# **Bruce M. Stine**

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Portfolio: brucestine.com

#### **EDUCATION**

B.A.S. in Graphic Information Technology Arizona State University Expected graduation May, 2023

A.A.S. in Web Development & Design Harrisburg Area Community College 2019 - May, 2021 GPA 3.9

## **EXPERIENCE**

## System Administrator II

**URBN | Remotes** 

March 2021 - Present

- Supervise and train team members.
- Create training materials to improve new and existing processes.
- Perform all responsibilities of level 1 System Administrators.

## **System Administrator**

March 2020 - March 2021

URBN | Remote

- Monitor and maintain networks for over 600 URBN owned retail stores.
- Diagnose and solve system, software, and account issues company-wide.
- Troubleshoot and operate in systems: Windows, Linux, and Mac.

### **SKILLS**

- o Technologies (HTML, CSS3, JavaScript, CMS Platforms, Bootstrap, SEO)
- Software (Adobe Illustrator, Adobe XD, Adobe Photoshop, Microsoft Access, Excel, Keynote, PowerPoint)
- Management (Leadership, Training, Problem Solving)