



Republic of the Philippines  
Department of Environment and Natural Resources  
**ENVIRONMENTAL MANAGEMENT BUREAU**  
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EMB Regional  
Special Order No. ///-A  
Series of 2021

ENVIRONMENTAL MANAGEMENT BUREAU  
RECEIVED BY: [Signature]  
DATE: 8-9-21  
TIME: 11:00

**SUBJECT : DESIGNATION OF ENGR. HENNENCY G. HAYAG AS SAFETY AND HEALTH OFFICER OF EMB REGION VIII**

In the interest of the service and pursuant to Joint Memorandum Circular No. 1, s. 2020 of the Civil Service Commission, Department of Health and Department of Labor and Employment, other known as the Occupational Safety and Health (OSH) Standards for the Public Sector, **Engr. Hennency G. Hayag** is hereby designated as the Safety and Health Officer of EMB Region VIII.

As such, he shall perform the following duties and responsibilities:

- Ensures adherence to safety regulations, rules, policies, and for assessing unsafe act and environment and hazardous safety situations/circumstances in the work place
- Act as the focal person of the agency in the implementation of programs to eliminate hazards in the workplace and to correct and/ or amend risky and/ or unsafe work practices
- Serve as Secretary to the Safety and Health Committee, and as such he/she shall:
  - (a) Notify members of the meetings
  - (b) Prepare minutes of the meeting
  - (c) Submit to the head of agency a report of the activities of the Committee including the recommendations made thereof;
- Report on the occurrence of accidents; and
- Coordinate all safety and health training programs for the agency management and employees

This Order takes effect immediately and shall remain in force unless subsequently revoked by the signing authority.

ENGR. REYNALDO B. BARRA  
OIC- Regional Director [Signature]