

Republic of the Philippines

DENR - ENVIRONMENTAL MANAGEMENT BUREAU

Region VIII

PROVINCIAL ENVIRONMENTAL MANAGEMENT UNIT

Province of Samar
Samar Field Office (CENRO COMPOUND)- Catbalogan City

MEMORANDUM

FOR

THE OIC, REGIONAL DIRECTOR

EMB, Regional Office No. VIII Jones Street, Tacloban City

FROM

THE HEAD, EMB-PEMU

Province of Samar

CENRO Compound, Catbalogan City, Samar

SUBJECT

HUMANITARIAN APPEAL FOR THE REQUEST OF 30 DAYS MONETIZATION OF

LEAVE CREDITS

DATE

FEBRUARY 15, 2022

Pursuant to the Regional Memorandum dated January 31, 2022 relative to the Monetization of Leave Credits, the undersigned is appealing from your good office that a 30 days monetization of leave credits be granted for the following reasons, to wit:

- For consolidation and/or payment of personal loans.
- For school tuition/matriculation and miscellaneous fees of my daughter who is presently studying in college.
- 3. For house repair/rehabilitation and improvement due to typhoon Odette.
- 4. For purchase of medicines (reserve) and medical check-up in case health problems occur during in the performance of duty vis-à-vis monitoring/inspection of establishments especially health hazard entities like dumpsites and/or wastes disposal areas of the Local Government Units.
- Other expenses needed such as food and transportation to sustain during travel for monitoring/inspection of firms and establishments, attendance to meetings, seminars and other urgent matters like conduct of investigations, request of other sectors of the community related to Office functions, Agency and/or Bureau mission.

It is hoped and prayed that this humanitarian appeal will merit your favorable action and consideration, I remain

Very respectfully yours,

DR. ANTONIO A PINO, Ph. D.

Provincial Environmental Management Officer



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Provincial Environmental Management Officer



Republic of the Philippines ENVIRONMENTAL MANAGEMENT BUREAU REGIONAL OFFICE VIII DENR Compound, Jones Ext., Barangay 2, Tacloban City

Stamp of Date of Receipt

APPLICATION FOR LEAVE

1 OFFICE/DEPARTMENT 2 NAME (Last) (First) (Middle)		
PEMM-OND	INO ANTONIO ABALOS		
	Pervising EMS/PEMO 5 SALARY Php. 74,333		
6. DETAILS C	F APPLICATION		
6 A TYPE OF LEAVE TO BE AVAILED OF	6.B DETAILS OF LEAVE		
□ Vacation Leave (Sec. 51. Rule XVI. Omnibus Rules implementing E.O. No. 292) □ Mandatory/Forced Leave(Sec. 25. Rule XVI. Omnibus Rules implementing E.O. No. 292) □ Sick Leave (Sec. 43. Rule XVI. Omnibus Rules implementing E.O. No. 292) □ Maternity Leave (R.A. No. 11210 / IRR issued by CSC. DOLE and SSS) □ Paternity Leave (R.A. No. 8187 / CSC MC. No. 71. s. 1998. as amended) □ Special Privilege Leave (Sec. 21. Rule XVI. Omnibus Rules implementing E.O. No. 3 □ Solo Parent Leave (RA. No. 8972 / CSC MC. No. 8. s. 2004) □ Study Leave (Sec. 68. Rule XVI. Omnibus Rules Implementing E.O. No. 292) □ 10-Day VAWC Leave (RA. No. 9262 / CSC MC. No. 15. s. 2005) □ Rehabilitation Privilege (Sec. 55. Rule XVI. Omnibus Rules Implementing E.O. No. 2 □ Special Leave Benefits for Women (RA. No. 9710 / CSC MC. No. 25. s. 2010) □ Special Emergency (Calamity) Leave (CSC MC. No. 2, s. 2012, as amended) □ Adoption Leave (R.A. No. 8557) Others:	In case of Vacation/Special Privilege Leave Within the Philippines Abroad (Specify) In case of Sick Leave In Hospital (Specify Illness) Out Patient (Specify Illness) In case of Special Leave Benefits for Women (Specify Illness) In case of Study Leave Completion of Master's Degree BAR/Board Examination Review Other purpose Monetization of Leave Credits Terminal Leave		
6 C NUMBER OF WORKING DAYS APPLIED FOR 30 DAYS INCLUSIVE DATES	6 D COMMUTATION Not Requested Requested (Signature of Applicant)		
7. DETAILS OF ACT	ION ON APPLICATION		
7.A CERTIFICATION OF LEAVE CREDITS As 0 Delondo Wy Vacation Leave Sick Leave Total Earned 25-5 33-75 Less this application 0 10 Balance 43.75 MYNAL ESCARLAN Admin. Asst. II/HRMO II TLS = \$\beta 74333 \times \text{W.D.S. 11/HRMO II} TLS = \$\beta 74333 \times \text{W.D.S. 11/HRMO II} TLS = \$\beta 74333 \times \text{W.D.S. 11/HRMO II}	For approval For disapproval due to ENGY. MA. CORAZON G. DACUYAN Chief, Finance and Administrative Division (Authorized Officer)		
Old-Regiona	ØOB. BARRA		



Republic of the Philippines ENVIRONMENTAL MANAGEMENT BUREAU REGIONAL OFFICE VIII DENR Compound, Jones Ext., Barangay 2, Tacloban City

Stamp of Date of Receipt

APPLICATION FOR LEAVE

OFFICE/DEPARTMENT	2 NAME	(Last)	(First)	(Middle)	
PEMU-ORD		PINO,	OIHOTHA	ARALOS	
DATE OF FILING 02/14/2012	4 POSITION	Supervising 1	EMS/PEMO 5	SALARY 74, 333	
	6. DETAIL	S OF APPLICA	ATION		
A TYPE OF LEAVE TO BE AVAILED OF		6 B D	ETAILS OF LEAVE		
Vacation Leave (Sec. 51 Rule XVI. Omnibus Rules implementing E.O. No. 292)		Inc	case of Vacation/Special	Privilege Leave	
Mandatory/Forced Leave(Sec 25 Rule V/I Omnibus Rules Implementing E O No. 292)			☐ Within the Philippines		
Sick Leave (Sec 43 Rule XVI Omnibus Rules Implementing E.O. No. 292)			Abroad (Specify)		
Maternity Leave (R.A. No. 11210 (TRR issued by CSC, DOCE and SSS)			In case of Sick Leave		
Paternity Leave (R.A. No. 8167 I CSC MC No. 71 is 1998, as amended)		3	☐ In Hospital (Specify Illness)		
Special Privilege Leave (Sec. 21, Rule XV). Omnibus Rules Implementing E.O. No. 292)			Out Patient (Specify Illness)		
Solo Parent Leave (RA No 8972 CSC MC No 6					
Study Leave (Sec. 68 Rule XVI Omnibus Rules Imple		inc	In case of Special Leave Benefits for Women.		
10-Day VAWC Leave (RA No 9262 / CSC MC No 15 s 2005)			(Specify Illness)		
Rehabilitation Privilege (Sec 55, Rule XVI Omn	ibus Rules Implementing E.C				
Special Leave Benefits for Women (RA No 9710 / CSC MC No 25, s 2010)		2010) In c	In case of Study Leave		
Special Emergency (Calamity) Leave (CS	C MC No. 2, s. 2012, as any	ended)	Completion of Master's	Degree	
Adoption Leave (R.A. No. 8557)			BAR/Board Examination Review		
		Oth	er purpose.		
Others		~	Monetization of Leave Credits		
			☐ Terminal Leave		
C NUMBER OF WORKING DAYS APPLIES	FOR	6 D C	OMMUTATION		
30 DAYS			☐ Not Requested ☐ Requested		
INCLUSIVE DATES					
			(Signature	of Applicant)	
7.	DETAILS OF	ACTION ON AP	PLICATION		
A CERTIFICATION OF LEAVE CREDITS		7.B R	ECOMMENDATION		
Aso December 2011			☐ For approval		
Vacation Leave Sick Leave			For disapproval due to		
Total Earned	53.75				
Less this application 70 Balance 7.4	43.70	-	1 1	10	
MYRAL ESCARLA			ENGR MA. CO	RAZON G. DACUYAN	
Admin. Asst. II/HRN		_		d Administrative Division	
TUB= \$ 14,333 X 20 V.	3481921 7	106, 987.7	g (Authoriz	ted Officer)	
C APPROVED FOR			DISAPPROVED DUE TO		
days with pay					
days without pay others (Specify)		//			
		//			
		V			
		NALDO B. BARRA			
		gional Director			
	(Autr	norized Official)			



Republic of the Philippines ENVIRONMENTAL MANAGEMENT BUREAU REGIONAL OFFICE VIII DENR Compound, Jones Ext., Barangay 2, Tacloban City

Stamp of Date of Receipt

APPLICATION FOR LEAVE

OFFICE/DEPARTMENT 2 NAME	(Last) (First) (Middle)
PEMU-OKD	PINO, ANTONIO ABALOS,
DATE OF FILING 02/14/2022 4 POSITION	Supervising EMS/PEMO 5 SALARY The 7433
	LS OF APPLICATION
A TYPE OF LEAVE TO BE AVAILED OF	6 B DETAILS OF LEAVE
☐ Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing £ 0, No. 292)	In case of Vacation/Special Privilege Leave.
Mandatory/Forced Leave/Sec 25 Rule XVI. Omnibus Rules Implementing	
Sick Leave (Sec 43 Rule XVI. Omnibus Rules Implementing E.O. No. 292)	Abroad (Specify)
Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)	In case of Sick Leave
Paternity Leave (R.A. No. 8167 I CSC MC No. 71 5 1998 as amended)	In Hospital (Specify Illness)
Special Privilege Leave (Sec. 21, Rule XV), Omnibus Rules Implementing E	
Solo Parent Leave (RA No. 8972 CSC MC No. 8 s. 2004)	
Study Leave (Sec. 68 Rule XVI Omnibus Rules Implementing £ 0. No. 252)	In case of Special Leave Benefits for Women.
10-Day VAWC Leave (RA No 9262 / CSC MC No 15 s 2005)	(Specify Illness)
Rehabilitation Privilege (Sec. 55, Rule XVI. Omnibus Rules Implementing E. 6	
☐ Special Leave Benefits for Women (RA No 9710 / CSC MC No 25, s	2010) In case of Study Leave
☐ Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as am	Completion of Master's Degree
Adoption Leave (R.A. No. 8557)	BAR/Board Examination Review
	Other purpose
Others:	Monetization of Leave Credits
	Terminal Leave
C NUMBER OF WORKING DAYS APPLIED FOR	6 D COMMUTATION
30 DAYS	☐ Not Requested
INCLUSIVE DATES	Requested
	(Signature of Applicant)
7 DETAILS OF	ACTION ON APPLICATION
AS 0 December 2007	7.B RECOMMENDATION
	For approval
Vacation Leave Sick Leave Total Earned 20 & 53 - 71	
Less this application 70 16	
Balance ST 43. }	1 hand haget
MYRN S. ESCARLAN Admin. Asst. II/HRMO II	ENGR. MA/ CORAZON G. PACUYAN Chief, Finance and Administrative Division
	106, 987-39 (Authorized Officer)
C APPROVED FOR days with pay	7 D DISAPPROVED DUE TO
days with pay	Λ
others (Specify)	
	V
FNGR RE	YNALDOB, BARRA
	egional Director