



Republic of the Philippines
Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU
Regional Office No. VIII
DENR 8 Compound, Brgy. 2, Jones Extension, Tacloban City
Telefax: (053) 832-1088

Email: r8support@emb.gov.ph emb8@yahoo.com



MEMORANDUM

TO : **CELIA S. TERADO**
State Auditor III
Audit Team Leader- EMB R8
NGS R8, Cluster 8, Team No. 31

FROM : **The Regional Director**
Environmental Management Bureau
Tacloban City

SUBJECT : **Submission of AAPSI for CY 2020 and Prior Years as of Dec. 31, 2021**

DATE : **January 5, 2022**

ENVIRONMENTAL MANAGEMENT BUREAU
RELEASED
DATE: 01/07/2022
TIME: 9:09am

In compliance to the directive of the State Auditor for the submission of the monthly, quarterly and year-end financial reports to facilitate the audit of the same to determine whether it is in accordance with generally accepted accounting and auditing standards, we are submitting the following Financial Report, to wit:

1. Agency Action Plan and Status of Implementation

Kindly acknowledge herewith.

Thank you.

Very truly yours,


ENGR. REYNALDO B. BARRA
OIC - Regional Director
DENR-EMB 8, Tacloban City

ENVIRONMENTAL MANAGEMENT BUREAU
Regional Office No. VIII
Tacloban City
AGENCY ACTION PLAN AND STATUS OF IMPLEMENTATION
For Calendar Year 2020 and Prior Years
As of December 31, 2021

Ref.	Audit Observations	Audit Recommendations	Action Plan	Status of Implementation	Reasons for Partial/Delay/Non-Implementation	Action Taken/ Action to be taken
CY 2020 Management Letter F-1	Deposit of collections for Documentary Stamps Tax (DST) as well as Fund 101 were delayed by at least 2 to 64 days, contrary to Sec. 69 of PD No. 1445 and COA-MOF Joint Circular 81, thus, exposing government funds to risk of loss or misuse while being retained by the Accountable Officer (AO)	We recommend for strict adherence by the AO on the mandated intact as well as on time deposit of collections which shall be regularly carried out daily or not later than the next banking day in accordance with Sec. 69 of PD 1445 and COA-MOF Joint Circular 81.	A memorandum from the Office of the Regional Director requiring the concerned section to comply with the foregoing recommendation of the Commission on Audit.	Fully implemented/ ongoing implementation		After the exit conference with management and the Audit Team Leader, the Collecting Officer in charge of the collections and deposits if Documentary Stamp Tax immediately vowed to comply with the implementation of the AOM.
CY 2020 Management Letter F-2	Except for the months of January up to March as well as August 2020, remittance of dues to Philhealth specifically for April and May were done late with the delays ranging from 8 to 38 days contrary to Philhealth Advisory No. 04-04-2014 and Section 47 of RA 11465 thus may lead to forfeiture of benefits in addition to showing tolerance (GAA 2020) to an invalid practice.	We recommend for management to prioritize the remittance of Philhealth contributions and premiums since these are mandatory and in order to avoid forfeiture of claims/benefits due to member/employees.	A memorandum from the Office of the Regional Director requiring the concerned section to comply with the foregoing recommendation of the Commission on Audit.	Fully implemented/ ongoing implementation		The Staff in Charge of the remittances committed to remit the premiums and contributions within the time prescribed by law.
CY 2020 Management Letter F-3	Management merely utilized P3,747,894.38 or 82.95% of the allocated funds for GAD despite the provision for it of P4,518,000 or 4.95% of the agency's budget thus, may have deprived beneficiaries of adequate services/benefits thereby hindering the attainment of the objectives of the program.	We recommend that management practice full utilization of GAD allocations to make possible the maximum attainment of the objectives of the program.	A memorandum from the Office of the Regional Director requiring the concerned section to comply with the foregoing recommendation of the Commission on Audit.	Fully implemented/ ongoing implementation		As of December 31, 2021, there is 100% utilization rate of funds allocated for GAD.
CY 2020 Management Letter-F4	Various errors in recording were determined to have affected certain accounts like Due to GSIS, Due to Philhealth, Due to Officers and Employees, thus affecting their presented valuation per the agency's books and the year-end Financial Statements (FS).	We recommend that the Accountant be required to: a.) Strictly record the financial transactions and operations in accordance with Section 112 of PD 1445.	A memorandum from the Office of the Regional Director requiring the concerned section to comply with the foregoing recommendation of the Commission on Audit.	Fully implemented		Refer to JEV No. 01-2020-06-0037 dated 6/20/2020 and JEV No. 01-2020-09-0036 dated 9/30/2020
CY 2020 Management Letter-F5	The correctness and accuracy of balances per books as well as year-end FS of the accounts Cash in Bank-	b.) Prepare the necessary adjusting journal entries to arrived at the correct balance as of a given period. We recommend that Management require the Accountant to:	Prepared adjusting entries.	Fully implemented		

		<p>a.) Send written notice to the concerned payees before any check becomes stale, and</p> <p>b.) Make the necessary adjustments in the books of accounts for the over/understatement of accounts as results of the disclosed erroneous recording.</p>	<p>A memorandum from the Office of the Regional Director requiring the concerned section to comply with the foregoing recommendation of the Commission on Audit.</p> <p>Prepared adjusting entries.</p>	Fully implemented		<p>Refer to JEV Nos. 06-2021-01-0004, 06-2021-01-0009, 06-2021-01-0005, 06-2021-01-0006, 06-2021-01-0008 (ERF), JEV Nos. 03-2021-01-0008, 03-2021-01-0009 and 03-2021-01-0011 (AQMF) JEV Nos. 01-2021-01-0020 and 01-2021-01-0022 (TRUST) and CANCELLED CHECK # 573986 dated 2/27/2020</p>
CY 2020 Management Letter-F6	<p>The correctness and accuracy of the account Due from National Government Agencies is unreliable due to non-derecognition of the cash "swept" for the vehicle purchased from the Procurement Services (PS) bank account, thus affects the fair presentation of the accounts.</p>	<p>We recommended that the Accountant be required to derecognize the amount to arrived at the correct amount in the FS especially the Statement of Financial Position.</p>	<p>1.) A memorandum from the Office of the Regional Director requiring the concerned section to comply with the foregoing recommendation of the Commission on Audit.</p> <p>2.) Show the letter sent to the Chief Accountant of the DBM-Procurement Service requiring him to present proof of the cash swept to the Bureau of Treasury.</p> <p>3.) Prepare an adjusting entry.</p>	Fully implemented		
CY 2017 Management Letter	<p>Out of the total funds of P28,217,095.06 transferred to Local Government Units for Materials Recovery Facility Project, only 8% or P2,310,406.20 was liquidated, indicating inadequate monitoring of fund transfers which gave doubt if these funds were utilized for the purpose for which they were transferred.</p>	<p>We recommended that the Accountant require the recipients of the funds to submit immediately the utilization/liquidation reports pursuant to COA Circular No. 94-013.</p>	<p>1.) Prepared a letter to concerned LGU's with unliquidated fund transfer.</p> <p>2.) Explanation of the current utilization rate of the fund transfer since its inception up to December 31, 2021.</p>	Fully implemented/ ongoing implementation		<p>Refer to JEV No.01-2021-01-0046 dated 1/31/2021</p> <p>Utilization rate as of December 31, 2021 is 73.25%. The total liquidation is 19,570,178.64 and the total amount granted is 26,717,095.06. Hence, the utilization rate is 73.25%. (19,570,178.64 / 26,717,095.06)</p>

Prepared by:


PASIR HUSHEO
Supervising Administrative Officer /