



Republic of the Philippines
Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU
Regional Office No. VIII
DENR 8 Compound, Brgy. 2, Jones Extension, Tacloban City



EMB Regional
Special Order No. 220-A
Series of 2021

ENVIRONMENTAL MANAGEMENT BUREAU
RELEASE
DATE: 11/07/2021
TIME: 1:21pm

SUBJECT : RECONSTITUTION OF THE HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB)

In the interest of the service and in view of personnel movement in EMB Region VIII, the Regional Human Resource Merit Promotion and Selection Board is hereby reconstituted and shall be composed of the following:

Chairperson: **Engr. Reynaldo B. Barra**
OIC-Regional Director

Vice-Chair: **Engr. Ma. Corazon G. Dacuyan**
Chief, Finance and Administrative Division

Members: **Engr. Hennency G. Hayag**
OIC Chief, Clearance and Permitting Division

Manuel J. Saceda, Jr.
OIC-Chief, Environmental Monitoring and Enforcement Division

Pastor I. Montejo
Representative, Gender and Development Focal-Point System

Liza A. Tan
Employees Union Representative, 2nd Level (if vacancy is a 2nd level position)

Josephine B. Gravoso
Alternate, Employees Union Representative, 2nd Level

Brian D. Pacheco
Employees Union Representative, 1st Level (if vacancy is a 1st level position)

Ma. Kristine M. Dalut
Alternate, Employees Union Representative, 1st Level

Secretariat : **Queene C. Madejas**
Admin. Officer V/Chief, Admin. Section

Dianne D. Gayrama
Admin. Officer IV/Human Resource Management Officer

Myrna L. Escarlan
Admin. Assistant II/ Human Resource Assistant


Cassandra Marie U. Lelina
Admin. Assistant I/ Human Resource Assistant

The HRMPSB shall be primarily responsible in the judicious and objective assessment of candidates for appointment in accordance with the provisions of the DENR MSPP 2019. It shall

require presence of quorum in all its meetings and other related actions as it performs the following functions and responsibilities:

1. Serve as the recommending body for appointment. However, the final decision on who to appoint shall be with the appointing authority.
2. The HRMPSB shall be represented by at least a simple majority of its members during the deliberation of a candidate's selection, promotion and appointment.
3. Primarily responsible for the judicious and objective selection of candidates for appointment in accordance with the CSC approved DENR MSP and shall recommend to the appointing authority the top five (5) ranking candidates deemed qualified for appointment to the vacant position.
4. The members including alternate representatives for first, second and executive/managerial positions shall undergo orientation and workshop on DENR's selection/promotion process and CSC policies on appointments.
5. The Board shall be fair, objective and impartial in the evaluation of candidates for appointment. It may employ the assistance of external or independent resource persons and may initiate innovative schemes in determining the best and most qualified candidate.
6. Issue a certification that all appointees were properly screened and evaluated by them. As proof thereof, a certification signed by the Chairperson of the HRMPSB at the back of the appointment specifying that the majority of the HRMPSB members were present during the deliberation or alternatively, a copy of the proceedings/minutes of the HRMPSB deliberation shall be submitted together with the appointment.
7. The deliberation by the HRMPSB shall be made ten (10) calendar days after the date of publication and posting of vacant positions.

This Order shall take effect on the date as above stated, revokes all other Orders inconsistent herewith.


ENGR. REYNALDO B. BARRA
OIC-Regional Director