

Teneysha Benjamin  
14 A Old St Joseph Rd,  
Success Village,  
Laventille.  
(868) 3924021

Dear Sir/Madam,

I am writing to express an interest in working at your organization in your **Customer Service Department**. I have attached my Curriculum Vitae for further on the qualifications and skills that I have to offer.

As you will note in my attached CV, I have had previous exposure to **Customer Service** from previous jobs I had in the past. Through my previous work experiences, I have learnt the importance of hard work and completing tasks in a timely and efficient manner. Some of the skills I will bring to your organization is I am a hard worker, dedicated, punctual and I always take initiative and I am people oriented as I developed while working at Subway.

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I would like to thank you for considering me for a position in your organization as I am very interested in joining your company. Should you require further information, my contact is 3924021. I look forward to hearing from you.

Respectfully,

Teneysha Benjamin

## **Teneysha Benjamin.**

**14 a Old St Joseph Road, Success Village, Laventille.**

**Telephone: (868) 3924021**

### **Personal Statement**

A highly organized and efficient young professional seeking to enhance my knowledge, skills and abilities as a **Customer Service Representative**.

### **Key Skills**

- Proficiency in all areas of Microsoft Office, including Word and PowerPoint.
- Excellent communication skills, both written and verbal.

### **Employment History**

- Joy's Variety Store ( cashier and csr)
- Royal Castle ( cashier and cook)
- Jumbo Foods Supermarket ( cashier and lane replenisher)
- Subway (sandwich artist)

### **Testimonials**

- Ms Virginia Herreira  
Retired Hostess at Cruz Inn  
6461496
- Ms Juliet Burke  
Commissioner of Affidavit  
3233227

### **Dependants**

2kids Ages 4years and 1year.

### **Subjects**

CXC English Literature \*Grade 3

CXC Social Studies \*Grade 3

