

# **Assignment 1: Interpersonal Skills**

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# Outlines

- Five minute presentations
- How to read a paper
- How to write a report
- Tips for better teamwork

# Five minute presentations

- Challenging
- Concise and impactful message
- Research



# Presentation slides

- Simple
- Never read
- Use beautiful pictures
- Simple data
- Repetition



# How to read a paper

- Takes a longer time
- Critically and creatively
- The three pass approach
- Focus on
  - Finding
  - Actions
  - Solutions



# How to write a report

- Summarize information
- Structure
- Types of reports



# Better Teamwork

- Mission and Goals
- Reasonable Risks
- Respectful Communication
- Innovation
- Decisions
- Freedom



# References

1. 5 Minute Presentation
2. How to Read a Paper
3. How to Write a Report
4. 10 Tips for Better Teamwork
5. Images: [freepic.com](http://freepic.com)



THANK YOU !