



## MEMORANDUM

**TO :** All Regular Employees  
EMB-8, Tacloban City

**FROM :** OIC-Regional Director  
EMB-8, Tacloban City

**THRU :** **ENGR. MA. CORAZON G. DACUYAN**  
Chief, Finance and Administrative Division

**SUBJECT :** SUBMISSION OF REQUIRED EMPLOYEE FORMS

**DATE :** January 3, 2022

ENVIRONMENTAL MANAGEMENT BUREAU  
RELEASED BY:   
DATE: 01/05/2022  
TIME: 8:57am

Reminding all permanent employees of Environmental Management Bureau Regional Office No. 8 to submit the four (4) Employee Forms listed below as required by the Civil Service Commission and Office of the Ombudsman, to wit;

1. Sworn Statement of Assets, Liabilities and Net Worth (SALN) as of December 31, 2021
2. Personal Data Sheet (updated as of December 31, 2021)
3. Individual Performance Commitment Review (IPCR) for 2<sup>nd</sup> Semester 2021 with Rating
4. Individual Performance Commitment Review (IPCR) for 1st Semester 2022 (Commitment)

Please submit the above forms to the Administrative Section c/o Queene C. Madejas on or before February 15, 2022 for consolidation and early reporting to the concerned government agencies.

Attached is the matrix for the list of personnel per division to monitor the submission of the forms.

For strict compliance.

**ENGR. REYNALDO B. BARRA**

# LIST OF EMB-8 EMPLOYEES WHO SUBMITTED IPCRS/DPCRS

## A. OFFICE OF THE REGIONAL DIRECTOR

NO.	NAME OF EMPLOYEE	JULY-DECEMBER 2021 WITH RATING	JANUARY-JUNE 2022 COMMITMENT
1	AGUILAR, RAUL L.		
2	AMORA, SILVIN EZRA S.		
3	AVESTRUZ, SHERWIN GIL E.		
4	BADEO, CYRIL ANN B.		
5	BARRA, REYNALDO B.		
6	CAVAÑERO, ANAMARIE D.		
7	CORREGIDOR, MA. LETECIA A.		
8	ENCOMIO, ANNALYN R.		
9	ESPOSA, GINNALYN A.		
10	FUENTES, JOSEPHINE L.		
11	LAGUNZAD, MARIA GLENDA C.		
12	LIPAYON, JAY ARWIN J.		
13	LORETO, ZEUS BRYAN B.		
14	MACATIGUE, ALEJANDROQUE G.		
15	MUNSAYAC, MARIBEL B.		
16	MACARIO, LARRY Z.		
17	PABIA, ROWENA B.		
18	PINO, ANTONIO A.		
19	PRIMA, SWEET ADEL L.		
20	SACEDA, RECAH JULE C.		
21	SUYOM, FLORAMAE A.		
22	VINEGAS, ROWENA P.		
23	YODICO, RODOLFO A II		

# LIST OF EMB-8 EMPLOYEES WHO SUBMITTED IPCRs/DPcRs

## B. FINANCE AND ADMINISTRATIVE DIVISION

NO.	NAME OF EMPLOYEE	JULY-DECEMBER 2021 WITH RATING	JANUARY-JUNE 2022 COMMITMENT
1	AMAZONA, JULIUS J.		
2	DACUYAN, MA. CORAZON G.		
3	DALUT, MA. KRISTINE M.		
4	ESCARLAN, MYRNA L.		
5	GAYRAMA, DIANNE D.		
6	JACA, SHIRLYNE G.		
7	LELINA, CASSANDRA MARIE U.		
8	MADEJAS, QUEENEE C.		
9	MONTEJO, PASTOR I.		
10	NOVEDA, JANE C.		
11	OLEDAN, LADYLLE B.		
12	PINSON, JUVY J.		
13	TORING, SHEILA MARIE C.		



# LIST OF EMB-8 EMPLOYEES WHO SUBMITTED IPCRS/DP CRS

## C. CLEARANCE AND PERMITTING DIVISION

NO.	NAME OF EMPLOYEE	JULY-DECEMBER 2021 WITH RATING	JANUARY-JUNE 2022 COMMITMENT
1	AMESCUA, MARIA MAXILE G.		
2	BAUTISTA, VENUS V.		
3	DENZON, LAURENCE G.		
4	DUPPIO JR., ARMANDO S.		
5	GRAVOSO, JOSEPHINE B.		
6	HAYAG, HENNENCY G.		
7	NIELO, DAVE EDEN C.		
8	PACHECO, BRIAN D.		
9	SILLEZA, AIKEE C.		
10	ALBARICO, REA MAE B.		
11	TABOADA, ROY ALEXANDER H.		

# LIST OF EMB-8 EMPLOYEES WHO SUBMITTED IPCRS/DP CRS

## D. ENVIRONMENTAL MONITORING AND ENFORCEMENT DIVISION

NO.	NAME OF EMPLOYEE	JULY-DECEMBER 2021 WITH RATING	JANUARY-JUNE 2022 COMMITMENT
1	CABIAO, NOEL C.		
2	CAYANONG, CARLOS A.		
3	DAÑAL, JO ANNE JOY M.		
4	DAÑAS, APRILYN R.		
5	FABILE, KAREN PATRICIA A.		
6	FABILLO, VILMA C.		
7	FUENTES, LINUS P.		
8	HIJADA, JON VINCENT C.		
9	IFE, ARNEL L.		
10	LAURENTE, LEDANE JOY Y.		
11	LAUZON, SHARMAINE RUTH A.		
12	LUBIANO, XAVIER R.		
13	POLEA, JANET T.		
14	RAMOS, SHARLENE JOYCE D.		
15	RIPALDA, ALMIRA O.		
16	SACEDA, MANUEL J. JR.		
17	SILLEZA, SHARMAINE I.		
18	SOLANO, ROSEMARIE R.		
19	STA. ROSA, ARVIN JOSEPH I.		
20	SUDARIA, MARLA B.		
21	TAN, LIZA A.		
22	UDTOHAN, ROSARIO S.		
23	URMENETA, REGGIE A.		
24	YU, ANGELICA JOY G.		