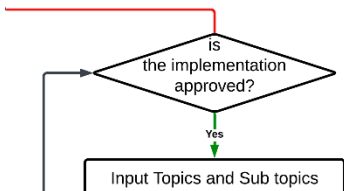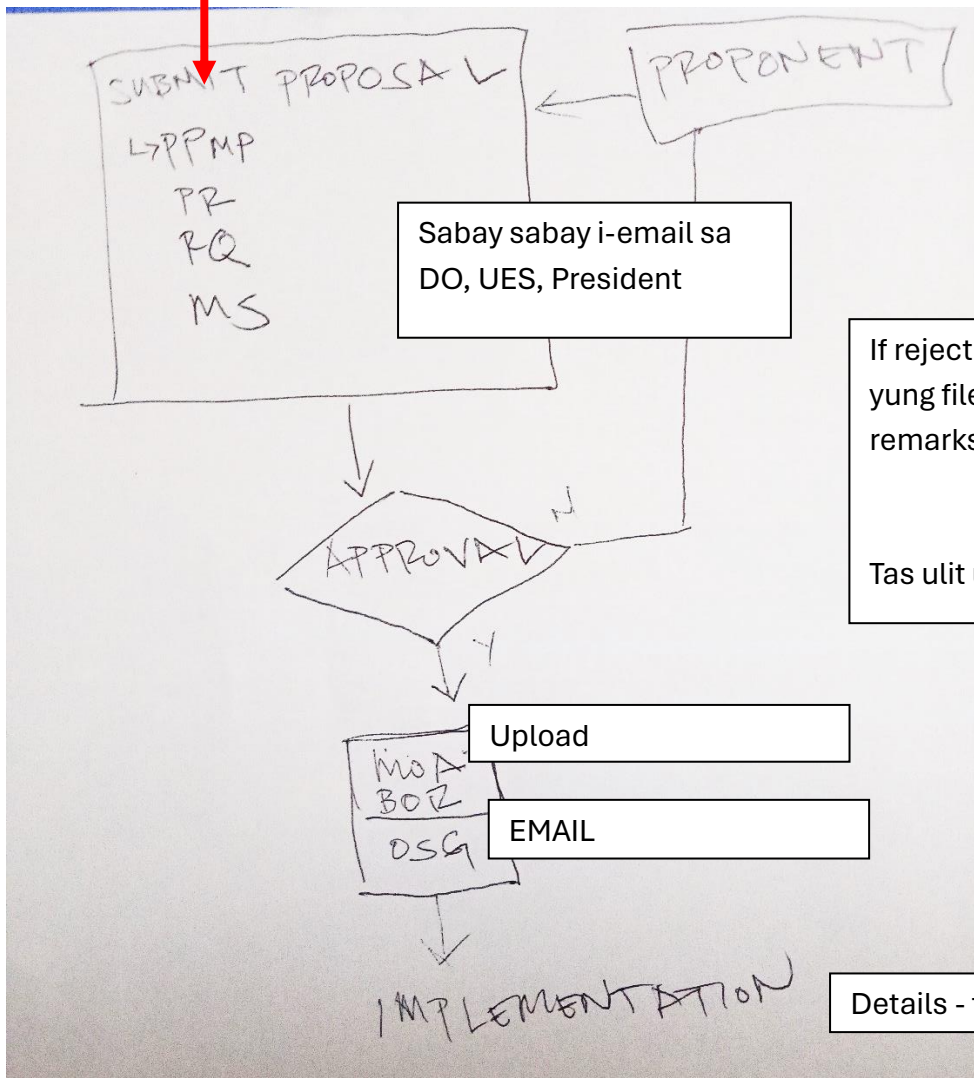|	
• Returning Turnitin percentage	• Needs input for "date processed" • Research Coordinator – role • If the application if not processed by the R&E staff, it can be processed by the R. Coordinator
• Researches	• Filter by year, by researcher –(export pdf din?) • Search by faculty/researcher
• Certification • (sa Research proposal din)	• Include a note • All signatures for the certificate will be wet signature only.
• Proposal for Research (faculty) (same sa extension)	• Inputting and submit • Format – gc 2nd to the last file galing kay sir • May downloadable file with details- same sa certificate • Status • Magrerelease ang R&E ng schedule ng applicant for research colloquium. • Status
• Implementation Proper	• Appointment sya ng meeting then proceed na uli dito •
• Pre eval survey • Mid eval survey • Post eval survey	• Hihingin pa format sa office • Need include sa system

B — Schedule Appointment — Conduct consultation meeting — IS the implementation approved?

Input Partner/Beneficiary — Upload MOU

Input issues/remarks — Submit Proposal — is the proposal approved?

Upload PPMP, PR, & Request for Qoutation/Market Study

are the documents approved? — Email Documents to DO

are the documents approved? — Email Documents to UES

are the documents approved? — Email Documents to President

Upload MOA

is the budget approved? — Email Documents to BOARD

are the documents approved? — Email Documents to OSG

Input Proponents and Implementation Proper

Input Topics and Sub topics

Schedule Appointment

Conduct consultation meeting for Pre-evaluation survey

Schedule Appointment

Conduct consultation meeting for Mid-evaluation survey

Upload Attendance for Post-evaluation survey

Evaluation Form

Upload Capsule-Detail/Narrative

Upload Certificate

Upload documentation (Photos)

Upload Attendance

PROTOTYPE — Upload Letter — Upload NDA — Upload Certificate of Acceptance

Upload Capsule-Detail/Narrative — Post-evalutaion survey — Mid-evalutaion survey — Pre-evaluation survey

Upload Certificate — Upload documentation (Photos) — Upload Attendance — LOGOUT

SUBMIT PROPOSAL
→ PPMP
PR
RQ
MS

PROPONENT

Sabay sabay i-email sa DO, UES, President

If reject, iindicate ng admin yung file na may issue tas input remarks

Tas ulit uli umpisa

APPROVAL

Upload

MOA
BOR
OSG

EMAIL

IMPLEMENTATION

Details - table above