## Personal letter

Name: Anas Mokayad

Mobile: +46 (0) 72 030 15 09 E- mail: perfectway@live.com

Hi,

My name is Anas. I'm 41 years old and live in Kalmar city with my wife and our three children. I've spent most of my career working in the management and education fields, teaching adult learners different types of subjects related to IT, Digital Marketing, Graphics and Web design. I was more concerned with vocational education that equips learners with the essential knowledge and practical skills to get involved in the business as soon as possible. During this journey, I worked in many institutes and organisations and held many job positions as an instructor, designer, marketer and business manager. In some places, I took my place as a partner and started projects from scratch. I participated in international programs under Pearson UK, London City College, ABE and City & Guilds and managed business and computing departments.

I've been developing my skills for the past years by learning different topics related to business studies, computing, technology and personal development. I've researched and contacted various authorities to learn about different subjects, including laws, taxes, finance and conducting business in Sweden. As a result, I was able to expand my knowledge and create original work in the form of educational materials that can be offered for international students at higher education levels, especially for those learning at levels 4 and 5 based on the British qualification framework. As for Sweden, I wrote a book in the English language to discuss and explain how individuals can get ready and start establishing a business in Sweden.

Overall, I'm a creative thinker and a multitasking person who deals with several tasks simultaneously. When I perform my duties at work, I try hard to be accurate and make the right decisions. Being objective is very important to me, and I always look to have an open and honest conversation with employers or colleagues. I enjoy giving tips and advice to others and I do take others' advice too.

I have much more to tell about my work experience and skills and hope to get the opportunity to meet the person who will value my work and give me a chance to keep going.

Kind Regards, Anas Mokayad