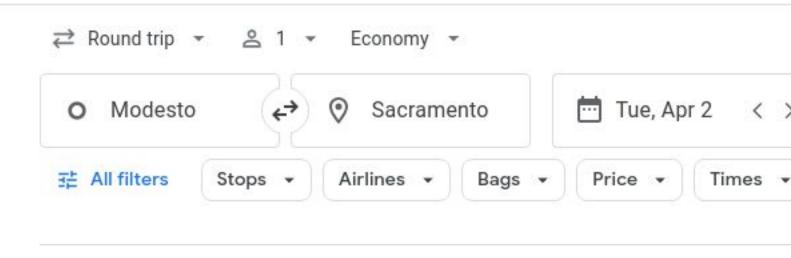


## **Constructed Travel Worksheet - Authorization for Before Travel**

Refer to worksheet	t instructions for d	complete guidance.			
Name:					
1. Travel itinerary for the standard transportation mode:					
Travel Leg	Date	Departure Location	Arrival Location	Mode (+Fare Class if air)	Cost
PDS to TDY				POV	
TDY to PDS				POV	
For trips with	n multinle T	DY locations:			
TDY to TDY	Timula pio T	Di locationo.			\$0.00
TDY to TDY					\$0.00
TDY to TDY					\$0.00
TDY to TDY					\$0.00
2. Construct	ed cost of the	ne standard transportation	mode:		Cost
A. Transportation costs from PDS departure terminal to TDY arrival terminal (e.g., home airport to TDY airport)					\$0.00
B. Transportation costs from TDY departure terminal to PDS arrival terminal (e.g., TDY airport to home airport)					\$0.00
C. Transportation costs from one TDY terminal to another (e.g.,TDY airport to TDY airport)					\$0.00
D. Total transportation cost					\$0.00
E. Fee normally charged by your CTO					\$0.00
F. Total constru	ucted transpor	tation cost			
3. Potential t	ransportatio	on costs avoided by using	your requested transpo	ortation mode:	Cost
A. Transportati	on costs from	trip start point to PDS departure t	erminal (e.g., driving from ho	me to the airport)	
B. Transportati	on costs at all	TDY sites (e.g., rental car, bus to/f	rom airport, taxi)		
C. Transportati	on-related cos	ts at all TDY sites (e.g., gas for ren	tal car, parking at hotel, tolls)		
D. Transportati	ion costs from	PDS arrival terminal to trip end po	oint (e.g., driving home from t	the airport)	
E. Parking at PDS terminal (e.g., parking at the airport while TDY)					\$0.00
F. Shipping costs (e.g., baggage fees, official equipment shipping fees)					\$0.00
		n cost of official travelers sharing	driver's vehicle (Line 2F x # o	f passengers)	\$0.00
H. Total avoide	ed transportation	on cost			
		ons (non-monetary):			
Check all that ap			The state of the state of the		
Scheduled common carrier departure time, arrival time, or total travel time would negatively impact the mission					
Scheduled common carrier is not available or is not practical to support the mission					
Potential for traffic, weather, or routing delays would negatively impact the mission  POC use would be more efficient, more economical, or result in a more expeditiously accomplished mission					
POC use would be more efficient, more economical, or result in a more expeditiously accomplished mission					

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