

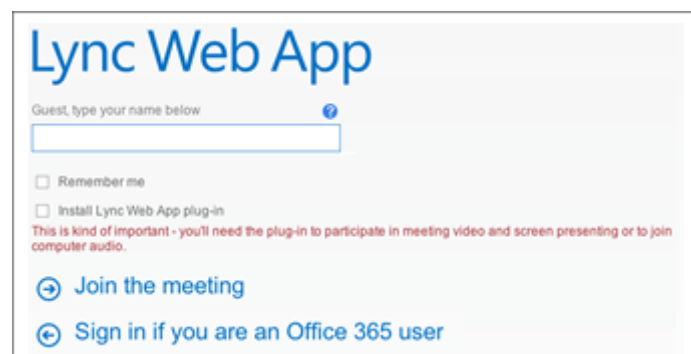
Download the Lync / Skype Web App for your device

1. Follow the link to download the correct app for your device ahead of your meeting or interview:

[Microsoft Skype Download](#)

Join a Lync Meeting from Lync Web App

Use Lync Web App to join a Lync Meeting from your browser if you don't have Lync 2013 or Lync Basic 2013. Lync Web App will launch automatically when you click the **Try Skype Web App** link your meeting invitation. You can use your computer's mouse and speakers or a headset to connect to the audio portion of the meeting. If your computer doesn't have any audio devices connected to it, you can connect to the audio portion of the meeting from your phone instead. Choose what's best for you.



If you have already downloaded and installed the Lync Web App on your device, please remember to **untick** the Install Lync Web App checkbox before clicking Join the meeting.

Join meeting audio and video from your computer

1. In your meeting invitation, click **Try Skype Web App**.
2. Type your name in the text box to sign in as a guest
3. Make sure to select the option to install the Lync Web App plug-in if you have not already installed this application on your computer. If the plug-in is already installed on your device please ensure this check box is unticked.
4. Click Join the meeting.

5. In the dialog box that displays a choice to run or save the plug-in file, click **Run**, and follow the prompts to install the plug-in.
6. Depending on the meeting options set by the meeting organiser, you'll either enter the meeting right away or wait in the meeting lobby until admitted.

Join meeting audio and video from my phone

1. In your meeting invitation, click **Try Skype Web App**.
2. If not already installed, your mobile device will prompt you automatically to download the Skype for Business App. Please follow the instructions to download and install the application. Once downloaded and installed, return to your meeting invitation and click **Try Skype Web App** link.
3. The Skype for Business App will launch.



Welcome to Skype for Business, the app
formerly known as Lync.

[Sign In](#)

[Join as Guest](#)

4. Select **Join as Guest**.
5. Type your name in the text box to sign in as a guest and wait for the meeting to start.
6. Depending on the meeting options set by the meeting organiser, you'll either enter the meeting right away or wait in the meeting lobby until admitted.