



## DESIGNATING A GOVERNING BODY

The governing body of a skilled nursing facility refers to those individuals such as the facility owner, chief executive officer, or other individuals who are legally responsible for the establishment and implementation of policies regarding management and operations of the facility. The governing body should be active, engaged, and involved in the facility and is responsible for three essential tasks:

1. Establishing and implementing policies;
2. Appointing an administrator; and
3. The QAPI program.

\_\_\_\_\_ hereby appoints to the position of Governing Body:  
(Facility/Owner Name)

(Name) \_\_\_\_\_ (Phone) \_\_\_\_\_

(Address) \_\_\_\_\_ (City/State) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Name) \_\_\_\_\_ (Phone) \_\_\_\_\_

(Address) \_\_\_\_\_ (City/State) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Name) \_\_\_\_\_ (Phone) \_\_\_\_\_

(Address) \_\_\_\_\_ (City/State) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Governing Body will receive periodic training in compliance procedures, have direct access to the Administrator, and have access to quarterly reports, necessary records and documentation, including residents' records, billing records, and marketing agreements .