

Bryant A. Melville

Mission statement:

To overcome challenges, Adopt new skills and achieve
Greatness for a better tomorrow

INFORMATION:

D.O.B. : October 6th 1996
Addr : #73 Beaupreas Road, Maraval, Port-of-Spain, Trinidad
Contact: #680-6586 or #495-1090 or Email at Bryton04@hotmail.com

EDUCATION:

Maraval R.C. Primary Sc September 2002, graduated July 2009
Belmont Boy's Sec Sc September 2009, graduated July 2014
- CXC Theatre Arts Grade 2

WORK EXPÉRIENCE:

Albrosco Ltd, Belmont From December 2nd 2015 - 3rd 2016
Providers of deli meats, importing and exporting of many food products and cleaning items.

- * Typing and recording customers information on Microsoft Dynamics Gp
- * Operated a company kiosk distributing hams to customers
- * Weighing meat products on a scale for pricing
- * Customer service rep providing information on price listings and commodity
- * Assistant loader for delivery trucks
- * Saleperson for a week which involved handling invoice books and sale of items on delivery trucks at points of sale
- * Worked warehouse cold storage, load and offload delivery trucks and containers ranging 20 to 40 ft and did stock checks once a week for cold goods

EMDAD'S LTD, FREDERICK ST From April 15th – September 15th 2017
A Variety store that provides uniforms for Port of Spain, stationary and gift items

- * Customer service on uniforms
- * Writing bills, invoices and balance passes
- * Organizing their Store Storage rooms and perform warehouse duties

KEY SKILLS:

- * Building Computers and testing Operating system from Linux and Windows
- * Giving Customer Service and logical Advice
- * Organizing & Multi - Tasking

