

Haley Bustle

Data Analysis

Contact

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Objective

Entry-level data analyst with a solid foundation in customer service, specializing in patient scheduling and customer service gained through employment with Cleveland Clinic. Proficient in critical thinking and use of analytical tools such as Python to analyze data and meet and exceed business expectations.

Education

Career Foundry Certificate Data
Analysis, June 2023 – January
2024

Experience

June 2019 – September 2022
Patient Service Specialist • Cleveland Clinic

Key Skills

Customer Service
Flexibility
Teamwork
Communication
Problem-solving

My role as a caregiver with the Cleveland Clinic is to facilitate the coordination of care through inbound calls. My responsibilities include but are not limited to registering new patients and updating existing patient information and insurance, as well as scheduling new appointments or reschedule existing appointments. I also provide information regarding our facilities, medical providers, and services to new and existing patients.