

Software Requirements Specification

for

TODO: Task Management System

CS 471

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1 Introduction

1.1 Purpose

This Software Requirements Specification for TODO is for use by the customer and development team. This document is a formal listing of the functional and non-functional requirements of the TODO system.

1.2 Scope

The TODO Task Management System will assist in the prioritization and alteration of a list of tasks which are to be completed by a given due date, the remaining estimated time on the project given a total time estimate, and the time spent on each task. This system will not keep track of work done on a listed task unless the user instructs TODO that work is being done.

1.3 Definitions

1. **TBD:** Acronym for To Be Determined. This is used in this document to signify that the information necessary for a part of this document is “To Be Determined”.
2. **user:** The person, or persons, who operate or interact directly with the product.
3. **will:** Requirements with this marker are guaranteed to be in the final delivered product.
4. **should:** Requirements with this marker are desired, but not crucial, and will be a part of the final deliverable contingent on time and progress.
5. **immediately:** Immediately refers to actions that will begin as soon as the user has given the input for the action to occur. Th - computed based on ‘working on top item in list’ function.is applies to the reordering of the list when new input is given. The action will take a measurable, non-zero amount of time.

1.4 References

Written with the IEEE Recommended Practice for Software Requirements Specifications as a reference and guide. The Tsunami SWR and RPC Donor SWR were referenced to find appropriate wording for some sections.

2 Overall description

2.1 Product perspective

TODO is a new self-contained product, produced to aid the client in their consulting, with no planned extensions or dependencies.

2.2 Product functions

Ethan listed many things here, reconcile the list, it contradict Blakes (my) list in some ways. Ethans contribution included below

2.2.1: List must be able to store and edit the following fields of information
2.2.1.1: Task Description
2.2.1.2: Project name
2.2.1.3: Due date
2.2.1.4: Estimation of how long to complete
2.2.1.5: Later additions by the user allowed.
2.2.2: Must maintain all tasks no longer active
2.2.3: Must provide interactions
2.2.3.1: Must have "working on top TODO item" button
2.2.3.2: Button will add time to accumulated time worked on the item until
2.2.3.3: Estimated time for the item must be reduced by the accumulated time
2.2.4: Priority of any item must be modifiable by the client
2.2.4.1: Including setting the priority of any item to highest
2.2.4.2: Such modifications need to rearrange the TODO list.
2.2.5: Appointment are to be stored as items
2.2.5.1: Priority of appointments needs to slowly increase
2.2.5.2: Has a reminder time at which point the appointment will have high
2.2.6: Must maintain a simplistic hierarchical task completion functional

2.3 User Characteristics

TODO is intended to have a narrow user base with access to training material and documentation.

2.4 Assumptions and Dependencies

1. **Time information:** The software relies on time information from the computer it is running on. Inaccurate clock data will be reflected in the software output.
2. **Language:** The interface for the user is in English.
3. **Platform:** The platform has not been specified.

3 Specific requirements

3.1 External interface requirements

3.1.1 User interface

TBD

3.1.2 Hardware interface

TBD

3.1.3 Software interface

TBD

3.2 Functional requirements

3.2.1 Displayed data for tasks

Tasks will have data associated with them described below.

3.2.1.1 Name:

3.2.1.2 Description:

3.2.1.3 Project:

3.2.1.4 Due date:

3.2.1.5 Time estimate:

3.2.1.6 Elapsed time: computed based on 'working on top item in list' function.

3.2.1.7 Priority: number between 1 and 5 inclusive.

3.2.1.8 Prerequisites: a task that must be completed or inactive before work may be done of this task.

3.2.1.9 Color: color used to mark tasks in a manner to be determined in the design phase.

3.2.2 Displayed data for appointments

Appointments will have data associated with them described below.

3.2.2.1 Name:

3.2.2.2 Description:

3.2.2.3 Project:

3.2.2.4 Date and time:

3.2.2.5 Planned duration:

3.2.2.6 Actual duration: computed based on 'working on top item in list' functionality.

3.2.2.7 Priority: calculated to change the appointment position in the list.

3.2.2.8 Color: color used to mark tasks in a manner to be determined in the design phase.

3.2.3 Modification of fields

3.2.3.1 Modify any user created field: User will be able to modify the contents of any field the user created in a task, project, or appointment. Any modifications made will be reflected in the list immediately after the alteration has been made.

3.2.3.2 Make top priority: The user will be able to make a task the top priority and see the list order change immediately after the alteration has been made. This action will be done through a short-cut rather than the normal task modification method.

3.2.4 Interaction

Below are listed interactions that will allow the user to interact with the tasks.

3.2.4.1 Working on top item in list: When indicated by the user, the 'time worked' field of the task will accumulate. The 'estimated time to completion' will correspondingly be reduced.

3.2.4.2 Mark inactive: When indicated by the user the task will be removed from view in the active list.

3.2.4.3 Completed: When indicated by the user the task will be removed from view in the active list.

3.2.4.4 Done for now: When indicated by the user 'time worked' will stop accumulating.

3.2.4.5 Changing list order: The user will be able to change the order of the tasks in the active list, but the software will not allow a task to be worked on before its prerequisites have been completed.

3.2.5 Active List

The active list is a set of the tasks and appointments that are not yet been marked as completed, or inactive.

3.2.6 Inactive List

The inactive list is a set of tasks and appointments that have been marked as completed, inactive, or ignored.

3.2.7 Behavior without interaction

Below are listed actions that will take place without interaction from the user.

3.2.7.1 Appointments: Appointments will move up in the to do list as the appointment time get nearer. The appointment will be at the top of the list when the system time and date matches the reminder time and date.

3.3 Non-functional requirements

3.3.0.2 Update frequency: The active and inactive lists will update in a manner sufficient to capture any changes to it.

3.3.0.3 Number of entries in a list: The active and inactive lists will not be limited in their number of tasks or appointments in a manner which adversely affects the user.

3.3.0.4 Inactive list viewing: The inactive list will make data available to the user in a manner which will allow them to determine how much time was spend working on separate tasks and appointments.

Revision tracking:

0.1	Nov 2	Document constructed.
0.2	Nov 7	Edits made based on recommendations in first draft.
0.2.1	Nov 8	Begin incorporating Ethans work. Will upgrade to 0.3 when consensus is reached on merging.
0.2.2	Nov 9	