
Jinnesia Stephens

Lp# AA88 Western Main Road, Carenage

Tel: (868) 314-9315

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PERSONAL INFORMATION

Gender: Female
Date of Birth: 21st January, 1990
Age: 27
Nationality: Trinidad

OBJECTIVE: I would appreciate the opportunity to be employed with your company, where my skills would be an asset. Having attained an extensive amount of knowledge beyond self-employment, I have gained a great deal of multi-tasking in various fields, interaction with peers diligently and working in high pressured, dynamic environments. Lendore Hindu Primary School

EDUCATION

- ❖ Lendore Hindu Primary School
- ❖ Chaguanas Junior Secondary School
- ❖ Cunupia High School

COURSES UNDERTAKEN

- ❖ Carillion Training Centre (YTEPP) – May 2009 – October 2009

Certificate

- ✓ Effective Communication
- ✓ Word Processing
- ✓ Spreadsheet Analysis
- ✓ Database Management

- ❖ Youth Training and Employment Partnership Programme Limited (YTEPP) – May 2009 – October 2009

Certificate

- ✓ Micro Entrepreneurship Course

❖ **CTS College of Business and Computer Science Ltd. – October 2010 – March 2011**

Certificate

- ✓ Medical Asepsis
- ✓ Charting
- ✓ Oxygen Therapy
- ✓ Legal Responsibility
- ✓ Structural plan of the body

WORK EXPERIENCE

❖ **Janevie's One Stop** **February 2007 – November 2010**
Cashier

❖ **MJ's Restaurant & Bar** **January 2011 – June 2016**
Cashier/Waitress

REFERENCES – available upon request.