

SHENIQUA TYESE AFISHA COLTES  
Phone: 462-6289

To whom it may concern,

I hereby apply to your company for an internship position suitable to my qualifications. Given the opportunity I can make full use of my education and also gain experience.

Enclosed is a copy of my current résumé for your perusal. This I trust you will find detailed and accurate to make an assessment of my suitability as an applicant.

Should I be selected for entry into your organization, I would be prepared to work assiduously and diligently towards maintaining the high esteem of your organization.

I look forward to the interviewing process.

Sincerely,

.....  
Sheniqua Tyese Afisha Coltes

# Sheniqua Tyese Afisha Cotles

12/27/1998

## OBJECTIVES

To gain experience in the world of work so that I may be able to apply my knowledge meaningfully, contributing not only to my general progress but also to the improvement of the organization which I work and to be a team player within an organization.

## EDUCATION

### CXC O' levels

ST. FRANCOIS GIRLS COLLEGE  
2011-2016

### Accomplishments

- English Language A- Grade 2
- Principles Of Business- Grade 2
- Principle of Accounts- Grade 2
- Mathematics – Grade 3
- Integrated Science- Grade 2
- Physical Education – Grade 2

## **Tertiary Level Education**

**COSTAATT**

**2016- to Present**

**Perusing Associate Degree in Journalism & Public Relations**

## **EXPERIENCE**

**WORLD OF WORK ( SCHOOL JOB TRAINING)**

**Defense Force Headquarters & All Four Formations**

**REFERENCES :**

**ROXANN TOWNSEND**

**HR Assistant Guardian Life Head Office:  
contact – 684-5215**

**MAURISSA PAUL**

**Second School Teacher:  
contact – 303-2942**

