



Republic of the Philippines
Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU
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EMB Regional
Special Order No. 08
Series of 2022

ENVIRONMENTAL MANAGEMENT BUREAU
RELEASED BY: [Signature]
DATE: 01/17/2022
TIME: 4:50pm

**SUBJECT : RECONSTITUTION OF THE BIDS AND AWARDS COMMITTEE (BAC) AND
AND THE BAC SECRETARIAT.**

In the interest of the service and in compliance to the provisions of Section 11.2.4. Rule V of the Revised Implementing Rules and Regulations (RIRR) of the Republic Act (RA) NO. 9184, otherwise known as the Government Procurement Reform Act, the **EMB R8 Bids and Awards Committee and BAC Secretariat** is hereby reconstituted to be composed of the following:

Chairperson : **Josephine B. Gravoso**
Supervising EMS

Vice- Chairperson : **Hennency G. Hayag**
OIC Chief, Clearance & Permitting Division

Members:

Janet T. Polea
Engineer IV
Air & Water Quality Management Section

Carlos A. Cayanong
Chief, Air & Water Quality Management Section

Liza A. Tan
OIC Chief, Chemical & Hazardous Waste Management Section

Alternate Members:

Queenec C. Madejas
Administrative Officer V
Finance & Administrative Section

Reggie A. Urmeneta
Chief, Solid Waste Management Section

End Users:

Clearance & Permitting Division

- **Ma. Maxile Amescua**
Environmental Management Specialist II

Environmental Monitoring & Enforcement Division

- **Vilma C. Fabillo**
Senior Environmental Management

Finance & Administrative Division

- **Dianne D. Gayrama**
Administrative Officer IV

Office of the Regional Director

- **Rowena P. Vinegas**
Senior EMS/Chief, Planning & Information Unit

Pursuant to Section 12 of RA 9184. The BAC shall have the following functions:

- Advertise and/or post the invitation to bid request for expressions of interest;
- Conduct pre-procurement and pre-bid conferences;
- Determine the eligibility of prospective bidders;
- Receive bids;
- Conduct the evaluation of bids;
- Undertake post-qualification proceedings;
- Resolve motions for reconsideration;
- Recommend award of contracts to the Head of the Procuring Entity or his duly authorized representative;
- Recommend the imposition of sanctions;
- Recommend to the Head of Procuring Entity the use of Alternative Methods of Procurement;
- Perform such other related functions as may be necessary, including the creation of a Technical Working Group (TWG) from a pool of technical, and/ or legal experts to assist in the procurement process.

Consistent with this, a Procurement Unit is hereby created under the Property and General Services Section of the Finance and Administrative Division which shall concurrently serve as the BAC Secretariat with functions and responsibilities enumerated in Section 14 of the same rule primarily of which is to assist the BAC in the conduct of its function to be composed by the following personnel:

BAC Secretariat Head :	Rosemarie R. Solano Senior Environmental Management Specialist
Members :	Juvy Pinson Chief, Property and Supply Unit
	Venus V. Bautista Engineer III
	Ledane Joy Y. Laurente Engineer II
	Recah Jule C. Saceda Environmental Management Specialist II
	Sharmaine Ruth A. Lauzon Environmental Management Specialist II
	Ladyllle B. Oledan Administrative Officer III
	Floramae A. Suyom Environmental Management Specialist I

As such, the attendance of all BAC and Secretariat members to the meetings shall be on official time and expenses thereto shall be charged to appropriate funds subject to accounting, auditing and budgeting rules and regulations.

Honoraria for the BAC members, the TWG, and the Secretariat may be granted in accordance with Section 15, Rule V of the IRR of RA 9184 subject to existing accounting, auditing and budgeting rules and regulations.

This Order shall take effect immediately and shall remain enforced until revoked and/or amended in writing. All Orders inconsistent herewith are hereby revoked and amended accordingly.


ENGR. REYNALDO B. BARRA
OIC, Regional Director

