

Loan Submission Sheet

Submitting Broker/Lender		Appraisal Company	
Company _____	Address _____	Company _____	Address _____
Processor _____		Appraiser _____	
Phone # _____		Phone # _____	
Fax # _____		Fax # _____	
Estimated Close of Escrow _____		Case # _____	
Escrow Company/Attorney		Title Company	
Company _____	Address _____	Company _____	Address _____
Contact _____		Contact _____	
Phone # _____		Phone # _____	
Fax # _____		Fax # _____	
Escrow # _____		Title # _____	
Loan Summary and Terms			
Borrower _____			
Co-Borrower _____			
Property Address _____			
Program _____		Property Type _____	
Units _____	Impounds: <input type="checkbox"/> Taxes <input type="checkbox"/> Hazard <input type="checkbox"/> MMI/PMI <input type="checkbox"/> Flood <input type="checkbox"/> Other		
<input type="checkbox"/> 1st Lien <input type="checkbox"/> Purchase <input type="checkbox"/> Construction <input type="checkbox"/> Cash Out <input type="checkbox"/> Primary Res. <input type="checkbox"/> Investment <input type="checkbox"/> Reduced Docs			
<input type="checkbox"/> Sub Lien <input type="checkbox"/> Constr. -Perm <input type="checkbox"/> Refinance <input type="checkbox"/> No Cash Out <input type="checkbox"/> 2nd Home			
<input type="checkbox"/> Buydown: Description _____		Months per Adjustment _____	
<input type="checkbox"/> ARM: Index _____ % Margin _____ % Cap _____ % Description _____			
Payment adjusts _____ % every _____ mos.		Rate adjusts _____ % every _____ mos.	
<input type="checkbox"/> PMI: Coverage _____ % Mos. Adj. _____ % Periodic Factor _____ %		Loan Amount \$ _____ Sales Price \$ _____	
Factor _____ % _____ % _____ %		Interest Rate _____ % Appraisal \$ _____	
Financed \$ _____		Term _____ mos LTV _____ %	
		Amortization _____ mos CLTV _____ %	
LTV Cut-off _____ %			
Rate Lock _____	Lock Date _____	Number of Days _____	Lock Expires _____
Total Monthly Income	Subject Property Expense	Primary Housing Expense	Total Monthly Expense
Borrower \$ _____	1st P&I \$ _____	Rent \$ _____	Housing \$ _____
Other _____	Other Fn. _____	1st P&I _____	Installment _____
Positive R.E. _____	Hazard Ins. _____	Other Fn. _____	Negative R.E. _____
Co-Borrower _____	R.E. Taxes _____	Hazard Ins. _____	Alimony/C.S. _____
Other _____	Mortgage Ins. _____	R.E. Taxes _____	2nd/Vac Home _____
Positive R.E. _____	HOA Dues _____	Mortgage Ins. _____	Neg. Cash Flow _____
Co-Mortgagors _____	Other _____	HOA Dues _____	Subject Prop. _____
Total \$ _____	Total \$ _____	Total \$ _____	Total \$ _____
	Ratio _____ %	Ratio _____ %	Ratio _____ %
AMOUNT REQUIRED TO CLOSE \$		AMOUNT AVAILABLE \$	
Loan Demand		Due Lender	Due Broker
Origination Fee _____ % + \$ _____	\$ _____	\$ _____	\$ _____
Discount Fee _____ % + \$ _____		due	
Appraisal Fee _____		due	
Credit Report _____			
Tax Service _____			
Document Fee _____			
Processing Fee _____			
Underwriting Fee _____			
Total	\$ _____	\$ _____	\$ _____

Comments/Special Instructions