

Shervelle Solomon
Bushe Street Villas, Bushe Street,
Curepe, Trinidad,
West Indies.

1(868) 368-0387

January 26th, 2017

The Human Resource Manager Massy Stores:

I am writing to enquire if there are any vacancies in your company. I have enclosed my resume for your review.

As seen on my resume, I have had extensive work experience in the retail sector giving me varied skills and the ability to work in a team or as a single unit. I believe I could fit easily into your team.

I am a diligent person who works hard and pays attention to detail. I am enthusiastic about working for a company with a great reputation and high profile like Massy Stores.

I would be delighted to discuss any possible vacancy with you at your earliest convenience. In case you do not have any suitable openings at the moment, I would be grateful if you would keep my resume on file for any future possibilities.

Thank you in advance for your consideration and I look forward to hearing from you in the near future. Feel free to contact me if you require any additional information or if you have any concerns or questions.

Sincerely,

Shervelle Solomon

Bushe Street Villas, Bushe Street,
Curepe, Trinidad

Cell: 1 (868) 368-0387

Email:

shervellesolomon@hotmail.com

Education

Goodwood High School 2007 - 2012
Foods & Nutrition
Electronic Document Preparation and Management

Civilian Conservation Corps 2012
Cosmetology (Distinction)

Work Experience

Flavigny's Marketing: January 2017 - August 2015
Customer Service Representative and Cashier

Citi Foods Limited: Cashier July 2015 - February 2015

Achievements, Awards and Services

Electronic Document Preparation and Management: Most Outstanding student

Member of Trinidad and Tobago Venter Scout

Participated in Tobago House Assembly: Summer Youth Awareness Programme 2010

Hobbies/ Interest:
Caring for children and the elderly, Running and nature walks and hikes

Reference

Darcel Neptune
#121 Torrib Trace, New Grant,
Princes Town, Trinidad
1 (868) 704 -2040

Mrs Cindy Lorde
2 Village Street,
Mt. St. George, Tobago
1 (868) 786- 8765

