

Republic of the Philippines Department of Environment and Natural Resources ENVIRONMENTAL MANAGEMENT BUREAU

Regional Office No. VIII

Jones Extension, Barangay 2, Tacloban City
Telephone No. (053) 832-2319



March 1, 2022

MRS. MARIEROU M. GOSECO Branch Manager

Land Bank of the Philippines Tacloban Real Branch

Dear Madam:

May we request from your good office to credit the amount of Php 60,515.00 to the account of MARY JANE ORIALTE of HAIYAN PERSONALIZED SHIRT PRINTING, bearing this Account No. 00000-192835-73 instead of Account No. 000001983573 which is erroneously reflected in our LDDAP-ADA No. 101-02-27-2022 dtd. February 14, 2022.

Hoping for your kind consideration on this matter.

Thank you and more power.

Very truly yours,

Chief, Finance and Administrative Division

Administrative Officer III/Cashier