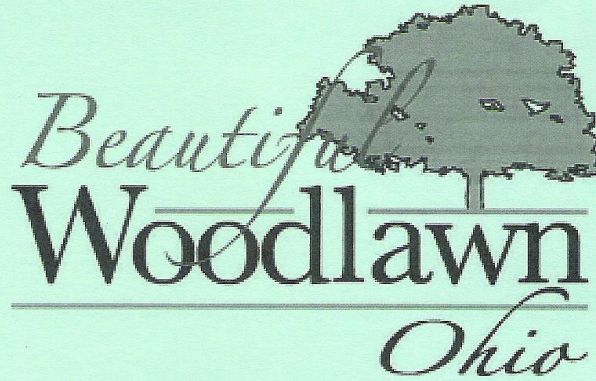


CHARTER REVISIONS - ISSUE 29



September 15, 2016

Dear Woodlawn Residents:

You have in your hands the proposed revised Charter for the Village of Woodlawn. You will have an opportunity to vote on this proposal when you go to the polls in November. Every four years, our Charter requires that a Charter Review Board review our Charter. In February, the Village Council selected seven of your neighbors to do such a review. After many hours of hard work, the proposed Charter changes were submitted to Council and Council approved placing the proposed changes on the ballot. I am submitting this document to you for your review and as *always* your approval.

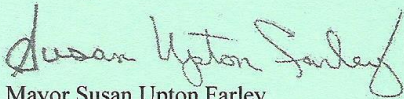
In 1992 the Village of Woodlawn elected to operate under a Charter form of government. The Council and I believe a Charter form of government is very important. We use this document as a guide for streamlining the government process in Woodlawn. We hope you consider these changes when you go to the polls November 8th.

Please read the document. The changes are noted as an addendum on separate pages at the end of this Charter. The deletions are noted in red print and the additions in green print.

I invite you to attend the Village Council Meetings which are held on the last Tuesday of the month at 7:00 p.m. I also invite you to attend our scheduled monthly committee meetings. For dates and times, please call (513) 771-6130.

Thank you for taking time to review this document and we appreciate your approval at the polls on November 8th.

Sincerely,


Mayor Susan Upton Farley

**PROPOSED CHARTER FOR
VILLAGE OF WOODLAWN, OHIO**

***TO GO INTO EFFECT
JANUARY 1, 2017***

In order to help you recognize the recommended changes more readily, the following have been done:

1. The original charter has some additions, deletions and corrections.
2. Items the Commission feel should be omitted are indicated as an addendum at the end of this charter in **red**.
3. Items the Commission feel should be added are indicated as an addendum at the end of this charter in **green**.
4. **Black** print is included on the addendum to give clarity to each section.

MEMBERS OF THE 2016 CHARTER REVIEW COMMISSION

Chairperson

Ray Parker

Secretary

Gwendolyn Williams

Commission Members

Craig Farley

Brian Poole

William E. Smith

Kevin Sorrells, Sr.

Al Summerlin

Michael Trabue

ADDENUM

Additions and Deletions

Article II

Section 2.01 Number, Selection, Term

~~members~~ has been changed to ~~Members~~ throughout the Charter

~~council~~ has been changed to ~~Council~~ throughout the Charter

~~It is desirable that m~~~~Members of Council~~ shall serve four (4) year, at-large, staggered terms, where three (3) members shall be elected biennially beginning with the Council election to be held in November of 2017. ~~In order to accomplish this, and to allow presently elected Council members to complete their respective terms to which they have been elected, the following procedure shall be followed:~~

~~(A), (B), (C)~~

Section 2.02 Vice Mayor

~~At the first regular meeting in January each year Council's Organizational Meeting, which shall be held on January 1st, or as soon as practicable thereafter each year, the Council shall immediately proceed to elect a Vice Mayor from its own number. The Vice Mayor shall serve until the first Organizational m~~~~Meeting in is held the next January next, after his/her election.~~

Section 2.05 Compensation of Council

~~shall be entitled to vote on such compensation issues.~~

Section 2.09 Publication and Certification of Ordinances in Book Form

~~in a newspaper as required by Council's adopted method of timely publication.~~

Section 2.10 Adoption of Technical Ordinances and Codes by Incorporation by Reference

~~property maintenance.~~

Section 2.11 Certificate of Clerk as to Publication

~~stating in which newspaper attesting to the completed publication~~

Article III

Section 3.02 Mayor of Village; Election; Term; Qualifications; Power; Duties

~~The Mayor holding office at the time of the adoption of this Charter shall hold office until the expiration of his/her term under the Charter, under which the mayor was elected at which time a new election shall be held.~~

Section 3.06 Communications to the Council of Finances and General Conditions

~~to assist Council in its decision making role.~~

Section 3.07 Protests Against Excessive of Expenditures

Article IV

Section 4.03

~~The process for contracting including competitive bidding or exceptions to the requirements for competitive bidding shall be governed by Ohio law.~~

~~ordinance of the Council. When so authorized..... (through the completion of this section)~~

Section 4.04 Bids and Proceedings

Section 4.05 Alterations or Modifications of Contract

Section 4.06 Section 4.04 Conflict of Interest
 Section 4.07 Section 4.05 Law Director
 Section 4.08 Section 4.06 Appointment of Finance Director
 Section 4.09 Section 4.07 Powers and Duties of the Finance Director
 Section 4.10 Section 4.08 Accounts of Finance Director
 Section 4.11 Section 4.09 Quarterly Account: Annual Report
 Section 4.12 Section 4.10 Receipt and Disbursements of Funds
 Section 4.13 Section 4.11 Duty of Delivering Money and Property
 Section 4.14 Section 4.12 Clerk of Council

The Clerk of Council who reports to and serves at the pleasure of Council shall have those powers, duties, and functions as are provided in this Charter by the Rules of Council, or by ordinance, or resolution, or as required by law.

Section 4.15 Section 4.13 Police Protection

The minimum qualifications for a Police Chief shall be a Bachelor's degree in Criminal Justice or equivalent, shall be licensed police officer, and have a minimum of five (5) years of criminal justice experience as a police officer along with experience in police administration or investigation. The minimum qualification for appointment as Chief of Police shall be established from time to time by the Municipal Manager and confirmed by the Village Council.

The operating rules and procedures of the Police Department shall be established from time to time by the Police Chief with the advice of the Municipal Manager and the approval of Council.

Section 4.16 Section 4.14 Fire Department

The minimum qualification for appointment Fire Chief shall be established from time to time by the Municipal Manager and confirmed by the Village Council.

The operating rules and procedures of the Police Department shall be established from time to time by the Police Chief with the advice of the Municipal Manager and the approval of Council.

The Fire Chief shall have strong leadership skills and at least ten (10) years of progressive responsibility and at least four (4) years in a supervisory or management position in a municipal fire department, and a degree in Fire Science or related field is preferred. The Fire Chief shall also demonstrate excellent oral/written communication skills and training shall be ongoing in order to maintain the position.

Section 4.17 Section 4.15 Public Works Director

Section 4.18 Section 4.16 Recreation Director

Section 4.19 Section 4.17 Building Commissioner/Inspector

The Municipal Manager shall provides for the appointment of a Building Commissioner/Inspector, or may contract for such services, to meet the needs of the Village after approval of Council, to meet the needs of the Village in case of a denial of a permit, the Building Commissioner/Inspector shall notify the applicant in writing, within five (5) working days, of the reason for the rejection and the section of the Code not being complied with. Within five (5) working days, he/she will also notify the applicant in writing of their rights of appeal and the procedure thereof.

Section 4.20 Section 4.18 Engineer

The Municipal Manager shall provide for the appointment of a Contractual Engineer, or may contract for such services, to meet the needs of the Village after approval of Council.

Recommendations for Contractual Engineer services.....(through the completion of this section)

Article V

Section 5.02 Planning Commission

The business community and residents shall be notified of any zoning change. Notice of any

amendment to the Zoning Code or the rezoning of any property within the Village shall be provided as required by ordinance, or in the absence of an ordinance as required by Ohio law.

Section 5.03 Board of Zoning Appeals

3. Four (4) citizens of the Village shall be selected by recommendation of the Mayor with the concurrence of Council. Citizens shall serve a four (4) year staggered terms except the first Board and may be reappointed. Terms of the members of the first Board are staggered so that two new members will be appointed for two years. Thereafter, two citizen members will be appointed every two years to a four year term on the Board.

(i) Rules and Regulations

A quorum for all meetings shall consist of a minimum of four (4) members. A majority vote by the members present is required for approval of matters brought before the Board.

(ii) Meetings

Records shall be kept of the examinations and other official actions, all of which shall be immediately filed in the office of the Board and shall be public record.

Section 5.04 Recreation Commission

Each member shall be appointed for two years on the basis of staggered terms which shall also be established for the present members.

Section 5.05 Tax Board of Review

Section 5.06 Board of Health

Section 5.07 Section 5.05 Charter Review Commission

Section 5.08 Section 5.06 General Provisions

A majority vote of all the members of each board and commission shall be necessary for the taking of any action or the passage of any measures by such boards and commissions. A majority vote by the members of a board of commission present at a meeting is required for approval of any action or matter brought before the board of commission.

Except as otherwise provided herein, specifically Section 5.03 governing the Board of Zoning Appeals, Aat the first meeting in each calendar year of municipal boards and commissions.....

Section 5.09 Section 5.07 Vacancy in Boards of Commissions

Article VIII

Achievement of City Statue

Merit System

Section 8.01 Civil Service Classified and Unclassified

Section 8.02 Classified Service

Section 8.03 Civil Service Board

Article IX

Article VIII

General Provisions

Section 9.01 Section 8.01 Separability

Section 9.02 Section 8.02 City Status

Section 9.03 Section 8.03 Transitional Procedure

The revision tooof this 20092012 Charter shall be submitted to the electors at the General Election of November 20122016. If approved, itthe revised Charter shall become effective on January 1, 20132017. All elected officials and employees of the Village, as of January 1, 20132017, shall continue in such employment; and therefore shall be subject, in all respects, to the provisions of the Charter, and ordinances, resolutions, rules or regulations enacted or promulgated thereunder.

*Red Items the Commission feel should be omitted from the 2012 Charter.

*Green Items the Commission feel should be added to the 2012 Charter.

*Black Wording is included to give clarity to that section of the Charter.