# **User Manual: Subscribing**

This document contains all the information necessary to subscribe to and view topic messages.

## Subscribing to a Topic

#### **Subscribe**

To subscribe to a topic, from the main menu go to Manage Subscriptions -> Subscribe to Topic. After selecting to subscribe to a topic, a list of available topics will be presented. Select one, a welcome message will appear, and you'll be subscribed! You will begin receiving notifications when a new message is posted to the topic.

#### Unsubscribe

To unsubscribe from a topic, from the main menu go to Manage Subscriptions -> Unsubscribe from Topic. You will be presented with a list of your subscriptions to choose from. You can choose one or select cancel. Once you unsubscribe from a topic, your message history for that topic will be wiped, even if you resubscribe to the topic. Once you unsubscribe, you will no longer receive notifications when a new message is posted to the topic.

## **View Subscription Messages**

### **View Messages**

From the main menu, select View Subscription Messages. You will be presented with a list of the topics you are subscribed to. Next to the names will be the number of new messages have been sent since the last time you looked at them. Once you select a topic, a list of all the messages that have been sent on the topic since you subscribed will be displayed.