

Women in Computing Active Membership Tracker - 09.10

Agenda:

- Introductions
- Questions for Sponsors
 - Admin Page
 - What does the admin page look like?
 - Is it a search page with expandable rows?
 - How do we get to the actions?
 - Is the row expanded and the actions appear?
 - How do we get there?
 - Is it a button? Where is that button? Extra tab?
 - Is the only admin action aside from searching, providing and revoking active status?
 - Does this override the requirements?
 - Is there any other admin actions apart from changing the active status?
 - Other than the director and logistics officer, are there any other admins? (Committee heads in order to manage committee members)
 - Login
 - On the log in page, is there a login through RIT button underneath the standard login?
 - Home Page
 - What should the home page look like?
 - To clarify, it's showing the active status of the user, a progress bar to reaching the active status, what swag the user gets with an active status, and a report action?
 - Once the necessary percent of meetings has been hit, does the website change to hide what they can get if they become active?
 - Will user gain any new abilities from become active? If so what?
 - Are members able to view other members or just themselves?
 - Upload CSV
 - What does this look like? Is it a button on the admin page?
 - Where is it?
 - Does it add to the database?
 - Tracking Events

- Are members signing into social, volunteer events, and committee meetings through this site? Or is that data being taken from CampusGroups similar to general meetings?

Meeting Notes:

- Main goal of project is to simplify membership tracking
- Going to replace 30+ existing spreadsheets, currently all tracking is done by hand
- Will be useful to have this information on demand
- Monthly updates for members
- Can be run off main WiC website, will be easier for getting alumni info as well
- Add link to this app from public WiC webpage
- Find a good way to integrate with CampusGroups
- Compatible with web and mobile
- Member status page
 - Break down each category for active member status (2/3 meetings, 1/2 events, etc.)
 -
- Admin page
- Admin user
 - Managing member status
 - Override active membership status for any user
 - Need ability to add/modify admin accounts, promote members to admins, etc.
 - Control what members can see
- Alumni vs student member (different information would be relevant to them, not necessarily membership status)
- Public vs. private member profiles (could be up to the user to decide what they want to share)
- Ally and member of the week (possibly integrate this?)
 - Add a form where members can submit their recommendations

- Committee head role
- Management of committees
- Combining event tracking all into one central location
- We will work together on UI prototyping (sponsors didn't have specific design ideas/plans)
- Where to host this site/database? GCCIS IT (most likely)