

### Use of Cell Phones and Noise in the Libraries

Though many people come to the library expecting to find a quiet place to read and study, the OWU Libraries also strive to be hubs of collaboration conducive to group work. We create environments that cater to both those who like to study in silence as well as those who like working in a more social space.

#### General Guidelines

- Please lower the ring tone of your phone when entering the libraries. If you are working on the third level of Beeghly, turn your phone off or your ringer to silent.
- Be sure to turn off any alarms, etc. especially if you plan on walking away from your phone.
- Please use a normal speaking voice when holding conversations and be aware of the noise level around you.
- The library reserves the right to ask patrons to leave the building if he/she is using a cell phone in a prohibited area or disturbing others in any area of the Libraries with their conversations.

#### Beeghly Library

##### 3rd Floor: The Quiet Zone

The third floor is our designated quiet zone. We ask those working on the third floor to refrain from conversations, listening to loud music (earphones are ok, but we shouldn't hear the music from them), and talking on cell phones. We also ask that you turn your cell phones off or to silent while on the third floor.

##### 2nd Floor: For Individual and Group Study

The second level has both carrels for individual study as well as tables for group work. We ask those studying on the second floor to keep conversations in person and on phones to a normal speaking level. Noise can carry from the balcony down below.

##### 1st Floor: For Group Study, the Cafe, and the Lounge

This is the most popular level for group study. It also holds the Information Commons, Bashford Lounge and Café. As with the second level we ask that conversations in person and on phones be kept to a normal speaking level.

**Lower Level: For Individual and Group Study**

Like the second level, the lower level has both carrels for individual study as well as tables for group work. Noise also tends to carry from below to the main floor so please speak at a normal level. Also many classes take place in the Media Center. Noise from groups passing through can get quite loud. If you are passing through to a class, please be mindful of others studying when coming and going.

**Hobson Science Library and Kinnison Music Library**

Due to the smaller nature of both the science and music libraries, designating quiet and social space is a bit harder. Please be mindful of the general atmosphere and noise levels of each of these libraries.

Remember, at any time library staff reserves the right to ask patrons to leave if he/she is being too loud or disruptive to others in any area of the Libraries.