

JILLANA JONES

Email: jillanathomas@yahoo.com

Address: #15 Edinburgh Crescent Cocoyea

Contact: 1868(768-9888)

Dear Sir/ Madam

RE: Job Application

I hereby apply for a suitable position at your organization. My combination of technical experience and safety policies makes me the right person for your establishment. I would like to refer to myself as a multitasking person, one that is able to adapt to any task given and complete it to the best of my ability. I am a team builder and an extremely hard working individual that is truly dedicated to the job. My training of OSHA regulations which include fire prevention plans, hazardous material handling, machine guarding, developing appropriate training programs and delivering training to employees are just some of the exceptional assets that I can offer you.

Attached below is my CV. I hope this has given you some insight into the skills and traits I possess and I am considered for the job opportunity. Thank you for your time I eagerly await your call.

Respectfully

Jillana Jones

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Objective

To produce quality service whilst identifying probable risks, preventing accidents and implementing safety regulations. Above all, I aim for the development of an organization and its people

Education:

- NEBOSH – Full Certification in Health and Safety Management.
- OSHA – Full Certification in General Industry Occupational Safety & Health
- OSHA - P.L.E.A Safety training
- OSHA – Basic Safety

Pleasantville Secondary

- English
- History
- Geography
- Human and Social Biology.

Company	Position Held	Year
Trinweld Contractors Ltd	Safety Officer	2016-2013
Structural and Mechanical Agencies Ltd	Fire Watch Officer	2013 -2012
Chicago Bridge and Iron Ltd	Safety Officer	2009-2012
I.C.C.S Contracting Ltd	Safety Officer	2008-2009

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Trinity Housing	Form Setter/ General Worker	2008- 2007/2004
Physical P. R Services Ltd	Clerical Assistant	2003-2004

References

- Anthony Thomas
Trinweld Contracting services (Assistant Superintendent)
1868 (786-3006)
- Anthony Francois
Chicago Bridge and Iron (Superintendent)
1868 (496-1069)