IS-800? |  |  |  |
| 1.9 | Equivalent courses? |  |  |  |
| 1.9 | Does the VAMC promote NIMS concepts and ICS management structure in training and exercises? |  |  |  |
| Comments: |  | | | |

# Communications and Information Management

**Scoring Tool**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2008/2009 NIMS Implementation Objective**  **Communications and Information Management** | | | | |
| **CEMP Capability** | **Implementation Question** | **Yes** | **No** | **No, but in development** |
| 1.6 | Does the VAMC promote and ensure that equipment, communication, and data interoperability are incorporated into the healthcare organization’s acquisition program? |  |  |  |
| 4.3.4 | Does the facility apply common and consistent terminology as promoted in NIMS, including the establishment of plain language communication standards? |  |  |  |
| 4.3.4 | Does the facility utilize systems, tools, and processes that facilitate the collection and distribution of consistent and accurate information during an incident or event? |  |  |  |
| Comments: |  | | | |

# Command and Management

**Scoring Tool**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2008/2009 NIMS Implementation Objective**  **Command and Management** | | | | |
| **CEMP Capability** | **Implementation Question** | **Yes** | **No** | **No, but in development** |
| 1.8 | Does the EOP define the process to manage all emergency incidents, exercises, and preplanned (recurring/special) events in accordance with ICS organizational structures, doctrine, and procedures, as defined in NIMS? |  |  |  |
| 1.8 | Does ICS implementation include the consistent application of Incident Action Planning (IAP) and common communication plans, as appropriate? |  |  |  |
| 2.2 | Has the facility adopted the principle of Public Information, facilitated by the use of the Joint Information System (JIS) and Joint Information Center (JIC) during and incident or event? |  |  |  |
| 2.2 | Does the facility ensure that Public Information procedures and processes gather, verify, coordinate, and disseminate information during an incident or event? |  |  |  |
| Comments: |  | | | |