



**Matilda.M.Sankar**  
**Female• D.O.B 07/03/1999**  
**#11 CUNUPIA CLOSED, CUNUPIA.**  
Chaguanas,Trinidad and Tobago  
(868)346-7308  
(868)475-9547  
Email:[matildasankar118@gmail.com](mailto:matildasankar118@gmail.com)

## Objective

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To apply for a position with your company which will offer an opportunity to enhance my skills and experiences, as well as contribute to the company's goals and provide its services needed. I have just finished school in June 2017 and is interested in working for my first time.

## Education

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**Cunupia Secondary School**  
**Form 4 - 5 Subjects: Sept 2012-June 2017**

- ❖ Mathematics
- ❖ English
- ❖ Human and Social Biology
- ❖ Biology
- ❖ Information Technology

## Awards and Recognition

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- |  |                          |      |
|--|--------------------------|------|
| ❖ School's Certificate of completion                 | Cunupia Secondary School | 2017 |
| ❖ Special Award                                      | Top 5 student geography  | 2016 |
| ❖ Customer Service and Teamwork Training Certificate |                          | 2017 |
| ❖ Classes Perfect Attendance Certificate             |                          | 2016 |

## Co- Curricular Activities

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- ❖ Member of the Champions For Change Club – Cunupia Secondary School
- ❖ Senior Prefect – Cunupia Secondary School
- ❖ Class Prefect form 2-5 – Cunupia Secondary School

## Passes

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Subject	Grades
English	2
Human and Social Biology	3

**\*resitting exams**

## Skills

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- ❖ Creative
- ❖ Organizing
- ❖ Working in groups unsupervised
- ❖ Multitasking
- ❖ Goal oriented
- ❖ Prioritizing
- ❖ Communicative
- ❖ Time Managing
- ❖ Computer Literacy
- ❖ Adapt quickly

## LETTER OF RECOMMENDATION

Cunupia Secondary School  
Hassarath Road  
Cunupia  
665-5583 Fax – 693-2567

8<sup>th</sup> June, 2017

### TO WHOM IT MAY CONCERN

This letter certifies that I have known **Matilda Sankar** for the past five (5) years, and have taught her for two (2). I have always found her to be a very polite, respectable and pleasant young lady.

She is responsible and a dependable person. She can interact well with persons at all levels because of good interpersonal skills.

**Matilda** has shown eagerness to progress, and I sincerely believe that with her capabilities and personality, she will make a worthy contribution to any organization or institution.

Yours truly,



Richard Brown

**Agric. TVT11**

Cunupia Secondary School

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## Reference

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Mr Richard Brown

Subject teacher/ Religious Instructor/ Student's Advisor

( 868 )368-8420

Ms Sheriza Hosein

Form teacher/Subject teacher

(868) 686-1975