



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
ENVIRONMENTAL MANAGEMENT BUREAU REGION 8
DENR Compound, Brgy. 2, Tacloban City

PCO ACCREDITATION FORM (NEW)

Pollution Control Officer (PCO) Accreditation Application Form (New)

**Instructions:**

Fill in all the data needed. If the blanks are not applicable, write N.A.

PROFILE

Last Name Llevado	First Name Mariel May	Middle Name Lomuardo	Sex: Male / Female	Citizenship: Filipino
Home Address (Number & Street, Town/City, Province, Zip Code) Brgy 95 Caibaan Tacloban City			Employment Status: / Full-time Part-time Others	Current Position: Service Advisor No. of Years in Current Position: 7 months
Telephone No.:	Cellular Phone No.: 09171436344		E-mail Address: mariel_llevado@mmcc.com.ph	
Name of Establishment: Fast Autoworld Philippines Corporation			Name of Managing Head: Romeo L. Odtuhan	
Employment Address (Number & Street, Town/City, Province, Zip Code) Diversion Road, Brgy 96 Lumbang 1 Calanipawan Tacloban City, Leyte, Philippines			Nature of Business of the Establishment: Automotive	Establishment Category based on DAO 20AA-BB:
Telephone No.: (053) 325-3876	Fax No.: N/a		Website: N/A	

EDUCATIONAL ATTAINMENT

School	Address	Inclusive Dates	Degree/Units Earned
ACLC College	Del Pilar Street Tacloban City	June 2010-May 2014	BSHRM
EVSU Tacloban	Quarry, Tacloban City	June 2006-March 2010	Highschool
San Jose Central School	San Jose Tacloban City	June 2000- March 2006	Elementary

Type of Professional License received (if any): N/A

PRC License No.:	Date Issued:	Validity:
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**Pollution Control Officer (PCO) Accreditation
Application Form (New)**

WORK EXPERIENCE (Use additional sheet if necessary. Please attach photocopy of Certificate of Employment)

Company	Position	Inclusive Dates	Status of Employment
Fast Autoworld Phils. Corp	Service Adviser	June 2021 - Present	Regular Employee
Fast Autoworld Phils Corp	Customer Relation Officer & Insurance Processor	March 2018 - June 2021	Regular Employee
Fast Autoworld Phils. Corp.	Billing Clerk	August 2017 - March 2018	Regular Employee

TRAININGS/SEMINARS ATTENDED (Use additional sheet if necessary. Please attach photocopy of certificate.)

Title of Training/ Seminar	Venue	Conducted by	Date/s	No. of Hours	Certificate No.
Mitsubishi Customer Relation Officer Training	FAPC Mandaue	Roselito Esquillo	5/22-24/2018		3845-B20000BCRT
Technical Training For Frontliners	FAPC Mandaue	Jimbo Media	4/10-13/2019		4256-B1000BTTF
Mitsubishi Service Adviser Training - Basic	FAPC Mandaue	Edvic Angelo Castillo	7/2-5/2019		4339-B50000SAV2
40-Hr Online Basic Pollution Control Officer Training	Streamed live via Zoom	PCAPI Region VIII	May 31, June 1,3,& 9		OPCO-R8-2021-0021

Pollution Control Officer (PCO) Accreditation Application Form (New)	
OTHER REQUIREMENTS (Please attach the following requirements)	
/	Letter of appointment/designation as PCO of the establishment
/	Curriculum vitae with ID Picture of the appointed/designated PCO
/	Notarized Affidavit of Joint Undertaking of the PCO and the Managing Head
/	Certificate of Training for forty (40) hours of Basic PCO Training
/	For the Managing Head, Certificate of Training for eight (8) hours on environmental management
<p>Do you have any pending</p> <p>a) Administrative case <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No b) Criminal case <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If you have any, give details of the case _____</p> <p><i>I certify that all the information stated above are true and correct.</i></p> <p><u>Mariel May L. Llevado/ January 6, 2022</u> Name and Signature of Applicant / Date</p> <p>Verified by: <u>Maria Mayte G. Amescua</u> Name and Signature of EMB Personnel / Date</p>	

**Pollution Control Officer (PCO) Accreditation
Application Form (New)**

OTHER REQUIREMENTS (Please attach the following requirements)

/	Letter of appointment/designation as PCO of the establishment
/	Curriculum vitae with ID Picture of the appointed/designated PCO
/	Notarized Affidavit of Joint Undertaking of the PCO and the Managing Head
/	Certificate of Training for forty (40) hours of Basic PCO Training
/	For the Managing Head, Certificate of Training for eight (8) hours on environmental management

Do you have any pending

a) Administrative case ☐ Yes ☒ No b) Criminal case ☐ Yes ☒ No

If you have any, give details of the case _____

I certify that all the information stated above are true and correct.

Mariel May L. Lleyador January 6, 2022
Name and Signature of Applicant / Date

Verified by:

Name and Signature of EMB Personnel / Date



Diversion Road Lumbang I Brgy. 96 Calanipawan
Tacloban City, Leyte, Philippines
Tel Nos.: (053) 325-3876 / (053) 323-3724
Fax Nos.: (053) 325-3876 / (053) 323-3724

January 6, 2022

DIR. LETECIA R. MACEDA

Regional Director
Environmental Management Bureau
DENR Regional Office No. 8
Tacloban City

Dear Director Maceda,

I would like to signify my intention to apply for accreditation as PCO for Fast Autoworld Philippines Corporation- Tacloban Branch.

For my qualification, please refer to the attached supporting documents for your perusal.

Thank you for your time and consideration.

Respectfully yours,


Mariel May L. Llevado

Service Adviser
Fast Autoworld Philippines Corporation
Tacloban Branch



Diversion Road Lumbang I Brgy. 96 Calanipawan
Tacloban City, Leyte, Philippines
Tel Nos.: (053) 325-3876 / (053) 323-3724
Fax Nos.: (053) 325-3876 / (053) 323-3724

LETTER OF DESIGNATION

This Is to designate you **MARIEL MAY L. LLEVADO**, Service Advisor and a regular employee of this company, Fast Autoworld Phillipines Corporation Tacloban Branch with business address at Tacloban City Leyte 6500, as Pollution Control Officer.

As such, you are hereby instructed to maintain and as much as possible see to it that all times there should be a strict compliance of the regulations regarding industrial pollution control as mandated by the Environmental Management Bureau.

Done this 6th day of January, 2022 at Tacloban City Leyte.



ROMEO N. GO
Branch Manager
Fast Autoworld Phillipines Corp. Tacloban Branch
Tacloban City

Conforme:



Mariel May L. Llevado

MARIEL MAY L. LLEVADO

Address: Brgy 95 Caibaan Tacloban City, Leyte

Contact #: 09171436344

Email: mariel_llevado@mmcc.com.ph



OBJECTIVES:

To apply for accreditation as Pollution Control officer for Fast Autoworld Philippines Corporation Tacloban Branch.

PERSONAL BACKGROUND

Date of Birth: May 28, 1994
Place of Birth: Tacloban City
Age: 27 years old
Height: 5'3"
Weight: 50 KG
Religion: Roman Catholic
Civil Status: Single
Citizenship: Filipino
Language Spoken: English, Tagalog, Waray2x

EDUCATIONAL ATTAINMENT

Tertiary: Ama Computer Learning Center (ACLC) June 2010-May 2014
Tacloban City, Leyte, Philippines
Bachelor of Science in Hotel and Restaurant Management (BSHRM)

Secondary: Eastern Visayas State University (EVSU) June 2006- March 2010
Quarry District, Tacloban City

Elementary: San Jose Central School (SJCS) June 2000- March 2006
San Jose Tacloban City

TRAININGS:

Mitsubishi Customer Relation Officer Training – FAPC Mandaue
May 22-24, 2018

Technical Training for Frontliners – FAPC Mandaue
April 10-13, 2019

Mitsubishi Service Adviser Training – FAPC Mandaue
July 2-5, 2019

40-Hr Online Basic Pollution Control Officer Training – Streamed Live via Zoom
May 31, June 3, 4 and 9, 2021

On-the-Job Training

AIM Conference Center Manila Hotel (ACCM) - Makati City, Philippines
February 18- May 2014

On-the-Job Training

AIM Conference Center Manila Hotel (ACCM) - Makati City, Philippines
February 18- May 2014

“Assisting in Human Resource works, Front Desk and Reservations, Food Attendant, Waitress, Kitchen, Room Service, Linen and Laundry, Telephone Operation.

WORK EXPERIENCE:

Service Adviser
Fast Autoworld Philippines Corporation – Tacloban Branch
June 2021 - Present

Customer Relation Officer & Insurance Processor
Fast Autoworld Philippines Corporation -Tacloban Branch
March 2018- June 2021

Billing Clerk
Fast Autoworld Philippines Corporation -Tacloban Branch
August 1,2017-March 1, 2018

SKILLS:

Computer Literate

CHARACTER REFERENCES:

Romeo L. Odtuhan
Parts and Service Head - Fast Autoworld Philippines Corporation
Tacloban City, Leyte
09171583153

Charito L. Reynera
Accounting Head – Fast Autoworld Philippines Corporation
Tacloban City, Leyte
09272246825

I hereby certify that all information stated herein is true and correct.


Mariel May L. Dlevado

Applicant



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
ENVIRONMENTAL MANAGEMENT BUREAU REGION 8
DENR Compound, Brgy. 2, Tacloban City

JOINT AFFIDAVIT OF UNDERTAKING

REPUBLIC OF THE PHILIPPINES)
CITY OF Tacloban City)S.S

JOINT AFFIDAVIT OF UNDERTAKING

We, Romeo L. Odtuhan, of legal age, Filipino, a resident of Tanauan Leyte, and the Managing Head of Fast Autoworld Philippines Corp. located at Calanipawan Tacloban City; and, Mariel May Llevado, of legal age, Filipino, a resident of Calbaan Tacloban City, and the appointed/designated Pollution Control Officer (PCO) of Fast Autoworld Philippines Corporation, after being sworn to in accordance with law, do hereby depose and say that:

1. We undertake to perform the following duties and responsibilities:

- a) To ensure compliance with the requirements of Presidential Decree 1586, Republic Act (RA) 6969, RA 8749, RA 9003, RA 9275, their respective implementing rules and regulations, and other pertinent rules and regulations including Board Resolution 1996-33 for establishments under the Laguna de Bay Region where appropriate;
- b) To identify and/or cause the identification of significant environmental aspects and impacts of the establishment's operational activities and recommend possible mitigating measures in the formulation/preparation and/or review of the Environmental Management Plan and Contingency Plan;
- c) To attend to and/or cause the securing of all permitting and registration requirements of the establishment prior to the construction or installation of pollution control facilities including, but not limited to, securing of necessary permits and renewal thereof;
- d) To ensure the proper performance, operation, and maintenance of environmental management facilities or systems of the establishment such as the following:
 - Wastewater treatment facilities
 - Air pollution control devices referred to in DENR Administrative Order (DAO) 2000-03
 - Hazardous waste management storage areas (permanent or temporary)
 - Solid waste segregation/management facilities (i.e. MRFs, sanitary landfills, composting facilities, etc.)
 - Environmental monitoring devices such as the Continuous Emission Monitoring Systems, Air Monitoring Stations, effluent flow metering/measuring devices, groundwater monitoring wells, and other environmental monitoring devices;
- e) To ensure that hazardous waste disposed offsite are covered by a hazardous waste manifest, duly signed by the transporter and Treatment, Storage, and Disposal (TSD) facility; and with corresponding Certificate of Treatment (COT) duly signed by the TSD facility. Copies of the signed hazardous waste manifest and COT shall be submitted to the concerned EMB Regional Office in accordance with DAO 2004-36;

- f) To ensure that transport vehicles are properly operated and maintained (applicable only for hazardous wastes transporter);
- g) To ensure that hazardous wastes TSD are properly operated and maintained (applicable only for hazardous wastes TSD facility);
- h) To monitor and/or cause compliance to the requirements specified in the Environmental Compliance Certificate and the commitments stipulated in the Environmental Management and Monitoring Plans or Environmental Performance Report and Management Plans, and report the same in the Compliance Monitoring Report (CMR);
- i) To monitor and/or cause the monitoring of activities pertaining to the installation or construction of pollution source and control facilities to ensure compliance with the National Emission Standards for Source Specific Air Pollutants and National Ambient Air Quality Standards and report monitoring results to the Department of Environment and Natural Resources (DENR) as part of the SMR;
- j) To monitor and/or cause the monitoring of activities pertaining to the operation and maintenance of pollution control facilities to ensure compliance with the Effluent Standards and report monitoring results to DENR as part of the SMR;
- k) To monitor and/or cause the monitoring of the use of chemicals, especially those listed under the Priority Chemicals List (PCL) and those with Chemical Control Orders (CCO) and the generation of solid and hazardous wastes. Monitoring data shall be submitted as part of the SMR and the PCL Compliance Certificate;
- l) To monitor and/or cause the monitoring of the importation or distribution of chemicals, especially those listed under the PCL and those with CCO and the generation of solid and hazardous wastes. Monitoring data shall be submitted as part of the SMR and the PCL Compliance Certificate (applicable only for importers or distributors of chemicals);
- m) To promptly submit and/or cause the submission of duly accomplished, signed, and validated CMRs and SMRs;
- n) To report and/or cause the reporting within twenty-four (24) hours from the occurrence of any of the following environmental incident to the concerned EMB Regional Office and the Laguna Lake Development Authority (LLDA), as the case may be:
 - Breakdown of any pollution source and/or control facility or monitoring instruments; or
 - Releases (e.g. leaks, spills, etc.) of chemicals or hazardous wastes (listed in Annex 1 of DAO 20AA-BB as well as the Priority List of Hazardous Substances as published by the Agency for Toxic Substances and Disease Registry of the Department of Health & Human Services of the United States of America) to environmental media;
- o) To report and/or cause the reporting within twenty-four (24) hours from securing of the results of laboratory analysis or from online monitoring instruments any exceedance to effluent and/or emission standards;

- p) To submit and/or cause the submission to the Pollution Adjudication Board / LLDA Public Hearing Committee copy of the SMR duly received by the concerned EMB Regional Office/LLDA (applicable only for establishments with pending case);
 - q) To attend and/or cause appearance of responsible personnel in technical conferences, hearings, and meetings especially on matters pertaining to pollution cases of the establishment;
 - r) To keep ourselves abreast with the requirements of the DENR;
 - s) To coordinate regulatory programs and activities with the city/provincial/municipal governments (if applicable);
 - t) To initiate and intensify and/or cause initiation/intensification of environmental management activities including awareness campaign within their organization; and
 - u) To participate and/or cause participation in multi-partite monitoring team activities and meetings, where applicable
2. We are executing this affidavit to attest to the foregoing statements, and to comply with the DENR requirements for PCO accreditation pursuant to DAO 2014-02.

Done this _____ day of _____ in _____.

Romeo L. Odtuhan

Affiant

Mariel May L. Llevado

Affiant

SUBSCRIBED AND SWORN to before me this _____ day of JAN 06 2022 in Tacloban City, affiants personally appeared before me exhibiting their Community Tax Certificates.

Name

CTC No.

Issued on/at

Notary Public

ENERIO M. SABULAO

NC No. 2020-01, 02 Until Dec. 31, 2021 (extended)

IBP Lifetime No. 436776/12-24-20

PTR No. 8102728/01-05-2021/ Tacloban City

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Book No. VI
Series of 2022



PCAPI Region VIII

Pollution Control Association of the Philippines, Inc.
Region VIII Chapter (PCAPI-VIII)
Secretariat Office, EDC Geothermal Field, Ormoc City
E-mail Address: pcapi.r8@gmail.com
DENR-EMB COR No. 2020-09-R



OPCO-R8-2021-0021

awards this

Certificate of Attendance

to

MARIEL MAY L. LLEVADO

(FAST AUTOWORLD PHILS. CORP. TACLOBAN)

PCAPI Region VIII


for having successfully completed the

40-HR ONLINE BASIC POLLUTION CONTROL OFFICER (PCO) TRAINING

(In accordance with DAO 2014-02: Revised Guidelines for PCO Accreditation)

Streamed live via **ZOOM** on May 31, June 1, June 3, June 4, and June 9, 2021

Given this 9th day of June 2021


ANGELITA N. DIMZON, ChE
President, PCAPI-VIII



Pollution Control Association of the Philippines, Inc.
Region VIII Chapter (PCAPI-VIII)
EMB COR No. 2017 – 0024 - R

MH-R8-2018-0047

awards this

Certificate of Attendance


to

ROMEO L. ODTUHAN
(Fast Autoworld Phils.,Inc.)

for having completed the

8-HR MANAGING HEAD TRAINING
February 16, 2018



*Given this on the 16th day of February 2018 at
Lorenzo's Cafe, Ormoc City, Leyte.*


LEONITA P. SABANDO
Vice President, PCAPI-VIII

Revised January, 1992

(ORIGINAL)

ACES
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		Official Receipt of the Republic of the Philippines	
		Nº 1945996 I	
Date January 7, 2022			
Agency FMB RR		Fund F101	
Payor MARIEL MAY L. LLEVADO of Fast Autoworld Philippines			
Nature of Collection	Account Code	Amount	
PCO Accreditation fee		P 500.00	
TOTAL		P 500.00	
Amount in Words FIVE HUNDRED PESOS			
<input checked="" type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Money Order	Drawee Bank _____ _____	Number _____ _____	Date _____ _____
Received the amount stated above.			
 SHIRLYNE G. JACA Collecting Officer			
NOTE: Write the number and date of this receipt on the back of check or money order received.			

22-01-0006

1/7/2022

LIPPINES CORP.

Qty

500.00

500.00

Amount

10-02-18