

## Alcatel-Lucent U.S. Badge Request Form

Badge Type: ☒ Employee ☐ Non-Employee Worker (NEW) ☐ Resident (Tenant in A-L managed facility)

## General Information:

Name: Loughran Brian  HRID/Resident ID#: 3550953  
(Last) (First) (Middle)Work Address: 600 mountain ave Murray Hill NJ 07974Work Phone: 201-317-3254 Location Code: Country of Citizenship/Lawful Permanent Residence: USAVisa Type # (Non-U.S. Citizens Only): ☐ B-1 ☐ L-1 ☐ H-1B ☐ TN ☐ OtherCompany (NEW's only): Badge Mailing Address (If Different Than Above): Request type: New ☒ Re-Issue ☐ Date Change ☐ Replace Lost ☐ Replace Damaged ☐ Note: Contact Badging Help Desk immediately for badges lost, stolen or not functioning properly - (972) 477-5896.

## Access Information (Non-U.S. Citizen Employees, NEW's &amp; Residents only):

Contract Start Date:      /      /      Badge Expiration Date:      /      /       
(NEW's Only) (NEW's max of 12 months. Non-U.S. Citizen Employees & Residents max of 24 months)Location Access: ☐ Base Location Only ☐ Multiple Locations (NEW's Only. VP or above approval required below)  
List Location Codes (max of 3)      ,      ,     Hours of Access (NEW's only): ☐ Mon.-Fri. 7a-6p ☐ 6a-10p/7 ☐ 24/7Visitor Authorization Allowed: ☐ No ☐ Yes (Requires VP level approval below)

Employee/NEW/Resident Signature: I certify to the best of my knowledge that the information on this form is accurate.

Print Name: Brian LoughranSignature: [Signature] Date: 8/26/15

Supervisor/Sponsor Approval - (Must Be Manager or Above): I certify to the best of my knowledge that the information on this form is accurate.

Print Name:  HRID#: Signature:  Date: Submit Completed Form To - (include log photo for all new requests):  
(Note - All NEW's must be in HR PeopleSoft prior to submission of application):EMAIL: badging@alcatel-lucent.com FAX: (972) 477-4691  
For questions or to check the status of a request call (972) 477-5896

\*IMPORTANT\* - HR Mobility must approve all access requests for ALL employees coming to the U.S. who are not U.S. citizens or lawful permanent residents (This process is not required for NEW's). For approval submit to:

EMAIL: Lorrie Cook@alcatel-lucent.com FAX: (908) 508-2576  
HR Mobility will forward to the U.S. badging center if approved.