

# BLENDA DOMINGOS

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## Software Development Intern / Co-Op

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### PERSONAL INFORMATION:

Surrey, BC V3T0A8 (MetroVancouver)

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Web-page: <http://blendadomingos.tech/>

Languages:

- English (advanced)
  - Portuguese (native)
  - Spanish (intermediary)
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### EDUCATION:

**Diploma: Software development** - in progress (May 2022 – December 2023)

**Red Deer Polytechnic** (in partnership with Sterling College) Vancouver BC. Code

**Master Degree in Administrative Law**

Federal University of Tocantins (2013)

**Postgraduate Degree in Civil Law**

Gama Filho University (2010)

**Bacharel in Law** (2008)

Pontifical Catholic University of Goias – PUC (Brazil)

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### TECHNOLOGICAL KNOWLEDGE:

Code Languages learn at College: **SQL, Database, Data Analysis, Java, HTML, CSS, Python, SQL, MySQL, Research, Statistic, Web developer, Mobile, Complex Algorithms, Javascript, Game Development and Unity Essentials**  
Knowledge of object-oriented languages

Project Management: Agile methodologies (Scrum),

**Other Technical:**

MS Word, Excel, Windows. PPT.

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**LICENSES & CERTIFICATIONS**

**Python Essential Training**

Course completed on May,2023 – Linkedin Learning.

**Customer Services Foundations**

Course completed on April, 2023 – Linkedin Learning.

**Excel Advanged** Formatting Techniques (Microsof 363)

Course completed on April,2023 – Linkedin Learning.

**Excel Essential** Training (Microsoft 365)

Course completed on Feb,2023 – Linkedin Learning.

**Power BI** Essential Training

Course completed on Apr,2023 – Linkedin Learning.

**JavaScript** Essential Training

Course completed on Feb,2023 – Linkedin Learning.

**HTML** essential Training

Course completed on Feb,2023 – Linkedin Learning.

**MYSQL** essential Training

Course completed on Feb,2023 – Linkedin Learning.

**The Data Science Course 2023:** Complete Data Science Bootcamp.

Complete **Data Science Training: Mathematics, Statistics, Python, Advanced Statistics in Python, Machine & Deep Learning** - Udemy.

<https://www.udemy.com/course/the-data-science-course-complete-data-science-bootcamp/>

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**EXPERIENCE:**

**Senior Lawyer Senior Lawyer**

Tocantins Costa Lawyer's · Self-employed Tocantins Costa Lawyer's · Jan 2010 - Present

Place:Tocantins, Brazil

Activities: Civil law cases. Land tenure regularization and litigation involving land invasion.

**Lawyer and Attorney of the Municipality**

Municipality of Porto Nacional City Hall

Permanent Full-time

Nov 2019 - Mar 2022 (2 yrs 5 months)

Porto Nacional, Tocantins, Brazil

Activity I served taxpayers (clients- customers). Provided legal advice. Checked documents. Petitioned in the legal process. Insert information and database in the legal platform through the website. Prepared report. Prepares the terms of conciliation between the taxpayer and the City Hall, through the collective bargaining program.

**Senior Legal Advisor Senior Legal Advisor**

Court of Auditors of the State of Tocantins

Contract Full time

Mar 2016 - Nov 2019 (3 yrs 9 month)

Place: Palmas, Tocantins, Brazil

Action: I attended the mayors or civil servants of the city hall (clients-customer services). Provided consultancy and legal guidance services for managers to provide the correct information on the management of public funds and report on the annual rendering of accounts by the Court of Auditors, to be subsequently audited.

**Lawyer and Attorney of the Municipality**

Municipality of Porto Nacional City Hall

Permanent Full-time

Feb 2015 - Feb 2016 (1 yr 1 month)

Place: Porto Nacional, Tocantins, Brazil

Activity: I served taxpayers (clients). Provided legal advice. Checked documents. Petitioned in the legal process. Insert information and database in the legal platform through the website. Prepared report. Prepares the terms of conciliation between the taxpayer and the City Hall, through the collective bargaining program.

**Senior Legal Advisor**

Tocantins Ministry Court of Justice

Contract Full-time

Jul 2012 - Dec 2014 (2 yrs 6 month)

Place: Palmas, Tocantins, Brazil

Activity: Assistance in the preparation of legal opinions for the Attorney General of Justice of the State of Tocantins and their inclusion in the legal platform through the e-proc web-site.

**Legal Assistant Judge**

Corte of State of Tocantins

Fev-2009 – Nov-2009

Activity: Personally assisted lawyers, legal staff of the forum, parties to the process (customer service), provided information about the process and gave guidance. Assisted the judge in preparing orders, decisions and sentences. Enter information into the virtual system through the e-proc legal platform via the website.

**Legal Assistant Office**

Public Defender of the State of Bahia and Court of Justice of the State of Goias.

Nov 2002 – Jul-2008

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Activity: It assisted needy people who could not afford a legal service. provided information. Checked documents. Triage. assisted in the preparation of legal opinions and petitions.

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**SKILLS:**

- Brazilians Portuguese
- Research Skills
- Flexible and Adaptable
- Self-Motivated
- Teamwork and Collaboration
- Written Communication
- Critical Thinking
- Interpersonal Communication
- Active Listening
- Work under pressure
- Teambuilding
- Patient person
- Critical Thinking
- Multilingual
- Proactive Leadership
- Team Leadership
- Time Management
- Microsoft Power BI
- HTML5
- MySQL
- Unity
- Cascading Style Sheets (CSS)
- Visual Studio
- Java
- JavaScript
- Microsoft Office
- Microsoft Excel
- Microsoft PowerPoint
- Customer Service
- Customer Support
- Time Management
- Legal Writing
- Written and verbal communication skills (english and portuguese)
- High energy, flexible, quick learner, pro-active and focused individual.
- Good at analyzing and solving problems.
- Willing to learn new tools, languages, and programs.