



INFORMATION DISTRIBUTION TEAM TRAINING WORKSHEET

- ☐ Prepare packets for Information Team Members. Each packet will include:
 - 1 - Attendance Form
 - 1 - Copy of *Information Distribution Team* (Form IN-1)
 - 1 - Copy of *Steps to Successful Information Distribution* (Form IN-2)

These materials should be ready for distribution at the Information Team Training on

- ☐ On Information Distribution Weekend(s), each parish family will receive a packet containing:
 - Campaign Brochure
 - Prayer Reminder
 - Devotional Guide (Optional)
 - Visual Production (Optional)
 - Pastor's Letter
 - Diocesan Q & A
 - Parish Q & A (Optional)
 - *Beginning the Process of Discovery* (optional)

Note: *The Information Team training sheets are copied on light yellow paper and are included in the Campaign Administrator's materials. Copy the Attendance Forms for these meetings on light yellow, also.*