

8 Job Search Strategy

CAREER GOALS PLANNING WORKSHEET

1. Decide What You Want to Do: Setting Career Goal

Goal (Specific, Measurable, Achievable, Realistic, Timely)

Benefits of Achieving Goal

Costs to Achieving Goal

2. Turn It Into Smaller Goals: Specific Objectives to Achieve Goal

Objectives
1.
2.
3.

3. Work Towards It: Plan to Meet Objectives

Objective 1:

Steps	Target Date	Date Reviewed	Date Completed
1.			
2.			
3.			

Objective 2:

Steps	Target Date	Date Reviewed	Date Completed
1.			
2.			
3.			

Objective 3:

Steps	Target Date	Date Reviewed	Date Completed
1.			
2.			
3.			