Bruno Mota

Ottawa, ON | +1 (819)208-9878 | bmota1988@gmail.com | linkedin.com/in/brunonmota/ | https://bruno-mota.netlify.app/

Objective

I am passionate about a career in the IT industry and am fully committed to developing myself as a professional. With a strong academic foundation in relational and non-relational databases, object-oriented programming using Java, and web development fundamentals, I am well-equipped to take on any challenge that comes my way. As a technology enthusiast, I am constantly exploring new technologies and undertaking personal projects for further learning, all of which can be found on my personal portfolio (https://bruno-mota.netlify.app/). With my skills and passion, I am confident that I can make a valuable contribution to any team.

Education

COMPUTER PROGRAMMING | APRIL 2024 | ALGONQUIN COLLEGE | OTTAWA, ON

· Web Development: HTML 5, CSS, Bootstrap, React-Bootstrap, JavaScript, PHP, and React
· Relational Database: MySQL, and Oracle DB
· Non-relational Database: MongoDB
· Version-control: Git, and GitHub.
· Android Studio: Java
· Oriented-Object Programming: Java, Python, and Spring
· Operating System: Linux, and Windows
· Administrative Tools: Office Package and Outlook.

CIVIL ENGINEERING | DECEMBER 2016 | UNIVERSIDADE VEIGA DE ALMEIDA | RIO DE JANEIRO, RJ - BRAZIL

Skills & Abilities

WEB DEVELOPMENT

· Knowledge of web development tools such as HTML5, CSS, JavaScript, PHP, Bootstrap, React-Bootstrap, and React.

RELATIONAL DATABASE

· Store, query, and manipulate in RDMS such as MySQL, and Oracle DB. And NoSQL DB, such as MongoDB.

OBJECT-ORIENTED PROGRAMMING

· Knowledge of fundamentals and structures of OOP using Java.

OPERATING SYSTEM

· Knowledge of the command- line of the Linux Ubuntu Terminal Operating System.

VERSION CONTROL

· Knowledge of the Git and GitHub to control the version of the code.

LANGUAGES

· Portuguese: Native.
· English: Professional.

Experience

CIVIL ENGINEERING TRAINEE | CONCREMAT ENGENHARIA E TECNOLOGIA – RIO DE JANEIRO, RJ - BRAZIL | JULY 2014 TO JULY 2016

Infrastructure construction of the neighborhood where the Village of Media of Olympic Games Rio2016 was built, including the construction of streets and utilities.

· Overseeing construction services according to the projects
· Survey of projects
· Elaboration of the daily report about all the construction services made.
· Reception of materials for earthmoving services

CIVIL ENGINEERING TRAINEE | CONSTRUTORA SA CAVALCANTE – RIO DE JANEIRO, RJ - BRAZIL | MAY 2011 TO JULY 2013

Construction of a residential condominium with 432 medium standard apartments in Rio de Janeiro - Brazil.

· Control and send to the financial sector the invoices received from the contractors.
· Support the elaboration of contracts with the contractors.
· Control of contractors' payment
· Inventory control
· Overseeing of construction services according to the projects
· Support the update of the construction schedule.
· Survey of various projects
· Elaboration of the daily report about some construction services made.
· Control of the stock of certain materials

CIVIL ENGINEERING TRAINEE | CONECVAL CONEXÕES E VÁLVULAS – RIO DE JANEIRO, RJ - BRAZIL | MARCH 2010 TO MARCH 2011

A small company dedicated to the purchase and sale of fittings and valves, where I worked in the sales department and had some important responsibilities:

· Giving Quotes: My job was to provide price estimates for fittings and valves based on the project details given to us.
· Talking to Suppliers: I stayed in touch with our suppliers every day to get updates on when the products would be delivered.
· Helping Customers: I spoke with our customers daily to offer the best service and tell them about any changes in delivery times.
· Managing Deadlines: I made sure things were delivered on time, so projects could run smoothly.

ADMINISTRATIVE ASSISTANT | PARTNERS CONSULTORIA E PROJETOS LTDA – RIO DE JANEIRO, RJ - BRAZIL | MARCH 2008 TO DECEMBER 2009

A small business consulting company where I worked as an administrative assistant. Here are the key tasks I handled:

· Internal Demands Control: I managed the company's internal requests and tasks to ensure smooth operations.
· Supporting Document Preparation: I prepared necessary documents to support various projects.
· Document Analysis: I reviewed and analyzed documents for accuracy and completeness.
· Customer Interaction: I interacted with clients, maintaining positive communication throughout projects.
· Manual Typing: I was responsible for typing manuals to provide comprehensive project documentation.

Projects I was involved in:

SCJ Johnson: March 2008 to November 2008
· Project: Prepared the Tax Dossier for the company.

Serra dos Órgãos: July 2008 to July 2009
· Project: Assisted in an organizational restructuring project for the company.

ABC Pneus: March 2009 to August 2009
· Project: Contributed to a strategic HR project.

Glaxo Smith Kline (GSK): September 2009 to November 2009
· Project: Updated the Internal Policy Manual.