

SHERNELL JOHNSON

LAVENTILLE EXTENSION MON REPOS MORVANT

868-755-1461

Objectives

To obtain a position that will enable me to use my strong organizational skills and ability to work well with people.

Experience

Sales Representative • May 2015 – Currently
Green Dot Ltd • 29 Cipriani Boulevard POS

- Sell telecommunications products and services to both residential and commercial.
- Keep abreast of current technology trends.
- Maintain an updated database in sales database including all activities, partners, and opportunities with their current status.
- Maintain open and effective lines of communication throughout the organization to maintain a sense of teamwork, enthusiasm, pride, and quality workmanship.
- Develop and follow up on business leads.
- Cold call, direct email, and perform other lead generation activities.
- Ensure customer satisfaction.

Cashier • June 2010 – May 2015
Mosiah Investments (Jackpot Party) • Henry Street, POS

- Issue gaming coins and tokens to customers for cash.
- Redeem coins and tokens for cash at customer request
- Perform check cashing for customers based on company policies.
- Operate assigned cage according to company procedures.
- Count and verify cash amount at start of the shift.
- Balance funds at the end of the shift.
- Redeem foreign currencies using accurate exchange rates.
- Help other cashiers when needed.
- Assist customers with any credit-related problems.

- Complete all gaming forms and reports.
- Provide friendly, courteous and efficient service to customers.
- Record information regarding all transactions in the computer.
- Verify correct amounts of loose coins and bundled paper money.

Skills

- Mastery of Microsoft Office programs (Word, Excel, PowerPoint, Access)
- Enjoys sharing knowledge and encouraging development of others to achieve specific team goals
- Organized
- Multitasking
- Handle incoming calls and emails and routing appropriately
- Event Planner
- Makeup Artist

Education

Morvant Laventille Secondary School

September 2002 - July 2007

CXC O Level

- Mathematics
- English
- Social Studies
- Principle Of Business
- Principle Of Accounts

Personal References

Nadeera Mottley

Sr Customer Service Representative

Chaguaramas Development Authority

487-6507 / 225-4232 Ext 263

Work References

Kimberly Locario

Sales Supervisor

Green Dot Limited

868-344-5769 / 623-4643 Ext 880

Deedra Duke

General Manager

Jackpot Party

868-773039 / 624-0022