



Republic of the Philippines  
Department of Environment and Natural Resources  
**ENVIRONMENTAL MANAGEMENT BUREAU**  
Regional Office No. VIII

ENVIRONMENTAL MANAGEMENT BUREAU  
RELEASED BY: \_\_\_\_\_  
DATE: 1-28-22  
TIME: 1:00 PM



January 27, 2022

**MR. JOSE L. PALOMINO**

The Regional Director/ Provincial Head  
Bureau of Treasury  
Justice Romualdez St.,  
Tacloban City

Sir/Madam:

In compliance with Treasury Circulars No. 02-2017 dated February 15, 2017; we would like to place an order of Five (5) booklets for the new MDS checks design for payment of our payables that cannot be paid through ADA.

Attached are the following reports of your reference.

1. Report of Accountability for Accountable Forms (RAAFs) for MDS Checks
2. Monthly Estimate of number of transaction/ Accounts Payable that cannot be paid thru ADA (Form 2)

Very Truly yours,

**ENGR. REYNALDO B. BARRA**  
OIC-Regional Director




Republic of the Philippines  
Department of Environment and Natural Resources  
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Monthly Estimate of Transactions/ Accounts Payable that cannot be paid through ADA

	Frequency of Payment	No. of Transactions
a) Remittance to GOCC like GSIS, Philhealth etc.	monthly	60
b) Payment to utility companies	monthly	60
c) Transactions enumerated in Sec. 4.0 of DBM CL 2013-16B	monthly	75

ENGR.  REYNALDO B. BARRA  
OIC-Regional Director

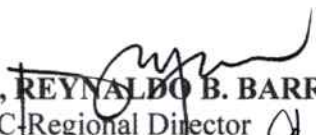


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**REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS**  
As of January 27, 2022

Fund Cluster: \_\_\_\_\_  
Sheet No.: \_\_\_\_\_[illegible]

*I hereby certify that the foregoing is a true statement of all accountable forms received, issued and transferred by me during the period above-stated and that the beginning and ending balances are correct.*

SHIRLYNE G. JACA  
Admin. Officer III/ Cashier



**REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS**  
As of January 27, 2022

As of January 27, 2022

Fund Cluster: \_\_\_\_\_  
Sheet No.: \_\_\_\_\_

[illegible]

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SHIRLYNE G. JACA  
Admin. Officer III/ Cashier

**REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS**  
**As of January 27, 2022**

Fund Cluster: \_\_\_\_\_  
Sheet No.: \_\_\_\_\_

[illegible]

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SHIRLYNE G. JACA  
Admin. Officer III/ Cashier