



Republic of the Philippines
Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU
Regional Office No. VIII
DENR 8 Compound, Brgy. 2, Jones Extension, Tacloban City
Tel No: (053) 832-1088 / (053) 832-2319
Email Address: embr8_records@emb.gov.ph



March 23, 2022

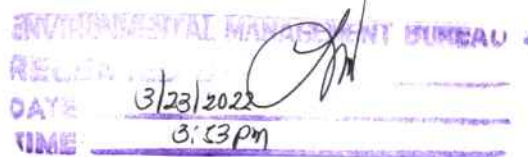
Ms. CELIA S. TERADO

State Auditor III

Audit Team Leader – EMB R8

NGS R8, Cluster 8, Team No. 31

Mines and Geosciences Bureau, Baras, Palo, Leyte



Dear Maam Terado:

Greetings!

Please be informed that we have identified some unserviceable materials/properties in our EMB-8 Office this March 2022 and we intend to dispose them and drop them off from our records. We shall also include the unserviceable materials reported to your Office last June 2021 and December 2021. Each item of these unserviceable properties bears a property sticker in compliance to your recommendation last year. Hence, we are requesting for an inspection and recommendation on the said items.

Attached are the following to support our request:

1. Inventory and Inspection Report of Unserviceable Property for the following periods:
 - a. As of June 30, 2021
 - b. As of December 2, 2021
 - c. As of March 15, 2022
2. Photo documentation of the unserviceable materials
3. Waste Materials Reports

We hope you could conduct said inspection next week (between March 28-31, 2022) so we could also consider any recommendation from your end and proceed with the disposal.

Thank you and more power.

Very truly yours,


ENGR. REYNALDO B. BARRA
OIC-Regional Director



ENVIRONMENTAL MANAGEMENT BUREAU REGION 8
Regional Office No. VIII
DENR 8 Compound, Brgy. 2, Jones Extension, Tacloban City

INVENTORY AND INSPECTION REPORT OF UNSERVICEABLE PROPERTY

as of June 30, 2021

Entity Name: ENVIRONMENTAL MANAGEMENT BUREAU Regional Office No. 8

ENGR. REYNALDO B. BARBA
(Name of Accountable Officer)

Regional Director
(Designation)

Tacloban City
(Station)

Fund Cluster: _____

INVENTORY															INSPECTION AND DISPOSAL				RECORD OF SALES	
Date Acquired	Particulars/Articles	Property No.	Qty	Unit Cost	Total Cost	RESIDUAL VALUE (%)	USEFUL LIFE (IN MONTHS)	YEARS IN USE (IN MONTHS)	Accumulated Depreciation	Accumulated Impairment Losses	Carrying Amount	Remarks	DISPOSAL			Appraised Value	RECORD OF SALES			
													Sale	Transfer	Destruction		Others (Specify)	Total	Off No.	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)			
A. DESKTOP COMPUTER																				
07/07/2015	Desktop Computer, Acer	EMB-ARD-R-141202.2	1	PC	34,500.00	PC	34,500.00	PC	1,725.00	60	60	32,775.00	0.00	PC	1,725.00	For disposal, August 2020				
11/11/2014	Desktop Computer, OS Windows 8	EMB-EMAMD-141111.2	1	PC	28,780.00	PC	28,780.00	PC	1,439.00	60	60	27,341.00	0.00	PC	1,439.00	For disposal, August 2020				
08/27/2014	Desktop Computer, OS	EMB-PCD-1408.27	1	PC	53,890.00	PC	53,890.00	PC	2,694.50	60	60	51,195.50	0.00	PC	2,694.50	For disposal, January 2021				
B. LAPTOP/NETBOOK																				
10/27/2014	Netbook, Acer Switch	EMB-LAB-141027	1	PC	24,800.00	PC	24,800.00	PC	1,240.00	60	60	23,560.00	0.00	PC	1,240.00	For disposal, June 2021				
10/27/2014	Netbook, ASUS Transformer book T100, Intel, 2GB RAM 4GB	EMB-ORD-141027	1	PC	24,800.00	PC	24,800.00	PC	1,240.00	60	60	23,560.00	0.00	PC	1,240.00	For disposal, March 2021				
09/02/2015	Netbook, Acer (A140Core i3 4GB), 500GB, Windows 8	CNB-2015.011	1	PC	24,800.00	PC	24,800.00	PC	1,240.00	60	60	23,560.00	0.00	PC	1,240.00	For disposal, June 2021				
01/27/2014	Laptop, Sony Vaio E14118F50	EMB-SWM-140127	1	PC	53,695.00	PC	53,695.00	PC	2,684.75	60	60	51,010.25	0.00	PC	2,684.75	For disposal, March 2020				
C. UPS																				
03/13/2018	UPS, ProLink 650VA	EMB-UPS-1803.012	1	PC	1,380.00	PC	1,380.00	PC	1,380.00					PC		For disposal, October 2020				
03/13/2018	UPS Phoenix 720VA	EMB-UPS-1803.001	1	PC	2,100.00	PC	2,100.00	PC	2,100.00					PC		For disposal, January 2021				
03/13/2018	UPS, ProLink 650VA	EMB-UPS-1803.015	1	PC	1,380.00	PC	1,380.00	PC	1,380.00					PC		For disposal, May 2021				
03/13/2018	UPS, ProLink 650VA	EMB-UPS-1803.018	1	PC	1,380.00	PC	1,380.00	PC	1,380.00					PC		For disposal, April 2021				
D. PRINTER																				
12/02/2014	Printer with scanner, HP Deskjet 1510	EMB-PCD-141202.7	1	PC	8,248.00	PC	8,248.00	PC	8,248.00					PC		For disposal, November 2020				
	Printer, HP Deskjet Ink Advantage 1015		1	PC	8,248.00	PC	8,248.00	PC	8,248.00					PC		For disposal, June 2021				
E. CELLULAR PHONE/TABLET																				
11/19/2014	Samsung Smartphone (Grand 2)	EMB-PCD-141119.4	1	PC	15,359.40	PC	15,359.40	PC	767.97	120	87	10,578.75	4,012.64	PC	767.97	For disposal, March 2021				
10/27/2014	Samsung Galaxy Note 3 Neo (Black)	EMB-ORD-141027.1	1	PC	26,600.00	PC	26,600.00	PC	1,330.00	120	88	18,531.33	6,738.67	PC	1,330.00	For disposal, March 2021				
11/10/2016	Samsung Galaxy S7, 32GB, 5.1 G/D	2016.012	1	PC	36,000.00	PC	36,000.00	PC	1,800.00	120	68	19,380.00	14,820.00	PC	1,800.00	For disposal, March 2021				
08/05/2016	Samsung S5 2016 #R3579943072121288	EMB-FAD-SWM-08052016.001	1	PC	11,990.00	PC	11,990.00	PC						PC		For disposal, March 2021				
	Samsung		1	PC		PC		PC						PC		For disposal				
10/27/2014	Samsung Galaxy Note 3 Neo (Black)	EMB-ORD-141027.1	1	PC	26,600.00	PC	26,600.00	PC	1,330.00	120	68	14,319.67	10,950.33	PC	1,330.00	For disposal, October 2020				
11/10/2016	Samsung Galaxy Note 3 Neo (Black)	2016.012	1	PC	36,000.00	PC	36,000.00	PC	1,800.00	120	68	19,380.00	14,820.00	PC	1,800.00	For disposal, October 2020				
11/19/2014	Samsung Smartphone (Grand 2)	EMB-PCD-141119.1	1	PC	15,359.40	PC	15,359.40	PC	767.97	120	68	8,268.48	6,322.95	PC	767.97	For disposal, October 2020				
F. POCKET WIFI																				
12/29/2020	Prepaid LTE Pocket Wifi, Brand: Smart Bro	EMB-POCKETWIFI-20.12.02	1	PC	855.00	PC	855.00	PC						PC		For disposal, March 2021				
G. POWER BANK																				
12/02/2018	Pompos Power Bank	EMB-POWERBANK-1812.01	1	PC	2,800.00	PC	2,800.00	PC						PC		For disposal, February 2021				
H. GENERATOR																				
06/24/2016	Generator, 10KVA (Diesel)	Generator 305	2	PC	140,000.00	PC	280,000.00	PC	14,000.00	120	42	93,100.00	172,900.00	PC	14,000.00	For disposal, December 2020				
I. OFFICE SUPPLIES																				
	Calculator, 12 digits, Canon		2	PC		PC		PC						PC		For disposal, June 2021				
	Puncher, color, Blue		2	PC	571,316.80	PC	711,316.80	PC						PC	34,059.19	For disposal, June 2021				
	TOTAL																			

I CERTIFY that I have inspected each and every article enumerated in this report, and that the disposition of the articles enumerated on this report this ____ day of _____, the best for the public interest.

I HEREBY request inspection and disposition, pursuant to Section 79 of PD 1445, of the property enumerated above.

Prepared by:

Noted by:

Requested by:

Approved by:

JANE C. NOVEDA
Supply Staff

JUVY L. PINSON
Property & Supply Officer

ENGR. ROLAND CORAZON
Chief, Finance and Administrative Division

ENGR. REYNALDO B. BARBA
OIC-Regional Director

(Signature over Printed Name of Inspection)

(Signature over Printed Name of)



ENVIRONMENTAL MANAGEMENT BUREAU

Regional Office No. 8
Brgy. 02, Jones St., Tacloban City

WASTE MATERIALS REPORT

Entity Name : **EMB 8**

Fund Cluster : _____

Place of Storage : DENR-EMB 8 Office, 4th Floor Stock Room

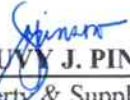
Date : _____

ITEMS FOR DISPOSAL

Item	Quantity	Unit	Description	Record of Sales		
				Official Receipt		
				No.	Date	Amount
1	1	unit	Desktop Computer. ACER			
2	1	Unit	Desktop Computer, OS Windows 8			
3	1	Unit	Desktop Computer, OS			
4	1	Unit	Netbook, ACER Switch			
5	1	Unit	Netbook, ASUS Transformer book T100, intel, 2GB RAM 4GB			
6	1	Unit	Notebook, ACER (A14Core i3 4G), 500HD, Windows 8			
7	1	Unit	Laptop, Sony Vio E14118FGB			
8	3	Unit	UPS, Prolink 650VA			
9	1	Unit	UPS Phoenix 720VA			
10	1	Unit	Printer with scanner, Hp Deskjet 1510			
11	1	Unit	Printer , HP Deskjet Ink Advantage 1015			
12	2	Unit	Samsung Smartphone (Grand 2)			
13	3	Unit	Samsung Galaxy Note 3 Neo (Black)			
14	1	Unit	Samsung Galaxy S7, 32GB, 5.1 GLD			
15	1	Unit	Samsung J5 2016 #3579943072121288			
16	1	Unit	Samsung			
17	1	Unit	Prepaid LTE Pocket Wifi, Brand: Smart Bro			
18	1	Unit	Romoss Power Bank			
19	2	Unit	Generator, 10KVA (Diesel), Brand:ICHI			
20	2	pcs	Calculator, 12 digits, Canon			
21	2	pcs	Puncher, color: Blue			
			<i>x-x-x-Nothing Follows-x-x-x</i>			
			TOTAL			

Certified Correct :

Disposal Approved :


JUVY J. PINSON
Property & Supply Officer


ENGR. REYNALDO B. BARRA
OIC-Regional Director

CERTIFICATE OF INSPECTION

I hereby certify that the property enumerated above was disposed of as follows:

Item _____ Destroyed
 Item _____ Sold at private sale
 Item _____ Sold at public auction
 Item _____ Transferred without cost to _____ (Name of the Agency/Entity)

Certified Correct:

Witness to Disposal:

JAY ARWIN J. LIPAYON
Signature over Printed Name of
Inspection Officer

CELIA S. TERADO
Signature over Printed Name of
Witness

Unserviceable Materials reported to COA last June 30, 2021	
1	2
3	4
5	6
7	8
9	10
11	12
13	14
15	16
17	18
19	20
21	22
23	24
25	26
27	28
29	30
31	32
33	34
35	36
37	38
39	40
41	42
43	44
45	46
47	48
49	50
51	52
53	54
55	56
57	58
59	60
61	62
63	64
65	66
67	68
69	70
71	72
73	74
75	76
77	78
79	80
81	82
83	84
85	86
87	88
89	90
91	92
93	94
95	96
97	98
99	100



Unserviceable Materials reported to COA last June 30, 2021



Unserviceable Materials reported to COA last June 30, 2021



Unserviceable Materials reported to COA last June 30, 2021

