
















AUTO - HIDE MENU

-  ----- Add a new card on board
 -  ----- Filter the Board to see the specific cards you want to see
 -  ----- Sort Cards on the board
 -  ----- Highlight cards by Card Type.
 -  ----- View the full Board Activity log
 -  ----- Chat with the Board team members currently online
 -  ----- Refresh the Board
 -  ----- Configure your Board - define smart lanes, card types, board policies and card design
 -  ----- View the cards in your Backlog board
 -  ----- Zoom in or out to view your Kanban Board as you need
 -  ----- Highlight cards that haven't been updated or moved for some time. Define the "inactive periods" using Aging buckets in the Modify Process section
 -  ----- Display cards, releases, and sprints based on their due dates in a weekly/ monthly calendar view
 -  ----- "Play back" a specific swim lane of your board for a any past time period to view card movement and other events during that time
 -  ----- See the card-wise activity in your board for a specific time period.
 -  ----- View the WIP limits and current assignments of the board team members

BOARD ACTIVITIES

- | | | |
|---------------|-------|--|
| Board Profile | ----- | Edit the Board Profile or Delete the Board |
| Kanban Board | ----- | Return back to the Board view |
| Analytics | ----- | See the various performance metrics of your Board |
| Reports | ----- | See detailed performance/ status reports of your Board |
| Cards | ----- | View all your cards (work-items) on your Board, Backlog and Archive - in a list-view |
| Release | ----- | Define, monitor and manage your Releases |
| Sprint | ----- | Define, monitor and manage your Sprints |
| Team Member | ----- | View and Manage your Board team members |

KANBAN CARD

The diagram illustrates the components of a Trello card. The card itself is labeled with 'TASK301' and 'DT' (a dark blue circle with white text). The main text on the card is 'Smart Lane filter at overall and individual Analytics...'. Below the text is a progress bar (green and grey) and a date '25/08/2015'. At the bottom of the card are three circular icons: a red star, a yellow star, and a grey star. To the right of the card is a 'More Card Actions' menu with the following options:

- Archive Card
- Clone Card
- Convert Card
- Delete Card
- Linked Card
- View Log
- Move To
- Transfer To

Labels pointing to various parts of the interface include:

- Profile Picture
- ID
- Title
- Progress Indicator
- Comments
- Hierarchy
- Sub-Tasks
- More Card Actions
- Card Attributes
- Flags
- Block

TOOLBAR MENU

- [illegible]

SETTINGS MENU

- ```
graph LR
 subgraph Sidebar
 direction TB
 Dashboard
 Boards
 People
 Admin --> SettingsMenu
 end
 subgraph SettingsMenu [SETTINGS MENU]
 direction TB
 S1[View, add, import, or export boards]
 S2[View or Manage your account's users]
 end
 subgraph AdminMenu [ADMIN MENU]
 direction TB
 A1[]
 A2[]
 end
```






## ADMIN MENU






- |                 |                                           |
|-----------------|-------------------------------------------|
| Account Details | -- View or upgrade your subscription plan |
| All Boards      | -- View list of all boards                |
| Settings        |                                           |
| Plugins         | -- Manage your SwiftKanban plugins        |






## ADMIN SETTINGS

- + Add a new Card Type
- Delete an existing Card Type
- View, add, edit or delete Master Lists
- Define the 'valid' Card-Type pairs which can be linked
- Set various Board preferences
- Design the default Card appearance
- Add, edit, or delete board templates

## PROFILE SETTINGS

-  Ashwini L.
-  Change Password
-  Recommend
-  Classic View
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-  Logout

Change themes - - - - -