**Worksheet - Team Contract Name: ­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Students should complete worksheet independently before meeting with team members.

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| Item | My Answers: answer truthfully! |
| 1. What do I want to get out of this project? |  |
| 2. What marks do I want my team to achieve on group assignments? |  |
| 3. What are the things I want our team to avoid doing? |  |
| 4. What are the things our team should do? |  |
| 5. What do I have to offer this team? (Special skills / abilities / past experiences) |  |
| 6. My personal preferences / work styles are: |  |
| 7. What annoying habits do I have that I will try to limit? |  |
| 8. What really annoys me but I will try to overcome or tolerate? |  |
| 9. How and when do I prefer to communicate between meetings? |  |
| 10. What kinds of process procedures do I want to use to manage the team through this project? |  |
| 11. How do I want to handle minor conflict? Escalating conflicts? |  |
| 12. What roles will our team need and what would I want to do? Not want to do? |  |
| 13. What specific dates will I be unavailable during the course of the project? |  |
| 14. Other Areas to Discuss: | |