

Benjamin Teo

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Education

Sauder School of Business at The University of British Columbia, Vancouver, Canada (Transfer) Exp. Graduation May 2018
Bachelor of Commerce in Business and Computer Science w/ 3.2 GPA

Related Coursework: Quantitative Analysis, Management of Information Systems, Information System Technology Development, Models of Computation, Software Construction, Software Engineering, Basic Algorithms and Data Structures, Intermediate Algorithms and Data Structures, Relational Databases, Operating Systems

Boston College, College Arts and Sciences, Chestnut Hill, USA
Bachelor of Science in Biology w/ 3.8 GPA

September 2013 - May 2014

Technical Skills & Accolades

Relevant Skills

- Quantitative analysis w/ Excel
- Spreadsheets, macros
- Resource Modelling
- Knowledge of SDLC
- Exposure to Agile Methodologies
- Various programming languages and frameworks
- Quantitative Modelling
- Pivot Tables
- VLookup
- Stakeholder Analysis

Classwork Highlights

- Achieved 84% in Quantitative Analysis (Class Average: 67%)
- Achieved 84% in Business Writing (Class Average: 81%)
- Achieved 80% in Information Systems (Class Average: 77%)
- Achieved 82% in Communications (Class Average: 76%)

Projects

Key Performance Indicator Dashboard Module

January 2017 - April 2017

Project manager on a team of eight people developing a browser-based module which extends the OpenDental system, used by My Practice Matters, a Dental Consulting Practice. The module's main purpose is to produce performance reports based on key performance indicators (KPI's).

- Charged with stakeholder analysis, including requirement and specification collection.
- Managed project scope, and identifying the project's minimum viable product (MVP), resulting in minimal scope creep.
- Conducted in-depth risk analysis on project.
 - Generated a risk management plan, liaised with stakeholders in order to assess probability of external project risks, and consulted with team members on internal project risk.
- Lead project testing, specifically during user acceptance testing, as well as during internal testing phases.

Technologies used: C#, MySQL, OpenDental API

UniTracker (In-Progress)

December 2016 - Present

Sole developer of a web-application that allows users to track their packages in a company-agnostic form.

- Features: outputs tracking information for a user's package.
- Example of use: user inputs tracking number, the server validates the format, queries the matching company's API, and outputs the information returned using REST endpoints.

Technologies used: Bootstrap, JQuery, NodeJS, RESTful API's, Typescript, various company-specific API's.

Experience

Direct Liquidation: Burnaby, BC

July 2015 - January 2016

Direct Liquidation is a liquidation warehouse that specializes in the redistribution of merchandise that has been acquired from distressed locations. In addition to these services, the company also offers auctioneer assistance throughout Canada.

Marketing and IT Officer

- Completed a redesign of the online store within a two month schedule, in response to feedback, resulting in 15% increased sales on the following month.
- Maintained and monitored company computer system and network, resulting in 100% uptime.
- Created material for the company blog, which resulted in an increase in customer engagement, as well as sales.
- Improved marketing initiatives on social media through contests other opportunities for customer engagement throughout tenure, resulting in increased customer interaction by 7 interactions per month across all social media.

Sage Lighting: North Vancouver, BC

July 2014 - September 2014

Sage Lighting LTD is a manufacturer of electronic ballasts and LED drivers with head office located in Vancouver, BC, Canada.

Sales and Customer Service Representative

- Tasked with lead generation, resulting in a company-record 11 new prospective clients in one month.
- Organized correspondence with existing clients, and managed their needs, resulting in overwhelmingly positive feedback.
- Conducted a study on the costs and benefits of company technology transition to cloud-based software.
 - Analyzed stakeholder interests and training costs, and presented information to CEO.

Activities

Interests: Producing electronic music, logo designing in Photoshop, fantasy football

Athletics: Rugby, lifting weights, basketball, soccer