

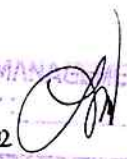


Republic of the Philippines  
Department of Environment and Natural Resources  
**ENVIRONMENTAL MANAGEMENT BUREAU**  
Regional Office No. VIII  
DENR 8 Compound, Brgy. 2, Jones Extension, Tacloban City  
Tel No: (053) 832-1088 / (053) 832-2319  
Email Address: embr8\_records@emb.gov.ph



April 19, 2022

**Ms. CELIA S. TERADO, CPA**  
Audit Team Leader  
COA-MGB  
Brgy. Candahug, Palo, Leyte 6501

ENVIRONMENTAL MANAGEMENT BUREAU  
RELEASED BY:   
DATE: 4/20/2022  
TIME: 2:08pm

Dear Ma'am:

Greetings!

Respectfully submitting herewith, the Bank Reconciliation Statements (BRS) and Statement of Account (SOA) of EMB 8 for the months of January and February 2022, to wit:

1. BRS for AQMF Account no. 0775017386031 at DBP
2. BRS for ERF Account no. 0775017387030 at DBP
3. BRS for Trust Account no. 0775017386030 at DBP

Please acknowledge upon receipt thereof.

Thank you.

Very truly yours,

  
**ENGR. REYNALDO B. BARRA**  
OIC - Regional Director  
DENR-EMB 8, Tacloban City

DENR - ENVIRONMENTAL MANAGEMENT BUREAU REGION VIII  
Cash in Bank - Local Currency, Current Account  
Trust Fund  
DBP Account No. 0775017386030  
Monthly Reconciliation Statement  
As of January 31, 2022

Particulars	Agency	Bank	Explanatory Comment
<b>Unadjusted Balances</b>	819,514.99	819,514.99	
<i>Add/Deduct: Bank</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposit / Deposit in transit		-	
2. Errors which understate the bank balance		-	
3. Outstanding Checks		-	
4. Errors which overstate the bank balance		-	
<i>Add/Deduct: Agency Book</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposits	-		
2. Cancelled Checks	-		
3. Errors which understate the book balance	-		
4. Returned Check deposits	-		
5. Errors which overstate the book balance	-		
6. Bank Charges	-		
<b>Adjusted Balances</b>	819,514.99	819,514.99	

Certified Correct:



**LIHA NEL Q. MEJIDO**  
Accountant II / Chief, Finance Section

**DENR - ENVIRONMENTAL MANAGEMENT BUREAU REGION VIII**  
**Cash in Bank - Local Currency, Current Account**  
**Trust Fund**  
**DBP Account No. 0775017386030**  
**Monthly Reconciliation Statement**  
**As of February 28, 2022**

Particulars	Agency	Bank	Explanatory Comment
<b>Unadjusted Balances</b>	757,382.99	758,716.99	
<i>Add/Deduct: Bank</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposit / Deposit in transit		(1,334.00)	
2. Errors which understate the bank balance		-	
3. Outstanding Checks		-	
4. Errors which overstate the bank balance		-	
<i>Add/Deduct: Agency Book</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposits	-		
2. Cancelled Checks	-		
3. Errors which understate the book balance	-		
4. Returned Check deposits	-		
5. Errors which overstate the book balance	-		
6. Bank Charges	-		
<b>Adjusted Balances</b>	757,382.99	757,382.99	

Certified Correct:

  
**LIHA NEL Q. MEJIDO**  
 Accountant III / Chief, Finance Section

Schedule No. DBP Trust-2022-02

Republic of the Philippines  
Department of Environment and Natural Resources  
**ENVIRONMENTAL MANAGEMENT BUREAU**  
Regional Office VIII

**SCHEDULE OF OUTSTANDING CHECKS**  
**As of February 28, 2022**

<b>Date</b>	<b>Check No.</b>	<b>Payee</b>	<b>Amount</b>
2/11/2022	66356006	Venus Bautista	1,334.00
	<b>TOTAL</b>		<u><u>1,334.00</u></u>

**DENR - ENVIRONMENTAL MANAGEMENT BUREAU REGION VIII**  
**Cash in Bank - Local Currency, Current Account**  
**Air Quality Management Fund (AQMF)**  
**DBP Account No. 0775017386031**  
**Monthly Reconciliation Statement**  
**As of January 31, 2022**

Particulars	Agency	Bank	Explanatory Comment
<b>Unadjusted Balances</b>	1,135,911.60	1,196,689.68	
<i>Add/Deduct: Bank</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposit/Deposit in transit		-	
2. Errors which understates the bank balance		-	
3. Outstanding Checks		(60,778.08)	See Schedule no. <u>AQMF-2022-01</u>
4. Errors which overstates the bank balance		-	
<i>Add/Deduct: Agency Book</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposit	-		
2. Cancelled Checks	-		
3. Errors which understates the book balance	-		
4. Returned Check deposits	-		
5. Errors which overstates the book balance	-		
6. Bank Charges	-		
<b>Adjusted Balances</b>	1,135,911.60	1,135,911.60	

Certified Correct:



**LIHA NEL O. MEJIDO**  
 Accountant III / Chief, Finance Section

Republic of the Philippines  
Department of Environment and Natural Resources  
**ENVIRONMENTAL MANAGEMENT BUREAU**  
Regional Office VIII

**SCHEDULE OF OUTSTANDING CHECKS**  
**As of January 31, 2022**

<b>Date</b>	<b>Check No.</b>	<b>Payee</b>	<b>Amount</b>
01/29/2020	56569557	Calle Z Café	16,875.00
12/06/2021	72877332	Reynaldo B. Barra	3,450.00
12/21/2021	72877338	Arnel Ife	5,100.00
1/26/2022	72877347	GSIS	8,065.68
1/26/2022	72877348	National Treasury LTO Regional Office	2,170.00
1/28/2022	72877354	Pixelenz Printing & Supplies Enterprises	25,117.40
	<b>TOTAL</b>		<b>60,778.08</b>

DENR - ENVIRONMENTAL MANAGEMENT BUREAU REGION VIII  
Cash in Bank - Local Currency, Current Account  
Air Quality Management Fund (AQMF)  
DBP Account No. 0775017386031  
Monthly Reconciliation Statement  
As of February 28, 2022

Particulars	Agency	Bank	Explanatory Comment
<b>Unadjusted Balances</b>	1,135,911.60	1,156,256.60	
<i>Add/Deduct: Bank</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposit/Deposit in transit		-	
2. Errors which understates the bank balance		-	
3. Outstanding Checks		(20,325.00)	See Schedule no. <u>AQMF-2022-02</u>
4. Errors which overstates the bank balance		-	
<i>Add/Deduct: Agency Book</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposit			
2. Cancelled Checks	-		
3. Errors which understates the book balance	20.00		Deposit erroneously recorded under Cash-Treasury/Agency Deposit, Special
4. Returned Check deposits	-		
5. Errors which overstates the book balance	-		
6. Bank Charges	-		
<b>Adjusted Balances</b>	1,135,931.60	1,135,931.60	

Certified Correct:

  
**LIHA NEL O. MEJIDO**  
Accountant III / Chief, Finance Section



Republic of the Philippines  
Department of Environment and Natural Resources  
**ENVIRONMENTAL MANAGEMENT BUREAU**  
Regional Office VIII

**SCHEDULE OF OUTSTANDING CHECKS**  
**As of February 28, 2022**

Date	Check No.	Payee	Amount
01/29/2020	56569557	Calle Z Café	16,875.00
12/06/2021	72877332	Reynaldo B. Barra	3,450.00
		<b>TOTAL</b>	<b>20,325.00</b>



## DENR - ENVIRONMENTAL MANAGEMENT BUREAU REGION VIII

Cash in Bank - Local Currency, Current Account

Environmental Revolving Fund (ERF)

DBP Account No. 0775017387030

Monthly Reconciliation Statement

As of January 31, 2022

Particulars	Agency	Bank	Explanatory Comment
<b>Unadjusted Balances</b>	2,125,743.29	2,145,489.23	
<i>Add/Deduct: Bank</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposit / Deposit in transit		-	
2. Errors which understate the bank balance		-	
3. Outstanding Checks		(17,625.94)	See Schedule <u>ERF-2022-01</u>
4. Errors which overstate the bank balance		(3,240.00)	Erroneous Deposit dtd. 06/14/11
<i>Add/Deduct: Agency Book</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposit	-		
2. Cancelled Checks	-		
3. Errors which understate the book balance	-		
4. Returned Check deposits	-		
5. Errors which overstate the book balance	(100.00)		Understatement in remittance for HDMF
6. Unrecorded Checkbook Requisition	(1,020.00)		
<b>Adjusted Balances</b>	<b>2,124,623.29</b>	<b>2,124,623.29</b>	

Certified Correct:

  
 LIKA NEL Q. MEJIDO  
 Accountant III / Chief, Finance Section

Republic of the Philippines  
Department of Environment and Natural Resources  
**ENVIRONMENTAL MANAGEMENT BUREAU**  
Regional Office VIII

**SCHEDULE OF OUTSTANDING CHECKS**  
**As of January 31, 2022**

Date	Check No.	Payee	Amount
11/10/20	66167779	Social Security System	720.00
10/01/21	74745005	Reynaldo Barra	2,250.00
1/26/2022	74745066	LBC Express Inc	14,655.94
	<b>TOTAL</b>		<b>17,625.94</b>

DENR - ENVIRONMENTAL MANAGEMENT BUREAU REGION VIII  
Cash in Bank - Local Currency, Current Account  
Environmental Revolving Fund (ERF)  
DBP Account No. 0775017387030  
Monthly Reconciliation Statement  
As of February 28, 2022

Particulars	Agency	Bank	Explanatory Comment
<b>Unadjusted Balances</b>	2,035,816.24	2,064,586.24	
<i>Add/Deduct: Bank</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposit / Deposit in transit		-	
2. Errors which understate the bank balance		-	
3. Outstanding Checks		(26,650.00)	See Schedule <i>ERF-2022-02</i>
4. Errors which overstate the bank balance		(3,240.00)	Erroneous Deposit dtd. 06/14/11
<i>Add/Deduct: Agency Book</i>			
<i>Reconciling Items</i>			
1. Unrecorded Deposit	-		
2. Cancelled Checks	-		
3. Errors which understate the book balance	-		
4. Returned Check deposits	-		
5. Errors which overstate the book balance	(100.00)		Understatement in remittance for HDMF
6. Unrecorded Checkbook Requisition	(1,020.00)		
<b>Adjusted Balances</b>	<b>2,034,696.24</b>	<b>2,034,696.24</b>	

Certified Correct:

  
**LIKA NEL O. MEJIDO**  
Accountant III / Chief, Finance Section

Republic of the Philippines  
Department of Environment and Natural Resources  
**ENVIRONMENTAL MANAGEMENT BUREAU**  
Regional Office VIII

**SCHEDULE OF OUTSTANDING CHECKS**  
**As of February 28, 2022**

<b>Date</b>	<b>Check No.</b>	<b>Payee</b>	<b>Amount</b>
11/10/20	66167779	Social Security System	720.00
10/01/21	74745005	Reynaldo Barra	2,250.00
2/17/2022	74745085	Social Security System	2,080.00
2/17/2022	74745086	HDMF	600.00
2/24/2022	74745088	Lika Nel Mejido	6,000.00
2/24/2022	74745090	Jerome Salvador	9,000.00
2/24/2022	74745091	Mark Ariel Sellave	6,000.00
	<b>TOTAL</b>		<b>26,650.00</b>