

# Bruce M. Stine

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## EDUCATION

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Associate in Applied Science in Web Development & Design, May 2021  
Harrisburg Area Community College, Lancaster, PA  
GPA 3.8

## EXPERIENCE

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### System Administrator

*March 2020 - Present*

URBN | Gap, PA

- Monitor and maintain networks for over 600 URBN owned retail stores.
- Diagnose and solve system, software, and account issues company-wide.
- Troubleshoot and operate in systems: Windows, Linux, and Mac.

### Independent Contractor

*Nov 2018 - March 2020*

Rideshare | Lancaster, PA

- Transferring customers to and from their desired locations.
- Creating a comfortable experience with exceptional customer feedback.

### Store Manager

*March 2018 - Oct 2018*

Mattress Firm | Lancaster, PA

- Accountable for staff, balancing books, sales performance, merchandise and orders.
- Customer focused and sales driven career.

### Assistant Manager

*Feb 2015 - Jan 2017*

Lumber Liquidators | Springdale, AR

- Regionally assisted with recruiting, training employees, and store improvements.
- Control of inventory management, reorder points and product selection.
- Efficiently training and mentoring staff to exceed daily sales goals.

### Product Specialist

*Sep 2014 - Feb 2015*

Lumber Liquidators | Springdale, AR

- Proficient sales of product, installation services, and add-ons.
- Full management of warehouse inventory and client orders.

## SKILLS

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HTML5, CSS, JavaScript, Content Management Systems, Adobe XD, Illustrator, Photoshop, UI/UX Design, SEO, Google AdSense, Debugging, Management, Training, Communication, Customer Service.