

AA-FOR-24

01-031024



## ACADEMIC AFFAIRS OFFICE

### STUDENT EXCUSE FORM

Student Name			ID Number	Program
First	Middle	Last		

Absence Date:			
Number of days:			
Reason of absence:			

Courses: Please, write (lab, lec, quiz, final....) beside the course

1-	(        )	2-	(        )
3-	(        )	4-	(        )
5-	(        )	6-	(        )
7-	(        )	8-	(        )
Student's Signature		Date	Mobile No.

#### Filled by Academic Office only

No. of previous excuses and dates (If any)	
No. of previous excused exams, quizzes.... ( If any)	
Number of previous absence days	

#### Respected Vice Dean of Academic Affairs,

After reviewing the excuse above, the Student Excuse Review Committee has decided that the student's excuse is:

Not applicable to the policy

Accepted

Not Accepted

Pending



#### For the following reasons:

#### Members of the Student Excuse Review Committee:

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