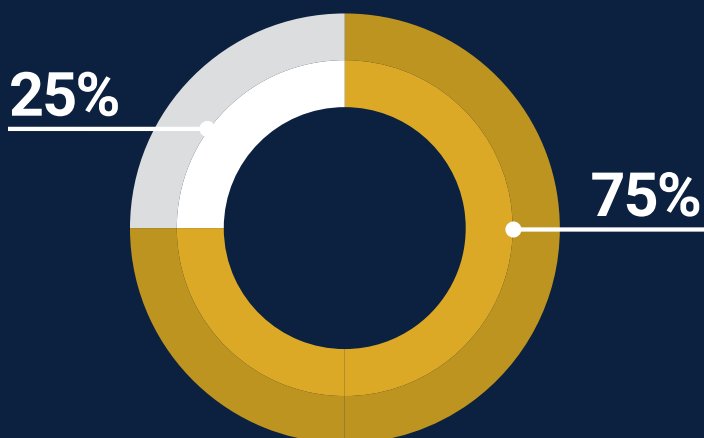


EVENT TIMELINE



PAYMENTS



- **INITIAL DEPOSIT**
due 30 days after reception of proposal package
- **FINAL DEPOSIT**
*(REMAINING BALANCE)
due 2 weeks before event's starting date*

HELPFUL LINKS

EVENT PROPOSAL REQUEST

https://www.formstack.com/forms/masters-conference_services_request

ONLINE EVENT PAYMENT

https://masters.formstack.com/forms/conference_services_payment_portal

CONFERENCE SERVICES HOMEPAGE

<http://www.masters.edu/campuslinks/conferenceservices.aspx>

ONE TIME INSURANCE

<https://tulip.onebeaconentertainment.com/e/tulip/apply.aspx>

HAVE QUESTIONS OR NEED MORE INFORMATION?

EMAIL conferenceservices@masters.edu

PHONE 661.362.2610

ADDRESS The Master's University c/o Conference Services
21726 Placerita Canyon Road
Santa Clarita, CA 91321