

# MEETING REPORT

**Team Name:** 404!

**Date of Meeting:** March 26, 2020

**Start Time:** 17:00      **End Time:** 18:30      **Meeting Location:** Whatsapp videocall

**Moderator:** Lisbora Likaj

**Recorder:** Arlinda Cera

**Other Members Present:** Belinda Myteberi, Saimir Abazi,  
Xhesjana Cenga, Elton Hida

**Members Absent:** No one

## Topics Discussed:

We have a new member added to our group today, after the rearrangement during the online lesson. Today we discussed about the users of the system we want to develop, their characteristic and how they can make use of the system, after Xhesjana told us about the research she had made for the restaurant. We also discussed about github, wiki pages and the readme document.

## Decisions Made:

We are now all registered and familiarized with github, have our own wiki pages and the readme document. We also took a look at the personnel working at the restaurant and their management process till now. After the discussion, we decided that we will have 6 different users in the online restaurant system.

### 1.Owner

The owner represent the person that owns the restaurant. He/she can have access in all the documents and timesheets of his employees, check their hours and wages. Also, he/she can check the suppliers, the inventory and every bill account. The owner can open and edit/delete every account registered in the system. He/she is the only one who can register the manager and the economist in the system. He can also double check before the wage of the manager and economist is transferred to the relevant accounts. Every employee logs in the system using a specified id.

### 2.Manager

The manager is registered from the owner and should clock in/clock out at the beginning/ending of his/her shift. He/she can register/add/delete employees, access and change their timesheet in case of any problem. He/she is the only one that can delete an order/ table after it is put in the system. (In case the server does any mistake with the order, or the client doesn't want the item anymore). The manager can also disable any item in

the menu in case the restaurant has ran out of it. He/she will get an alert for items that request immediate supply, so that he/she can make the orders to the suppliers.

### **3. Economist**

The economist is registered by the owner and he/she has access to every economic situation in the restaurant. After the manager puts an order for the suppliers, the bill will go directly to the economist account for him/her to make the necessary payment. Also, he/she is responsible for each employee wage transaction. Also, he will take care of all necessary documents regarding taxation.

### **4. Server**

A server is registered from the manager. He/she should clock in/clock out at the beginning/ending of his/her shift. He/she can check their timesheet to check the hours they have made during the period. They can open tables, take orders from the clients and put them in the system. They can also close tables when the clients are gone. The server should cashout at the end of his/her shift.

### **5. Bartender**

A bartender is registered from the manager. He/she should clock in/clock out at the beginning/ending of his/her shift. He/she can check their timesheet to check the hours they have made during the period. They cannot open tables and take orders from the clients but they have some reserved seats at the bar in case any client wants to drink something there. He/she cannot take food orders. They can close their seats in the system once the clients are gone. The bartender should also send an alert to the manager if the bar is running out of any item.

### **6. Other employees**

Other employees sector includes the kitchen staff and the cleaners. He/she should clock in/clock out at the beginning/ending of his/her shift. He/she can check their timesheet to check the hours they have made during the period.

At the end of their shifts, each employee can leave a message for the owner/manager regarding any problem that they might have.

### **Tasks Assigned:**

Xhesjana will make another phonecall-meeting with the owner, ask them about their old system, what are their expectations and what do they hope to solve with the new system.

Arlinda will take another look at the user characteristics and see what other features we can add..

**Saimir and Elton will check online about credit card online systems, how do they work and what do we need to be aware of before implementing it into our system. .**

**Belinda will work with the database, see how many tables we need to create, divide them into categories. She will also read and work for performance, manageability/maintainability and system interface.**

**Lisbora will check about the economic part of the business, taxation, declarations and other payments and obligations that a business might have. She will also work on constraints, dependencies and user-interface requirements.**

**All together we will watch an object oriented php programming tutorial.**

**Time, Place, and Agenda for Next Meeting:**

**Thursday, April 2- Whatsapp video call.**