

**THE SKILLED CRAFTSMAN AND  
OPERATIVE SERVICE [038]**

**SUPERVISOR ELECTRICIAN**

**General Statement of Duties and Responsibilities**

Under general supervision, supervises electricians and other assigned personnel in the installation, repair, replacement and maintenance of apparatus, equipment and electric wiring circuits for buildings, bridges and elevated structures and/or traffic control systems according to the provisions of applicable codes and regulations; performs related work.

**Examples of Typical Tasks**

Prepares and is responsible for the work of electricians, electrician's helpers, and other assigned personnel in altering, repairing and maintaining appliances, equipment and wiring circuits in electrical installations for light, heat and power in or on buildings, bridges and elevated structures and/or traffic control systems.

Makes decisions relative to work procedures. Prepares work schedules and makes work assignments.

Makes field inspections in connection with electrical installations and components of systems relative to work progress or need for alterations, maintenance and repairs thereto.

Prepares job orders and tool and material requisitions.

Supervises the complete operation of the department shop.

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**SUPERVISOR ELECTRICIAN** (continued)

**Examples of Typical Tasks** (continued)

Consults with staff personnel, contractors, inspectors and manufacturers' representatives in connection with department work.

Operates a motor vehicle or related transport equipment to access work sites in the performance of assigned duties.

Keeps records and makes reports.

**Qualification Requirements**

1. Six years of full-time satisfactory experience as an electrician acquired within the last fifteen years, at least one year of which must have been in a supervisory capacity; or
2. At least four years of experience as described in "1" above, plus sufficient satisfactory experience as an electrician's helper or apprentice electrician or training in the electrical field acquired in an approved trade, technical or vocational high school to make up the equivalent of the remaining experience. Six months of acceptable experience will be credited for each year of such helper experience, apprentice training or training in the electrical field. However, all candidates must have had at least one year of full-time satisfactory experience as a supervising electrician acquired within the last fifteen years.

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CODE NO. 91769

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**SUPERVISOR ELECTRICIAN** (continued)

**License Requirements**

A Motor Vehicle Driver license valid in the State of New York. For certain positions, a New York State Class B Commercial Driver License is required.

For certain positions, a Master Electrician license or a Special Electrician license issued by the New York City Department of Buildings is required.

All licenses must be maintained for the duration of employment.

**Direct Lines of Promotion**

**From:** Electrician (91717)

**To:** None