

22 March 2018 9:48 pm

# Resume



From: kerreneheadley11@mail.com

To: aleishasydney <aleishasydney@gmail.com>

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#54 Swami Avenue  
Don Miguel Rd.  
San Juan  
Name: Carlene Andrews  
Phone:(868)284-9914  
D.O.B.18/12/81

Dear Sir/Madam

I am interested in a Sales Clerk position at your organization.As a result,I have enclosed my resume as a first step in exploring the possibilities of employment with your organization.

As a member of your organization,I know that I can make a vibrant,vulnerable contribution both as an individual and as an integral member of any team. Furthermore,I can add to the focus an integrity already displayed by your organization.For these reasons,I have also enclosed details of my back ground.I appreciate your timely response and the arranging of an interview at a convenient time for you.Thanking you in advance for your consideration.

## Objective

To function effectively as a team participant within this place of business,also to attain a career that sufficiently challenges my knowledge,skills and experience and will allow me to contribute towards the organization goals to the best of my potential.

## Work Experience

Micles Ltd.  
2016-2018  
Sales Clerk

Sunshine Snacks Ltd.  
2006-2015  
Re-packer

Suzies' New City Mall  
2012 -2013  
Sales Clerk

## Skills

Communication  
Leadership  
Adaptability  
Time Management  
Ability to work well under pressure  
Self Motivation