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| Period | Activities | Level of effort (hours) |
| September 2008 | Email and telephone communication with SAIC project lead (Nancy Roche), architecture mentor (Pankaj Agarwal).  Read SOW | 4 |
| October 2008 | Email communication with SAIC project lead (Nancy Roche), architecture mentor (Pankaj Agarwal), VCDE lead (Brian Davis).  Participate project kickoff meeting. | 5 |
| November 2008 | Email communication with SAIC project lead (Nancy Roche), architecture mentor (Pankaj Agarwal), VCDE lead (Brian Davis), NCICB (Dianne Reeved), Tolven lead (Tom Jones), UCSF project manager (hajopoulos Kathy).  Digest kick off meeting material and brain storm for potential issues related to silver-level compatibility.  Study project work flow and communication plan.  Teleconference with transcend VCDE contact person (Dabera Gabriel) and caDSR team (Dianne Reeves) for basic caDSR, VCDE training.  Coordinate vCDE related follow-up meeting.  Brief project status to architecture mentor and mentor guide group | 16 |
| December 2008 | Attend Transcend project bi-weekly telecom  Read meeting material  Update project status to mentor guide (Robert Freimuth)  Attend CTMS mentor group meeting | 4 |
| January 2009 | Attend Transcend project bi-weekly telecom  Read meeting material  Prepare conduct VCDE mentor kick-off meeting to inform development team the silver-compatibility requirements, tools, documentations  Attend CTMS mentor group meeting | 7 |