

**THE SKILLED CRAFTSMAN
AND OPERATIVE SERVICE [038]**

GLAZIER

General Statement of Duties and Responsibilities

Under supervision, cuts, fits, installs and replaces all types of glass or glass substitutes in buildings, structures and other facilities; performs related work.

Examples of Typical Tasks

Removes old glass or glass substitutes and putty.

Prepares openings for installation of glass or glass substitutes.

Installs and secures glass or glass substitutes in aluminum, steel, wood or bronze structures, or other framework.

Putties and re-putties all types of sash.

Upon requisition, cuts to size and issues glass or glass substitutes.

Handles mechanical and electrical glass shop machinery and equipment such as: fingergrip machines, polishing and grinding machines, electric hammers, glass drills and electric putty softeners.

Prepares requisitions for material requirements.

Maintains stores of glass in stockroom.

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GLAZIER (continued)

Examples of Typical Tasks (continued)

Unpacks and handles all types of glass or glass substitutes.

May drive a motor vehicle in the performance of assigned duties.

Keeps records and makes reports.

Qualification Requirements

1. Five years of full-time satisfactory experience as a glazier; or
2. At least three years of experience as described in "1" above and sufficient helper or apprentice experience, or relevant training acquired in an approved trade, technical or vocational high school, to make up the remaining required experience. Six months of acceptable experience will be credited for each year of satisfactory helper experience, apprentice experience or training.

License Requirement

A Motor Vehicle Driver License valid in the State of New York is required for appointment to the New York City Housing Authority. This license must be maintained for the duration of employment in NYCHA.

A Motor Vehicle Driver License valid in the State of New York may be required for appointment to certain positions in other agencies. This license must be maintained for the duration of employment.

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CODE NO. 90716

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GLAZIER (continued)

Direct Lines of Promotion

From: None

To: Supervisor Glazier
(90778)