

## RTGS to Cash-Term Sheet

Transaction Location: Bangalore (preferred)

Transaction Amount: 100 cr.

Transaction Ratio: 60% to company, 25% to trust, 15% to media

Nature of fund: Any

### Conditions for transaction:

1. **Commitment amount** of 0.1% or 5 lacks whichever is higher should be paid by both Company and Trust or their media to Facilitator at least 3 days before transaction day respectively-in cash only.
2. Upon paying commitment amount (same day), both Company and Trust will **share copy of documents listed below** respectively to Facilitator. This is to ensure transaction is not cancelled due to insufficient or inaccurate documentation. If it is found at a later stage that either Company or Trust involved has provided false or inaccurate documentation, deal stands cancelled and 100% of commitment amount of respective party will be forfeited.
3. After successful verification of documents, Facilitator should be able to **interact with authorized persons** through any medium comfortable (preferably video call) to all parties involved. This is to ensure transaction is not cancelled due to misinformation or miscommunication or due to procedural differences. If it is found at a later stage that either Company or Trust involved has provided false information regarding above, deal stands cancelled and 100% of commitment amount of respective party will be forfeited.
4. Authorized persons of Company and Trust should be present at mutually agreed location on or before 5PM for **an informal meeting** to build confidence on preceding day of transaction. Confirmed travel tickets of above to mutually agreed location should be provided at least 2 days before transaction day to Facilitator, failing which transaction stands cancelled and respective party forfeits commitment amount.
5. If **transaction is to be cancelled** for any reason after paying commitment amount, then authorized person from respective party will inform Facilitator and 100% of commitment amount of the respective party will be forfeited. Other party will get 100% of their commitment amount back.
6. If **transaction is to be postponed** for any reason after paying commitment amount, then concerned person from respective party will inform Facilitator and a mutually acceptable future date will be decided. All other conditions remain same.
7. If **transaction is cancelled** for any reason (to be verified by facilitator) on transaction day, then party responsible for cancellation will forfeit 100% of commitment amount and other party will get their 100% commitment amount back plus 50% of the commitment amount as compensation for the time and effort involved.
8. **Trust will pack and keep ready** agreed amount of liquid (including media ratio) in prescribed quantities/ratio, suitable for transportation (mutually agreed form) as communicated by Facilitator one day prior to transaction day.
9. **All expenses involved** like travelling, boarding, packing and showing liquid, checking and transporting liquid et al will be responsibility of respective parties.
10. **Media will be responsible** to collect their ratio from the transaction location. Media ratio can be arranged to be delivered to specific location upon prior request and agreement with Facilitator (charges may apply).

List of documents for transaction: Additional document/s can be requested through facilitator

| From Company                              | From Trust  |
|---|---|
| Company profile                           | Trust deed  |
| Company registration certificate          | 12 AA and 80 G registration details   |
| Memorandum and article of association     | NITI Ayog registration ( <a href="http://ngodarpan.gov.in">ngodarpan.gov.in</a> ) |
| Audited financial report (latest 3 years) | Audited financial report (latest 3 years)   |
| PAN card                                  | PAN card  |
| Board Resolution for Donation making      | Board Resolution for Donation seeking   |
| Welcome letter for donation               | Request letter for donation   |
| Proof of donation amount in bank          | Proof of min.10% of donation amount in bank                                       |
| Letter of authority (to transfer funds)   | Letter of authority (to request funds)  |
| Letter of authority (to collect funds)    | Approved Project report seeking donation  |
| KYC of Directors/Authorized persons       | KYC of Trustees/Authorized persons  |
| No claim certificate                      | Cancelled cheque or details of receiving bank                                     |
| Blank letterheads and Seal (Company)      | Daily receiving capacity letter from bank   |
|   | Blank letterheads and Seal (Trust)  |