# **RESUME**

## **VICTOR RAYMOND**

Building 1, Apartment 4-1, Forster Quevedo Road, Port-of-Spain. Trinidad & Tobago.

#### **CONTACT INFORMATION**

EMAIL: vraymond12@gmail.com

CELLULAR: 1-868-773-3797

#### **PERSONAL OBJECTIVES**

- To be a team player in a vibrant organization where my knowledge and skills would be an asset, in order to provide the greatest results necessary to aid in the company's productivity and growth.
- To achieve my fullest potential and beyond in coordination with the organization's direction.
- To have a positive impact on your organization's revenue flow.

#### PROFESSIONAL EXPERIENCE

#### 08/16--09/17 **RUSH SPORTS BAR & NIGHT CLUB.**

TITLE: MANAGER.

- Business Set up & Launch (in coordination with Directors & Management Team.)
- Point of Sale System Start Up/ Initiation & Maintenance.
- Marketing Coordination. (Successfully increased popularity and customer inflow thus increasing revenue.)
- Public Relation.
- Implementation & Coordination of Security Systems.
- Senor Team Coordination.
- Event Coordination.
- Business Development. (Connected with particular individuals generate business activity.)

# **RESUME**

02/15--07/16 BEVECA SPORTS BAR LOUNGE.

TITLE: MANAGER.

- Inventory Creation & Application.
- Human Resource management.
- Event Coordination.
- Public & Customer Relations.
- Marketing Events.

HILTON TRINIDAD. 09/12--01/15

TITLE: TEAM MEMBER.

- Provide Optimum Customer Service (Order Taking).
- Team Coordination: Bridging the relation between Customer and "Back of House" employee's example Chefs. (Ensuring that the consumer receives exactly what they ordered and is satisfied.)
- Customer Relations. (Up selling, familiarization etc.)
- Requisition & Collection. (Back House Management. Ordering Condiments etc. based on existing inventory and assumable demand.)
- Preparation: (Tables must be prepared as per location standard before and after Dinning.)

2011-2012 **CLASSIC MOTORS** 

TITLE: INVENTORY CLERK

2010-2012 NATIONAL ACADEMY FOR THE PERFORMING ARTS (NAPA.)

TITLE: BAR SUPERVISOR (ON CALL)

2007-2010 **MICLES** 

TITLE: STOCK CONTROLLER

#### **EDUCATIONAL BACKGROUND**

2012 THE ASSOCIATION OF THE BUSINESS

> EXECUTIVES. **DIPLOMA**

**CURRENT LEVEL** 

**Business Management Economic Environment** 

2010-2011 **CERTIFICATE ATTAINED** 

> $\mathsf{C}$ Intro to Business Α Intro to Quantitative Methods C Intro to Accounting В

# **RESUME**

2009-2010	MUCURAPO EAST SECONDARY SCHOOL. Caribbean Advance Proficiency Exam. (CAPE)	ATTAINED: Caribbean Studies Communication Studies Management of Business Unit 1 Management of Business Unit 2 Accounting Sociology Unit 1	4 3 5 4 5 4
2007-2008	MUCURAPO EAST SECONDARY SCHOOL. Caribbean Secondary Education Certificate (CSEC)	ATTAINED: Principles of Business Principles of Accounting English	3 3 3
2007	ST. ANTHONY'S COLLEGE.	Mathematics Electronics	3

### **REFERENCES**

Name	Position	Organization	Contact
Carol Phillip	Teacher	St. Anns R.C. Primary School	1-868-744-0038
Mikhail Carlos	Doctor	Arima Diagnostic Clinic.	1-868-749-0671
Natelia Williams	Teacher	Princess Elizabeth Primary School.	1-868-350-7407
Winston Hibbert	Director	Rush Sports Bar & Night Club	1-868-678-2990 / 1-868-640-4004