

Resume

Cindy Sophia Walcott

Eight Street, Five Rivers, Arouca

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OBJECTIVE:

To work in a dynamic and stimulating company and to also grow professionally with the organisation thus gearing towards their goals.

EDUCATION:

CXC O'level June 2011

English A

Professional Institute of Marketing & Business Studies

CXC O'level 2010

Mathematics

H.C.L. Group of Companies

(Oct 25th 2007 – November 2007)

OSHA (General)

School of Business and Computer Science

(July 10th 2007 – July 31st 2007)

First year student professional development programme:

Time Management

Career Planning

Effective Communication

Ethics and handling stressful events

School of Practical Accounting and Accounting Services (Sept. 2006 – Dec 2006)

Practical Accounting

QM Caribbean Limited

(April 2004)

Basic Security Course

Red Cross Society

(April 2004)

First Aid and CPR

Ministry of Agriculture land and Marine Resources

(Dec 2002 – Jan 2003)

Agriculture

Youth Training and Employment Partnership Programme

(May – October 2002)

Catering

Ministry of Education & National Energy Skills Centre (August 2001)
Computer Literacy

St. Augustine Senior Secondary Comprehensive School (1999 – 2001)
CXC O'level
Principles of Business
Integrated Science

Five Rivers Junior Secondary School (1996 – 1999)
14 Plus

WORK EXPERIENCE:

Rodney's Supermarket (June – July 2014)
Cashier

Anthony P. Scott & Co. Ltd. (March – April 2014)
Merchandiser

Safeguard Services Limited
~~Centre of Excellence Bld., Macoya~~ (2004 – 2013)
Security- Corporal

Caribbean Cinemas 8 (2002 – 2004)
Usher

REFERENCES:

Natalie Ramdwar
Safeguard Services Limited
(868) 744-7358