

## PERSONAL INFORMATION



Alisha Brown

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## PROFESSIONAL EXPERIENCE

05/09/2016–present

### Student Technician

**University of the West Indies**

**St. Augustine (Trinidad and Tobago)**

- Preparation of technical equipment (computers, projectors, speakers) for different classes
- Assistance for technical problems

01/10/2015–30/04/2016

### English Assistant

**Centre International d'Études Pédagogiques**

**Lille (France)**

- Creation of interactive activities and lessons for French students
- Sharing of culture

18/07/2015–18/08/2015

### Intern

**Youth Training and Employment Partnership  
Programme**

**Chaguanas (Trinidad and Tobago)**

- Organisation of interviews for prospective teachers
- Communication of information to the public about the courses offered

01/09/2006–30/06/2013

### Sales representative

**Massy Finance GFC Limited**

**Chaguanas (Trinidad and Tobago)**

- Promotion of a new credit card
- Client relations

## **ADDITIONAL EXPERIENCE**

11/01/17-08/02/17

### **Interpreter**

**Tourism Development Company**

**Port-of-Spain (Trinidad and Tobago)**

- Inform tourists about different activities to do on the island
- Interpret for tour guides

13/08/16-15/08/16

### **Photographer / Team Leader**

**International Caribbean Conference**

**St. Augustine (Trinidad and Tobago)**

- Take photos for the event and of the participants
- Manage the volunteers, equipment and other logistics

12/08/14-14/08/14

### **Research Assistant**

**University of the West Indies**

**St. Augustine (Trinidad and Tobago)**

- Collect information about the Spanish department and its courses
- Compile data for a quality assessment report

## **EDUCATION**

01/09/2013–present

### **B.A French**

**University of the West Indies**

**St. Augustine (Trinidad and Tobago)**

- French literature, Spanish, French, Oral Communication, Business Spanish
- Law, Governance and Society, Political Philosophy, International Financial Organisations

01/09/2006–30/06/2013

### **Caribbean Advanced Proficiency Examination**

**St. Augustine Girls' High School**

**St. Augustine (Trinidad and Tobago)**

- Caribbean Studies, Communication Studies, Literatures in English, French, Spanish

## **PERSONAL EXPERTISE**

Mother tongue	English
Other languages	French, Spanish
Organisation Skills	<ul style="list-style-type: none"><li>- Leadership. Currently the representative for third year students pursuing French and Spanish bachelor degrees at the UWI</li><li>- Well versed in organisation as the public relations officer of the UWI French Society</li><li>- Good management skills from being team leader for a conference between the University of the West Indies and l'Université de Bordeaux 3</li></ul>
Digital Skills	<ul style="list-style-type: none"><li>- Good command of Office Suite and Google Docs</li><li>- Good control of photography editing software as an amateur photographer</li></ul>

## **EXPERIENCE**

### **ABROAD**

22/09/2015-24/05/2016	<b>Lille, France</b> Teaching Assistant Program
23/03/2015-27/03/2015	<b>UWI Cavehill Campus, Barbados</b> Foreign Language Theatre Festival
24/03/2014-28/03/2014	<b>UWI Mona Campus, Jamaica</b> Foreign Language Theatre Festival
28/03/2013-12/04/2013	<b>Alicante, Spain</b> UNESCO Exchange Trip to Den Norske Skole Costa Blanca with St. Georges' College

## **ACHIEVEMENTS**

2015	<b>French Literature Prize</b> UWI Faculty of Humanities and Education
2014	<b>Outstanding Achievement Award</b> South Korean Ministry of Foreign Affairs
2009	<b>Grade 4 Piano Theory and Practical</b> Trinity College London