

C - X

CODE NO. 90769

**THE SKILLED CRAFTSMAN  
AND OPERATIVE SERVICE [038]**

**SUPERVISOR ELEVATOR MECHANIC**

**General Statement of Duties and Responsibilities**

Under supervision, directs and is responsible for the work of assigned personnel directed to the maintenance, repair and adjustment of all types of elevators and appurtenant elevator equipment; performs related work.

**Examples of Typical Tasks**

Assigns and schedules work.

Inspects elevator repair work and checks work progress.

Uses electrical and mechanical instruments to check the quality of repairs.

Estimates costs of materials and repairs.

Requisitions supplies and tools.

Is responsible for enforcement of safety regulations.

Is responsible for tool and equipment inventories.

Makes decisions relative to work methods.

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**SUPERVISOR ELEVATOR MECHANIC (continued)**

**Examples of Typical Tasks (continued)**

Keeps records and makes reports.

Operates a motor vehicle in the performance of assigned duties.

**Qualification Requirements**

1. Six years of full-time satisfactory experience acquired within the last ten years as an elevator mechanic, including at least one year supervising personnel engaged in the maintenance and repair of elevators; or
2. Not less than five and one-half years of the experience described in "1" above, including the one year of supervisory duties, plus one of the following:
  - A) At least 6 months of closely related experience in the repair and maintenance of electrical or electromechanical control systems, or electrical, hydraulic or mechanical components of the following: escalators, drawbridges, aircraft, rail cars, or mechanical doors; or
  - B) At least 600 hours of training acquired at a trade or technical school or vocational high school or completed post-secondary education, approved by a state's Department of Education or comparable governmental agency, with a major course of study in mechanical, electromechanical, electrical or electronic technology or closely related field; or
3. One (1) year of permanent service in the title of Elevator Mechanic.

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License Requirements

At the time of appointment, candidates will be required to possess a Motor Vehicle Driver License valid in the State of New York. This license must be maintained for the duration of employment.

Lines of Promotion

From: Elevator Mechanic (90710)

To: None