Bryce Navarra

9703 Frances Drive
Valley View, Ohio 44125
216-347-1162
bnavarra05@gmail.com

Career Focus

Hardworking student with computer and technical literacy, organizational and listening skills seeking a generic or Information Technology-related part-time summer job or internship.

Related Skills

- Competent in the following concepts: Integrated Development Environment, Web Development, Programming Fundamentals and Concepts, Object-Oriented Programming, Database Development
- Competent in the following Programming Languages: Java, HTML5, CSS, SQL
- Proficient in the following software: Eclipse, Microsoft PowerPoint, Microsoft Word, Notepad++, Replit.com, Visual Studio Code, Microsoft Access

Certifications

Internet & Computing Core (IC3 Digital Literacy GS6) Level Master (Level 1, 2, 3)
Microsoft Office Specialist: Access 2019 Expert, PowerPoint 2019, Word 2019
Information Technology Specialist in HTML and CSS
Information Technology Specialist in Java

Employment

Dishwasher   **7/2021 - 2/2023**
Yours Truly Restaurant-Valley View, Ohio
Thoroughly clean and sanitize silverware, plates, and other equipment or utensils in restaurant; dispose of all trash in restaurant, and remove and add trash bags in trash bins; Working and strategizing with coworkers to clean dishes in a quick and effective matter

Information Technology Aid (Internship)   **5/2022 - 8/2022**
Cuyahoga Heights High School-Cuyahoga Heights, Ohio
Prepared chromebooks and deployment of chromebooks for students and upcoming students, inventoried stored all electronic devices, established new devices in classrooms such as large television screens and document cameras, removal of old equipment from classrooms

Clubs and Organizations

Art Club   **11/2021 - 5/2023**
Collaboration and coordination with other members, team leaders and teachers, brainstorming ideas and planning art projects
Business Professionals of America (BPA)
Participated in competitions and events during the Cuyahoga Valley Career Center school years

Education

Cuyahoga Valley Career Center- Brecksville, Ohio
Programming & Software Development – Expected certificate date: May 2023
- Merit Rolls
- Business Professionals of America (BPA)

Cuyahoga Heights High School- Cuyahoga Heights, Ohio
Expected graduation date: May 2023

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References

Halle McPherson
Art Teacher
Cuyahoga Heights High School
4840 East 71st Street
Cuyahoga Heights, Ohio 44125
216-429-5798
hmcpherson@cuyhts.org
Time Known: 3 years

Jami Little
Programming and Software Development Instructor
Cuyahoga Valley Career Center
8001 Brecksville Road
Brecksville, Ohio 44141
440-746-8247
jlittle@cvccworks.edu
Time Known: 2 years