



Republic of the Philippines  
Department of Environment and Natural Resources  
**ENVIRONMENTAL MANAGEMENT BUREAU**  
Regional Office No. VIII  
DENR 8 Compound, Brgy. 2, Jones Extension, Tacloban City  
Tel No: (053) 832-1088 / (053) 832-2319  
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EMB Regional  
Special Order No. 59  
Series of 2022

ENVIRONMENTAL MANAGEMENT BUREAU  
RELEASED BY: [Signature]  
DATE: 3-26-22  
TIME: 11:10

**SUBJECT : CREATION OF PBB MONITORING TEAM**

In the interest and exigency of the service, and pursuant to **AO25 IATF guidelines, Memorandum Circular No. 2021-1** dated June 3, 2021, **Memorandum Circular No.2021-2** dated October 25, 2021 and **EMB CO Memorandum dated February 22, 2022**, requesting Regional Offices to designate representatives/focal persons for the monitoring of PBB requirements, the PBB Monitoring Team is hereby created in the Environmental Management Bureau Region VIII to be composed of the following:

No.	Assigned Focal Person/Designation /Position	Indicator	Responsible Office
1.	<b>Rowena P. Vinegas</b> Senior EMS/Head,PISMU	Performance Results	Planning and Information System Management Unit
2.	<b>Rea Mae B. Albarico</b> EMS I/CPD-EIAS	Process Results	Clearance and Permitting Division in coordination with concerned offices
3.	<b>Ma. Kristine M. Dalut</b> Administrative Assistant III/ Collecting Officer	Financial Results	Finance Section
4.	<b>Maria Glenda C. Lagunzad</b> EMS II/ EEIU Staff	Citizen/Client Satisfaction Results	EEIU in coordination with concerned offices
	<b>Floramae A. Suyom</b> EMS I/Legal Unit Staff	Citizen/Client Satisfaction Results	Legal Unit
<b>Agency Accountabilities</b>			
1	<b>Larry Z. Nacario</b> EMS I/MIS Staff	Updating of Transparency Seal	Planning and Information System Management Unit
2	<b>Ladyllle B. Oledan</b> Admin. Officer III/ Records Officer	Compliance with Freedom of Information Program	Records Unit



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3.	<b>Sherwin Gil E. Avestruz</b> Information Officer II/ Legal Staff	Updating of Citizen's Charter	Legal Unit
4.	<b>Lika Q. Mejido</b> Accountant III	Compliance with Audit Findings and Liquidation of Cash Advances	Accounting Unit
5.	<b>Queenec C. Madejas</b> Admin. Officer V/ Chief, Admin. Section	Submission and Review of SALN	Admin. Section
6.	<b>Jane C. Noveda</b> EMS I/SPU Staff	PhilGEPS posting of all invitations to bids and awarded contracts	Property and Supply Unit
7.	<b>Rosemarie R. Solano</b> Senior EMS/BAC Secretariat Head	Submission of APPCSE, APP non-CSE, Indicative APP non-CSE, and APCPI	Bids and Awards Committee
8.	<b>Juvy J. Pinson</b> Admin. Officer III/ Property and Supply Officer	Undertaking of Early Procurement Activities	Property and Supply Unit

The PBB Focal Persons are expected to deliver the following tasks:

- 1) Communicate and facilitate the submission of accomplishment reports, including necessary supporting documents, and shall act as resource person during validation and compliance review.
- 2) Members of the PBB-MT shall strictly monitor the performance of the EMB Regional Office and ensure compliance with the PBB eligibility requirements.
- 3) The designated PBB-MT members shall ensure compliance on the four (4) dimensions timely accomplishment submission of reports for consolidation on or before the deadline.
- 4) The PBB-MT they shall strictly monitor compliance on the Agency Accountabilities performance indicators through carefully reviewing and evaluation of proof of accomplishment.



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- 4) The PBB-MT they shall strictly monitor compliance on the Agency Accountabilities performance indicators through carefully reviewing and evaluation of proof of accomplishment.
- 5) It is encouraged that the team shall hold a regular meeting or as the need arises to present and discuss the status of accomplishment and findings, including issues and concerns during monitoring and evaluation.
- 6) Each designated focal person under the assigned Agency Accountabilities must submit a comprehensive report to EMB-AFMD/EMB CO counterpart on the result of their evaluation which contains the status of accomplishment or compliance with the Agency Accountabilities indicator, means of verification, and recommendations, especially for those officers who failed to accomplish the target indicator that may be the basis for the isolation of individual or responsible unit on the grant of PBB incentive.

This Order shall take effect immediately and supersedes all issuances inconsistent herewith.

  
**ENGR. REYNALDO B. BARRA**  
OIC - Regional Director

