

Week In Review - Week 3 Summary

GitHub:

https://github.com/blnovak/Novak_Brandy_Portfolio.git

Week In Review:

In week three, we discussed quotes that inspired us and our reasons why we were inspired by them. It was interesting to see the quotes that people selected and their reasons why. It showed that inspiration can be drawn from all walks of life and from many different sources. This week for our development and research this week, I learned about communication and how to effectively communicate with clarity and using visual tools. I originally misinterpreted the activity in communicating using visual tools and created an organization chart of tasks versus a yes/no flow chart. I was able to redo the assignment and gained a more concise understanding of how flow charts work and their purpose, which was the most useful activity this week. My projected next steps are to keep completing my assignments on time and maintaining a good grade point average.

Anchor Points:

- **What have you done?**
 - This week I reviewed the GoToTraining Session, learned about communicating with clarity and communicating with visual tools, researched and posted my favorite inspirational quote that drives me to accomplish the things that I do, responded to my classmates posts about their favorite quotes, completed my LinkedIn profile and commented to my classmates LinkedIn profile for the career module, and updated my GitHub.
- **What are you doing?**
 - I am looking over the materials and assignments for this upcoming week and working on completing them, along with the career module discussion assignment.
- **What's next?**
 - I am planning my week and breaking down my assignments into smaller more manageable tasks, so that they are all completed on time.
- **How will you accomplish this?**
 - I will accomplish this by completing my tasks ahead of time and if I encounter any issues, I will ask my instructor for assistance.

Reflect and Connect:

This week there were a lot of different assignments to be complete for both the project module of this course and the career module of this course. I did complete all of my assignments on time, but I did have to redo my visual communication flow chart assignment. I did successfully redo the assignment to include yes/no questions. This relates to my goals because it allows me to be able to visually see how flow charts and other data organization hierarchies work to be able to use them productively in the future. I have improved upon last week and my performance has been on point because I am still successfully completing my tasks when they

are due. The results are continued use of effective communication skills, which relates to past learning because I was lacking in those skills.