

# MEETING REPORT

**Team Name:** 404!

**Date of Meeting:** April 15, 2020

**Start Time:** 17:00      **End Time:** 18:20      **Meeting Location:** Google Hangouts

**Moderator:** Lisbora Likaj

**Recorder:** Arlinda Cera

**Other Members Present:** Belinda Myteberi, Saimir Abazi,  
Xhesjana Cenga, Elton Hida

**Members Absent:** No one

## **Topics Discussed:**

- Requirements Specification Document.

## **Decisions Made:**

- Discussed on the topics that everyone had worked, learnt the topics we didn't understand and completed the missing parts.
- Finished the first part of the Requirement Specification assigned for this week.
- Continue working on final sketches.

## **Tasks Assigned:**

- Elton and Saimir will take care of the functional requirements of the Requirement Specification.
- Lisbora will take care of the performance and security (non-functional requirements) part of the Requirements Specification.
- Belinda will take care of the system interface and manageability/maintainability (non-functional requirements) part of the Requirements Specification.
- Xhesjana will take care of data management and standard compliance (non-functional requirements) part of the Requirements Specification.
- Arlinda will take care of portability (non-functional requirements) and domain requirements part of the Requirements Specification.

## **Time, Place, and Agenda for Next Meeting:**

**Wednesday, April 22 - Google Hangouts.**