

User Guide: Establishment

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1/ Presentation of the tool

This application aims to promote the integration of young graduates into the world of work.
By participating, you contribute to improving the image of vocational training and the implementation of tools to measure the integration of young graduates of technical education and vocational training.

By creating your own account, whether you are a company, a graduate student or a training establishment, all you need to do is fill in your profile and answer the questionnaire that will be offered to you to access tools that promote exchanges and the location of your interests in depending on your region and your activities.

2/ Role of the establishment

Analyze the results

Via the dashboard to view statistics

Via Geo-Location to access Google Maps and interactively view the number and position of Graduates, Companies and Establishments

Managing graduates:

Enroll or invite graduates to create their accounts on the application at:

<https://inserjeune.francophonie.org>

6 months after graduation:

Check if the status of the survey is green (in line with their professional situation)
and invite graduates to respond to integration surveys if applicable

Liaise with regional professional integration support units and the platform administrator.

Contact partner companies at the establishment to

Enroll them or invite them to create their account and answer the satisfaction questionnaire.

Inform them about the job posting tool.

3/ Log in

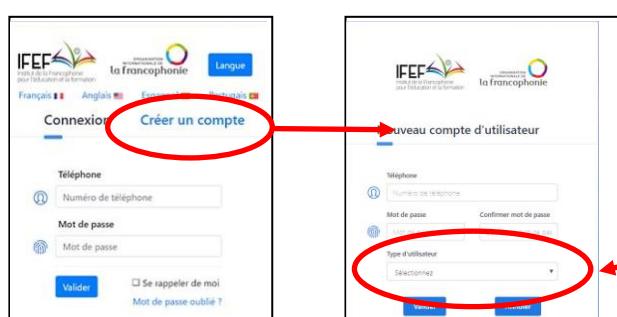
3.1/ as an establishment

On the internet browser of your choice, go to the following address:<https://inserjeune.francophonie.org/>

The application's connection interface allows you to connect from a telephone number, the country code is required (for example +22177777777).

The profile of the connected person is recognized by the system, the application environment will be adapted.

3.2/ Creating a new establishment account



The phone number is the entry point to the application. It must be in the format:
+indPaysNumber

Example: +221777577777

Choose the type of actor Establishment

4/ The menu in general and the editing tools

4.1/ the menu

Left side menu	Submenus
Compte	
Vos diplômés	
Vos partenaires	
Offres d'emploi	
Enrollement Diplômés	
Enrollement Entreprises	
Géo-Localisation	
Tableau de bord	
Langue	Langue <ul style="list-style-type: none"> Français Anglais Espagnol Portugais
Informations	Informations <ul style="list-style-type: none"> Guide de l'utilisateur Site de l'IFEF Site de l'OIF A propos
Déconnexion	

4.2/ Tables

Table générique						
		Actions			Champs	
		A	ID	Actions	champ1	champ2
					valeur11	valeur13
					valeur21	valeur23

Affichage de l'élément 1 à 2 sur N éléments

Précédent 1 2 N Suivant

4.3/ Actions on entities

Add an entity (at the end of the table)
Edit, view, delete entity



4.4/ The entity search engine

Search across all entities and their parameters

5/ The 5 predefined roles in the application

5.1/ Administrator roles

This role gives the right to configuration, editing and modification:

- of all parameter tables
- profiles of the actors (Graduates, Companies and Establishments)
- Surveys from stakeholders

As well as access to geo-location tools and statistics and job offers

5.2/ Supervisor roles

This role gives the right to view:

- all configuration tables
- the list of actors (Graduates, Companies and Establishments)

As well as access to geo-location tools and statistics and job offers

5.3/ the Company role

This role is reserved for companies and gives them the right to:

- create and edit their own profile
- modify the current survey if less than 1 month old or otherwise create a new one.
- post job offers
- broadcast advertisements (planned in next version of the tool)
- use the geo-location tool allowing them to search for establishments or businesses based on the chosen geographic area as well as the desired profession or sector of activity.

5.4/ the Graduate role

This role is reserved for graduates and gives them the right to:

- create and edit their own profile
- modify the current investigation if less than 1 month old and if their professional situation has not changed or otherwise create a new one.
- view and respond to job offers
- use the geo-location tool allowing them to search for establishments or businesses based on the chosen geographic area as well as the desired profession or sector of activity.

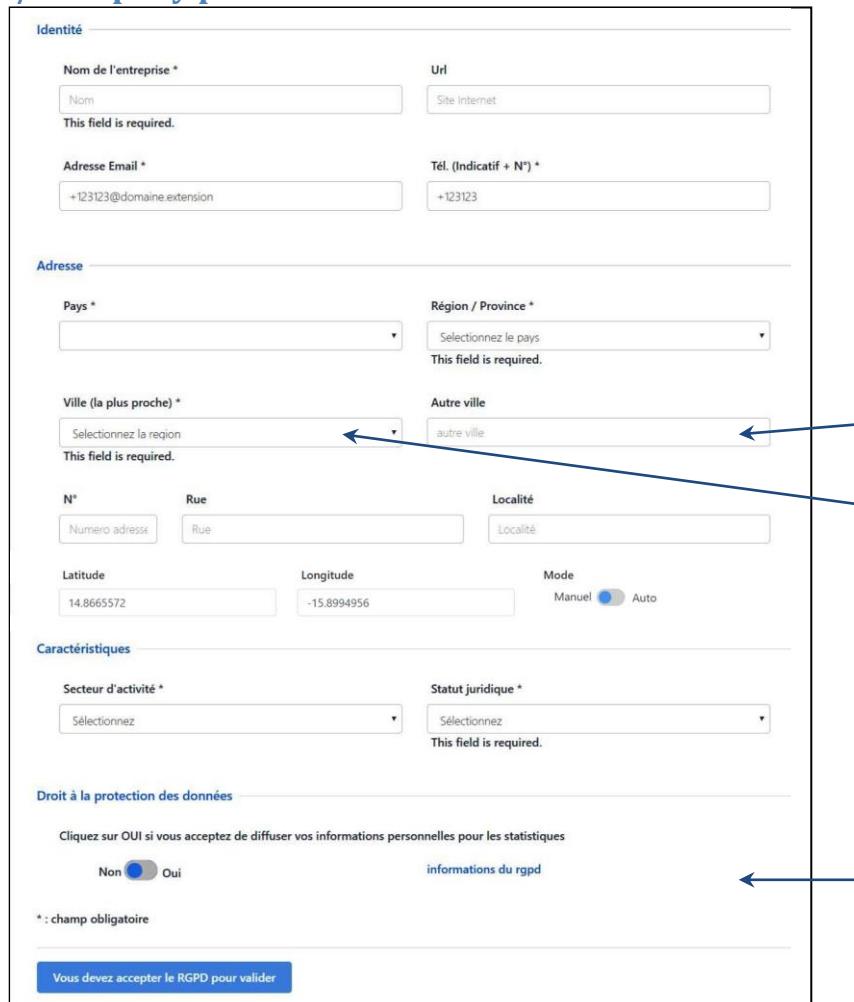
5.5/ the Establishment role

This role is reserved for training establishments and gives them the right to:

- create and edit their own profile
- enlist their learners and partners
- configure their network of partners (companies)
- manage graduates from the establishment
- view job offers
- use the geo-location tool allowing them to search for establishments or companies according to the chosen geographical area as well as the desired profession or sector of activity as well as to filter their learners and graduates.

6/ The profiles of the actors

6.1/ Company profiles



Identité

Nom de l'entreprise *
 This field is required.

Url

Adresse Email *

Tél. (Indicatif + N°) *

Adresse

Pays *

Région / Province *
 This field is required.

Ville (la plus proche) *
 This field is required.

Autre ville

N°
 Rue
 Localité

Latitude
 Longitude
 Mode
 Manuel Auto

Caractéristiques

Secteur d'activité *

Statut juridique *
 This field is required.

Droit à la protection des données

Cliquez sur OUI si vous acceptez de diffuser vos informations personnelles pour les statistiques
 Non Oui

informations du rgpd

* : champ obligatoire

Vous devez accepter le RGPD pour valider

Status of the Form when it was created by the company

Improved statistics:

The administrator can modify all the fields, by adjusting the configuration tables, it is wise to rectify certain fields.

So for exampleif the “Other City” field has been filled in, and it has been added to the cities table, it becomes possible to select it in the “nearest city” field

The statistics will be more precise.

General Data Protection Regulation:

You must agree to share your personal data in order to create your profile. You can refuse it at any time and all of your data will disappear from the database (profile data as well as all questionnaires)

6.2 / Graduate profiles

Nouveau diplômé

Identité

Prénom *	Nom *
Prénom	Nom

Vous êtes *

Sélectionnez

Date de naissance *

Date de naissance

Adresse

Pays *	Région / Province *
Cameroun	Selectionnez la région

Ville (la plus proche) *

Selectionnez la region	Autre ville
autre ville	

N°	Rue	Localité
Numéro adresse	Rue	Localité

Latitude Longitude Mode

latitude	longitude	Mode
		Manuel <input checked="" type="radio"/> Auto

Coordinées

Tél. de connexion (Indicatif pays + N°) **	Autre Tél. (Indicatif pays + N°)	Email
+237444440879	Téléphone Fixe	Email@domaine.extension

Tél. portable d'un 1er parent *

Téléphone parent ou proche

Tél. portable d'un 2nd parent

Téléphone parent ou proche

Situation professionnelle actuelle *

Sélectionnez

Qualification

Filtre par région	Etablissement / Ecole *
Toutes	Sélectionnez

N° Immatriculation

N° Immatriculation dans l'établissement

Diplôme *

Sélectionnez

Année Session diplôme *

Sélectionnez

Mois Obtention diplôme *

Sélectionnez

Secteur d'activité *

Sélectionnez

Métier / Filière *

Sélectionnez un domaine

Droit à la protection des données

Cliquez sur OUI si vous acceptez de diffuser vos informations personnelles pour les statistiques (PDP)

Non <input type="radio"/>	Oui <input checked="" type="radio"/>
---------------------------	--------------------------------------

Informations relatives à la protection des données personnelles (PDP)

* : champ obligatoire
email conseillé pour répondre aux offres d'emploi
l'immatriculation est en vert si elle est validée par l'établissement

Acceptez la notice PDP pour valider

Status of the Form when it was created by the graduate

Graduate Qualification:

Professions, cities and diplomas can be adjusted by the administrator after enriching the settings tables.

If an establishment creates its profile after that of the graduate, the administrator can also adjust this questionnaire

The establishment must be chosen from the defined list, if it does not appear, choose "Other" and manually enter its name.
Please note, you will not be part of the establishment's list of students until they have created their profile and you will then have to update yours.

Professional situation:

The professional situation is an essential element in the graduate's profile because it will direct the application to offer them 1 of the 3 professional integration questionnaires that corresponds to them.

(Looking for a job, Looking for a job and Unemployed are redirected to the same questionnaire)

General Data Protection Regulation:

You must agree to share your personal data in order to create your profile. You can refuse it at any time and all of your data will disappear from the database (profile data as well as all questionnaires)

6.3 / Establishment profiles

Nouvel établissement

Identité	Immatriculation	Type *	Nom *												
	Immatriculation	Sélectionnez	Nom												
Description	Description														
Adresse	Pays *	Région / Province *	Ville *												
	Togo	Sélectionnez	Sélectionnez												
Prefecture *	Sélectionnez	Ville *	Sélectionnez												
Adresse	Localité														
Latitude	Longitude	Mode	manuel Auto												
Contact	Tél. de connexion (Indicatif pays + N°) *	Autre Tél. (Indicatif pays + N°)	Email *												
	+2283333334	Autre numéro de téléphone	+2283333334@domaine.extension												
Certificats / diplômes proposés	<p>plusieurs choix possibles (+ touche ctrl) *</p> <p><input checked="" type="checkbox"/> Certificat d'Apprentissage (CA)</p> <p><input checked="" type="checkbox"/> Certificat de Qualification Professionnelle (CQP)</p> <p><input checked="" type="checkbox"/> Certificat d'Aptitude Professionnelle (CAP)</p> <p><input checked="" type="checkbox"/> Brevet de Technicien (BT)</p>														
Offres de formation (1 secteur minimum et 6 maximum)	<p>Rechercher vos filières</p> <p>SO</p> <p>Liste des filières</p> <table border="1"> <thead> <tr> <th>Ajouter</th> <th>Filière</th> <th>Secteur d'activité</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>Plomberie industrielle / soudure</td> <td>PRODUCTION INDUSTRIELLE</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Maintenance software - logiciels - réseau - développement</td> <td>MAINTENANCE INFORMATIQUE</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Aide-soignant(e)</td> <td>SANTE</td> </tr> </tbody> </table> <p>Sélectionnez les filières à ajouter</p> <p>Ajouter Fermer</p>			Ajouter	Filière	Secteur d'activité	<input type="checkbox"/>	Plomberie industrielle / soudure	PRODUCTION INDUSTRIELLE	<input type="checkbox"/>	Maintenance software - logiciels - réseau - développement	MAINTENANCE INFORMATIQUE	<input type="checkbox"/>	Aide-soignant(e)	SANTE
Ajouter	Filière	Secteur d'activité													
<input type="checkbox"/>	Plomberie industrielle / soudure	PRODUCTION INDUSTRIELLE													
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<input type="checkbox"/>	Aide-soignant(e)	SANTE													
Secteur d'activité 1 *	<p>plusieurs choix possibles (+ touche ctrl)</p> <p>BAC-PRO- Exploitation forestière</p> <p>BT- Production animale / élevage</p> <p>BT- Agriculture / maraîchage</p> <p>BT- Aquaculture / pisciculture</p>														
Secteur d'activité 2	<p>Filière - plusieurs choix possibles (+ touche ctrl)</p> <p>CAP- Bijouterie / joaillerie / orfèvrerie</p> <p>BT- Boulangerie / pâtisserie</p> <p>CAP- Styliste / modériste</p> <p>CAP- Coiffure / esthétique</p>														
Secteur d'activité 3	<p>Filière - plusieurs choix possibles (+ touche ctrl)</p>														
Secteur d'activité 4	<p>Filière - plusieurs choix possibles (+ touche ctrl)</p>														
Secteur d'activité 5	<p>Filière - plusieurs choix possibles (+ touche ctrl)</p>														
Secteur d'activité 6	<p>Filière - plusieurs choix possibles (+ touche ctrl)</p>														
Droit à la protection des données	<p>Cliquez sur OUI si vous acceptez de diffuser vos informations personnelles pour les statistiques</p> <p>Cliquez sur NON si vous n'acceptez plus l'utilisation de vos données personnelles, Si des diplômés existent dans la rubrique Vos Diplômés, seul le nom de l'établissement sera conservé</p> <p>Non <input checked="" type="radio"/> Oui</p> <p>* : champ obligatoire</p> <p>Informations relatives à la protection des données personnelles (PDP)</p> <p>Acceptez la notice PDP pour valider</p>														

Status of the Form when it was created by the establishment

The Prefecture field is optional in the application

The Address field can be separated into No., Street and Address depending on the configuration

Preferably, manually retrieve geographic coordinates from Google Maps or another mapping tool.

Target the training offers and diplomas offered:

Keyword search tool for sectors:
Keywords (without case and without accent) allow you to very quickly find and add the sectors and classified by sector of activity, available in the application

The administrator of the establishment can come here to refine the selection of training offers and diplomas offered.

It is necessary to obtain a match between graduate profiles and establishment profiles so that the statistics produce the best results.

General Data Protection Regulation:

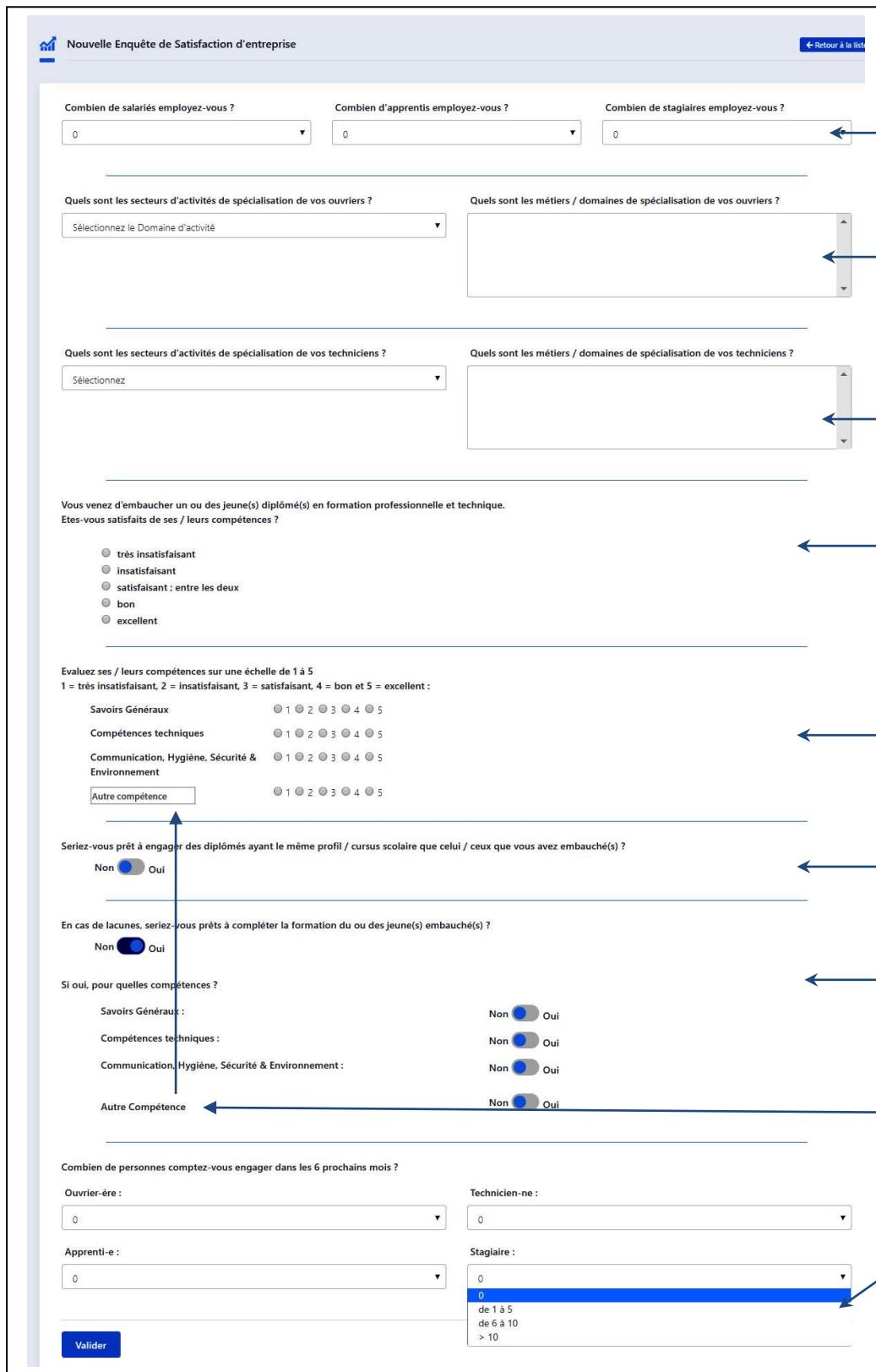
You must agree to share your personal data in order to create your profile. You can refuse it at any time and all of your data will disappear from the database (profile data as well as all questionnaires)

Only the name of the establishment will be kept if it is already used by graduates

7/ Questionnaires intended for actors

7.1/Questionnaires intended for businesses

The satisfaction questionnaire must be completed by the company and is valid for 1 month. During this period, the company cannot create another one and it goes into editing mode and all fields can be modified..

	<p>Status of the Form when it was created by the company</p> <p>Workforce</p> <p>Workers' professions</p> <p>Technician professions</p> <p>Satisfaction with latest hires</p> <p>Assessment of skills of recent hires</p> <p>Human investment</p> <p>Training of young hires</p> <p>Entering “Other skill” is automatically reflected from the name entered during the assessment</p> <p>The 4 choices are identical for the 4 types of people involved</p>
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7.2/ Questionnaires intended for graduates

When entering the profile form, the graduate chosen from the list, their professional status

- The statute "Employed" redirects to the questionnaire «Graduate looking for a job»
- The statute "Entrepreneur" redirects to the questionnaire «Graduate entrepreneur»
- The statuses "Searching for a job", "In continuing Studies" And "Unemployed" redirect to the questionnaire "Unemployed graduate"

Sélectionnez
En cours de Formation Professionnelle
En emploi
Entrepreneur
En recherche d'emploi
En poursuite d'études
Sans emploi
Décrochage

7.2.1/ Graduate employment survey

<p>Nouvelle enquête d'insertion : Diplômé en recherche d'emploi</p> <p>← Retour à la liste</p> <p>Êtes vous inscrit à une formation ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>Est-ce que cette formation est une poursuite d'études en lien avec votre dernier diplôme ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>diplôme recherché * Sélectionnez</p> <p>Autre diplôme Diplôme</p> <p>Secteur d'activité ? Sélectionnez</p> <p>métier/filière choisie ? Sélectionnez</p> <p>Autre métier Métier</p> <p>Cherchez-vous du travail ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>Pourquoi ? Sélectionnez</p> <p>Travaillez-vous comme volontaire/bénévole ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>Si oui, dans quel domaine ? Sélectionnez</p> <p>filière / métier ? Sélectionnez un domaine</p> <p>Autre filière / métier: Métier</p> <p>Poste occupé ? Fonction</p> <p>Avez-vous refusé une offre d'emploi depuis la fin de votre formation ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>Avez-vous occupé un emploi depuis la fin de votre formation ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>Si oui, pendant combien de temps ? moins d'un mois</p> <p>Pourquoi, à votre avis, n'avez vous pas trouvé / retrouvé un travail ? plusieurs choix possibles (+ touche ctrl)</p> <p>formation trop théorique / pas assez pratique formation ne tenait pas compte des nouveautés du métier formation incomplète pas de travail en lien avec mon diplôme</p> <p>Autre raison Raison</p> <p>Valider</p>	<p>Status of the Form when it was created by the employed graduate</p> <p>Activates questions on the nature of the diploma and the profession of the training sought</p> <p>Active only if "Other diploma" is selected in desired diploma</p> <p>Active only if "Other profession" is selected in the chosen profession/sector</p> <p>Active only if "are you looking for work" is active</p> <p>Activates questions on the nature of the profession and the volunteer position</p> <p>Active "for how long"</p> <p>Active only if in "in your opinion, why have you not found / found work", the choice "Other reason" is selected</p>
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7.2.2/ Job-seeking graduate integration survey

<p>Nouvelle enquête d'insertion : Diplômé en recherche d'emploi</p> <p>← Retour à la liste</p> <p>Êtes vous inscrit à une formation ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>Est-ce que cette formation est une poursuite d'études en lien avec votre dernier diplôme ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>diplôme recherché * Sélectionnez</p> <p>Autre diplôme Diplôme</p> <p>Secteur d'activité ? Sélectionnez</p> <p>métier/filière choisie ? Sélectionnez</p> <p>Autre métier Métier</p> <p>Cherchez-vous du travail ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>Pourquoi ? Sélectionnez</p> <p>Travaillez-vous comme volontaire/bénévole ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>Si oui, dans quel domaine ? Sélectionnez</p> <p>filière / métier ? Sélectionnez un domaine</p> <p>Autre filière / métier: Métier</p> <p>Poste occupé ? Fonction</p> <p>Avez-vous refusé une offre d'emploi depuis la fin de votre formation ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>Avez-vous occupé un emploi depuis la fin de votre formation ? Non <input checked="" type="radio"/> Oui <input type="radio"/></p> <p>Si oui, pendant combien de temps ? moins d'un mois</p> <p>Pourquoi, à votre avis, n'avez vous pas trouvé / retrouvé un travail ? plusieurs choix possibles (+ touche ctrl) formation trop théorique / pas assez pratique formation ne tenait pas compte des nouveautés du métier formation incomplète pas de travail en lien avec mon diplôme</p> <p>Autre raison Raison</p> <p>Valider</p>	<p>Status of the Form when it was created by the job-seeking graduate</p> <p>Activates questions on the nature of the diploma and the profession of the training sought</p> <p>Active only if "Other diploma" is selected in desired diploma</p> <p>Active only if "Other profession" is selected in the chosen profession/sector</p> <p>Active only if "are you looking for work" is active</p> <p>Activates questions on the nature of the profession and the volunteer position</p> <p>Active "for how long"</p> <p>Active only if in "in your opinion, why have you not found / found work", the choice "Other reason" is selected</p>
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7.2.3/ Graduate entrepreneur integration survey

 Nouvelle enquête d'insertion : Diplômé entrepreneur [Retour à la liste](#)

Diplômé : _____ Date de création : 12/03/2019 19:54

Dans secteur d'activité avez-vous créé votre entreprise ? Quel métier exercez-vous au sein de votre entreprise ?

Sélectionnez _____

Autre métier ? _____

Votre entreprise a-t-elle une existence juridique ?
 Non Oui

Votre rémunération par mois en devise nationale Devise
 Salaire Mensuel Sélectionnez la devise

Votre formation a-t-elle été utile pour le métier que vous exercez ?
 Non Oui

pourquoi ? plusieurs choix possibles (+ touche ctrl)

formation trop théorique / pas assez pratique
 formation ne tenait pas compte des nouveautés du métier
 formation incomplète
 pas de travail en lien avec mon diplôme
 emploi en lien avec mon diplôme pas assez bien payé

Valider

Status of the Form when it was created by the graduate entrepreneur

Active only if “Other diploma” is selected in the profession exercised within the company

- Activate the following questions

8 / The management module for your graduates

This module allows you to list all the graduates from the establishment connected to the application in real time and allows you to view:

Identify	Status of investigation	Contact details	Diploma, sector and Year of graduation			Situation year Professional		
			DIPLOME	FILIÈRE	ANNÉE DIPLOME	DATE DE CRÉATION	SITUATION PROFESSIONNELLE	
Liste des diplômés								
Show	10	entries					Search:	
PRÉNOM	NOM	STATUT DE L'ENQUÊTE	DATE NAISSANCE	MOBILE	EMAIL	DIPLOME	FILIÈRE	ANNÉE DIPLOME
fatou diagne	sene	■■■■■	19/09/1983	+221773538233	fatoudsene@live.fr	Brevet de Technicien (BT)	Agriculture / maraîchage	2013
Khadiatou	Diatta	■■■■■	10/10/1985	708640158	diattademkha@gmail.com	Brevet de Technicien (BT)	Agriculture / maraîchage	2013
Khadiatou	Diatta	■■■■■	10/10/1985	221708640158	diattademkha@gmail.com	Brevet de Technicien (BT)	Agriculture / maraîchage	2013
Lamine	Sene	■■■■■	11/12/1991	+221773999158	lamineeastousem@gmail.com	Brevet de Technicien (BT)	Agriculture / maraîchage	2018
Ndiere astou	Diouf	■■■■■	02/05/1985	763109000	ndiere2002@yahoo.fr	Brevet de Technicien (BT)	Agriculture / maraîchage	2012
Oulimata	Diatta	■■■■■	08/04/1990	783240815	diattaoulimata@gmail.com	Certificat d'Aptitude Professionnelle (CAP)		2016
Papa lassene	Sene	■■■■■	16/12/1988	+221779794599	iacene88@hotmail.fr	Brevet de Technicien (BT)	Agriculture / maraîchage	2013
Rokhy	Diouf	■■■■■	29/09/1983	221777200376	d.rokhy67@gmail.com	Brevet de Technicien (BT)	Agriculture / maraîchage	2013

9/ The job offer visualization module

This module allows you to list all job offers published on the platform in real time

Display of details of the offer the offer	Details and contact	Description of of the company														
<p>Afficher 10 éléments Rechercher : <input type="text"/></p> <table border="1"> <thead> <tr> <th>DÉTAIL</th> <th>TITRE</th> <th>MÉTIER</th> <th>EMAIL</th> <th>ENTREPRISE</th> <th>VILLE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td></td> <td>Expert comptable</td> <td>Pêche</td> <td>lecontact@lentreprise.com</td> <td>Ent22</td> <td>Mbour</td> <td>Recherche expert comptable Dakar métier de la peche</td> </tr> </tbody> </table> <p>Affichage de l'élément 1 à 1 sur 1 éléments Précédent 1 Suivant</p>	DÉTAIL	TITRE	MÉTIER	EMAIL	ENTREPRISE	VILLE	DESCRIPTION		Expert comptable	Pêche	lecontact@lentreprise.com	Ent22	Mbour	Recherche expert comptable Dakar métier de la peche		
DÉTAIL	TITRE	MÉTIER	EMAIL	ENTREPRISE	VILLE	DESCRIPTION										
	Expert comptable	Pêche	lecontact@lentreprise.com	Ent22	Mbour	Recherche expert comptable Dakar métier de la peche										

10/ The graduate enrollment module

This module allows you to create the accounts of your graduates either by adding the graduate individually in an interactive table, or by importing the data from a csv file. The csv table format can be retrieved by exporting the existing table.

Graduate addition	import graduates from Excel	import UTF-8 graduates	Download a template																																				
<p>Enrollement de diplômés</p> <p>Ajouter un diplômé Import Excel CSV Import Other CSV Template CSV</p> <p>Export Csv Export Excel Export Print Export Pdf</p> <p>Show 10 entries Search: <input type="text"/></p> <table border="1"> <thead> <tr> <th>ACTIONS</th> <th>IMMATRICULATION</th> <th>PRÉNOM</th> <th>NOM</th> <th>DATE NAISSANCE</th> <th>GENRE</th> <th>RÉGION</th> <th>VILLE</th> <th>PORTABLE</th> </tr> </thead> <tbody> <tr> <td></td> <td>N° Identification</td> <td>Moussa</td> <td>Diop</td> <td>14/06/2006</td> <td>un homme</td> <td>Thiès</td> <td>Thiès</td> <td>+2214444402C</td> </tr> <tr> <td></td> <td>N° Identification</td> <td>ISSA</td> <td>DIOP</td> <td>04/10/2000</td> <td>un homme</td> <td>Thiès</td> <td>Thiès</td> <td>+2214444012C</td> </tr> <tr> <td></td> <td></td> <td>MODOU</td> <td>LY</td> <td>11/10/2003</td> <td>un homme</td> <td>Thiès</td> <td>Thiès</td> <td>+2214444012C</td> </tr> </tbody> </table> <p>Showing 1 to 5 of 5 entries Previous 1 Next</p> <p>Editer tout Sauvegarder Edition Sélectionner tout Supprimer sélection Envoyer email sélection</p>				ACTIONS	IMMATRICULATION	PRÉNOM	NOM	DATE NAISSANCE	GENRE	RÉGION	VILLE	PORTABLE		N° Identification	Moussa	Diop	14/06/2006	un homme	Thiès	Thiès	+2214444402C		N° Identification	ISSA	DIOP	04/10/2000	un homme	Thiès	Thiès	+2214444012C			MODOU	LY	11/10/2003	un homme	Thiès	Thiès	+2214444012C
ACTIONS	IMMATRICULATION	PRÉNOM	NOM	DATE NAISSANCE	GENRE	RÉGION	VILLE	PORTABLE																															
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	N° Identification	ISSA	DIOP	04/10/2000	un homme	Thiès	Thiès	+2214444012C																															
		MODOU	LY	11/10/2003	un homme	Thiès	Thiès	+2214444012C																															

Edit all save everything select all remove selection send email

View Mode: In this mode you view what is already on the server and you can switch to edit mode with the blue pencil, the check box allows you to select the graduate to delete or send an email to invite the student to connect

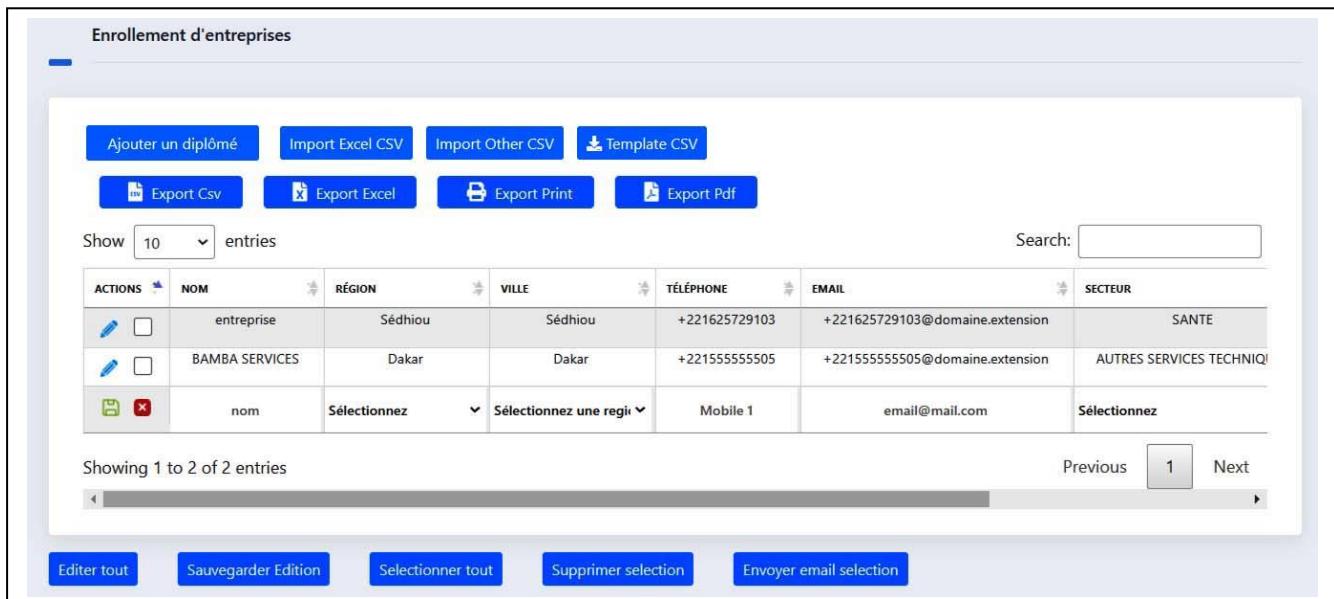
Edit mode: each cell can be edited interactively, saving is done by clicking on the green floppy disk, it is possible to exit editing mode without saving by clicking on the red cancel button.

When saving, the system checks the integrity of the information, then if everything is correct, saves and returns a password in the last column.

NOTE: When the student connects and validates their account, it is no longer possible to edit it by the establishment

11/ The company registration module

This module allows you to create your partners' accounts either by adding the company individually in an interactive table, or by importing the data from a csv file. The format of the csv table can be retrieved by exporting the existing table. This is the same operation as for the enrollment of graduates



The screenshot shows a web-based application titled "Enrollement d'entreprises". At the top, there are several buttons: "Ajouter un diplômé", "Import Excel CSV", "Import Other CSV", "Template CSV", "Export Csv", "Export Excel", "Export Print", and "Export Pdf". Below these are buttons for "Show 10 entries" and a "Search" input field. The main area displays a table with columns: ACTIONS, NOM, RÉGION, VILLE, TÉLÉPHONE, EMAIL, and SECTEUR. The table contains two rows of data:

ACTIONS	NOM	RÉGION	VILLE	TÉLÉPHONE	EMAIL	SECTEUR
	entreprise	Sédhiou	Sédhiou	+221625729103	+221625729103@domaine.extension	SANTE
	BAMBA SERVICES	Dakar	Dakar	+221555555505	+221555555505@domaine.extension	AUTRES SERVICES TECHNIQ
	nom	Sélectionnez	Sélectionnez une regi	Mobile 1	email@mail.com	Sélectionnez

Below the table, a message says "Showing 1 to 2 of 2 entries". There are navigation buttons for "Previous", "1", and "Next". At the bottom, there are buttons for "Editer tout", "Sauvegarder Edition", "Selectionner tout", "Supprimer selection", and "Envoyer email selection".

12/ The dashboard: statistics

The dashboard allows you to visualize the results in real time in the form of graphs and precise or global values. These results are obtained based on the values chosen with the country and time selectors at the top right of the page.



The selector bar includes dropdown menus for "Pays" (Togo), "Région" (Toutes régions), "Préfecture" (Toutes prefectures), a "durée" selector (3 ans), and date pickers for "début" (31/10/2020) and "fin" (31/10/2023). A blue "Valider" button is on the right.

The dashboard has three distinct and completely independent parts.

Donut charts are used when the sum of the portions represents 100% of the analyzed entity.

Bar charts are used when each portion can represent 100% of data for all the entities analyzed.

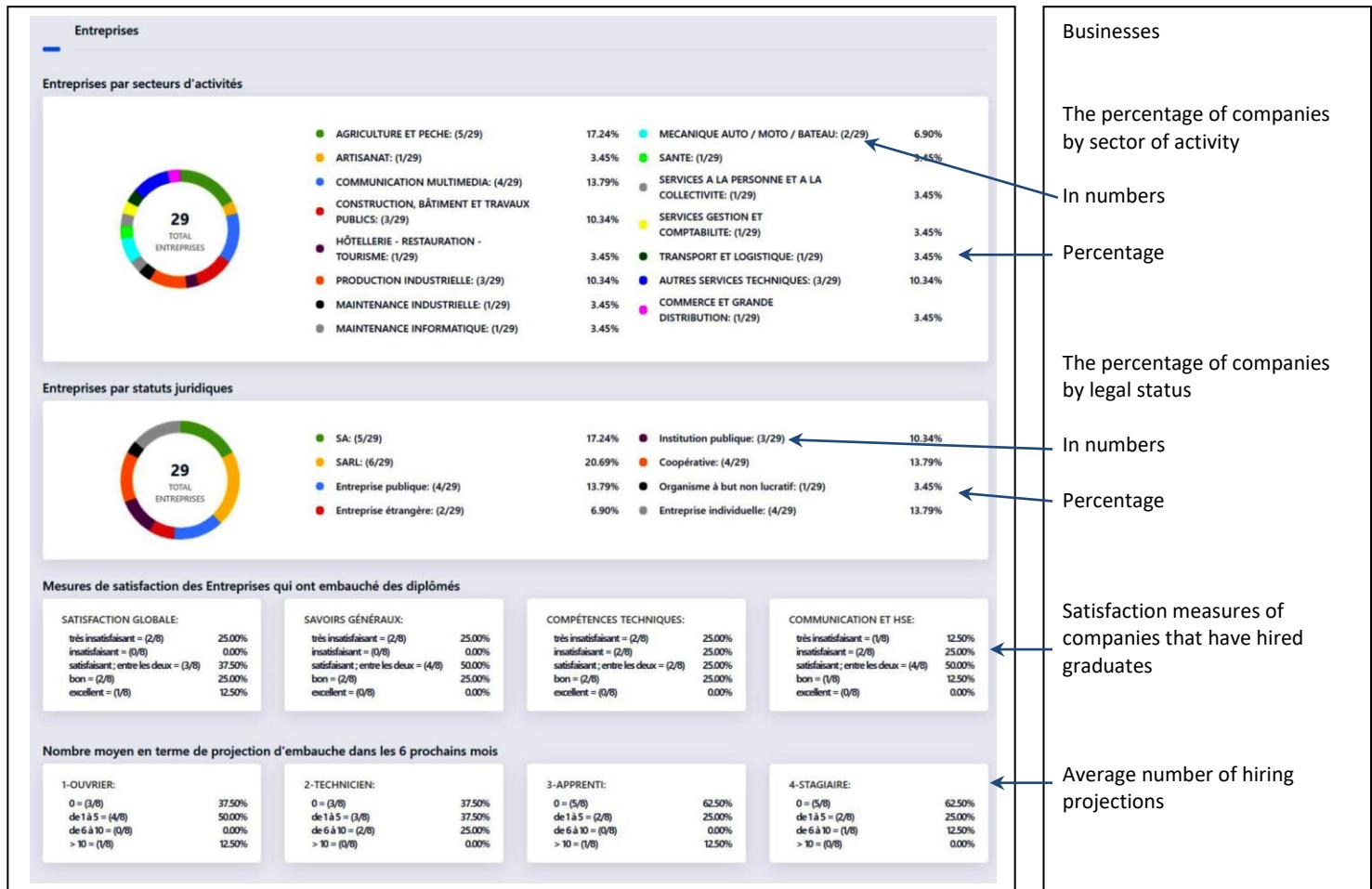
Curves are used to show the evolution of an entity type over time.

The first part represents the distribution of sectors of activity and legal statuses of companies as well as the measurement of their overall satisfaction and the satisfaction by skill of their hired graduates.

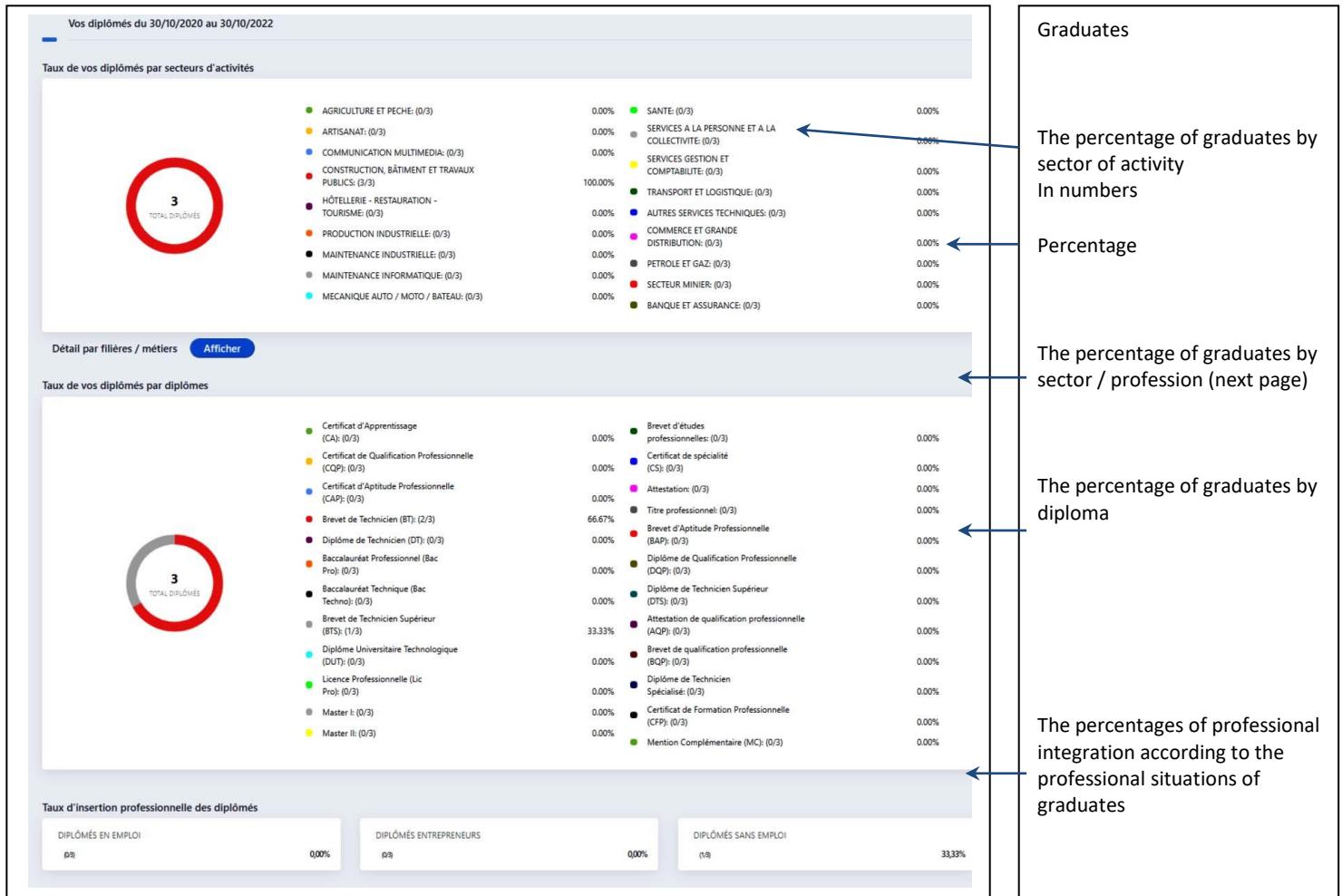
The second part represents the distribution of sectors of activity and types of contracts of graduates as well as the measure of professional integration and other indicators representing the reasons for unemployment, the relationship between initial training and the profession practiced or even the usefulness and relevance of graduate training with the actual profession of the entrepreneur.

The third part corresponds to the activity of creating accounts and surveys

12.1/ business statistics



12.2 / statistics on your graduates



12.3 / Activity monitoring

These 2 diagrams make it possible to follow the evolution of the volume of the actors surveyed over time and thus make it possible to interpret the results obtained. The time period is selected via the time selector at the top of the page.

Evolution of the number of creations of your graduates
And surveys associated with graduates

Evolution of the number of account creations
And surveys associated with businesses



The details of the percentages of the sectors / professions are displayed by clicking the show/hide button. The results obtained are updated in real time based on the table of professions/sectors and the data collected in the profiles and questionnaires of graduates.

Détail par filières / métiers	occulte
AGRICULTURE ET PECHE = (12/68) 17,65%	
Exploitation forestière = (1/68)	1,47%
Production animale / élevage = (0/68)	0,00%
Agriculture / maraîchage = (9/68)	13,24%
Aquaculture / pisciculture = (0/68)	0,00%
Pêche = (2/68)	2,94%
Transformation alimentaire = (0/68)	0,00%
ARTISANAT = (8/68) 11,76%	
Bijouterie / joaillerie / orfèvrerie = (1/68)	1,47%
Boulangerie / pâtisserie = (1/68)	1,47%
Stylisme / modisme = (4/68)	5,88%
Coiffure / esthétique = (1/68)	1,47%
Coupe couture / tapisserie = (0/68)	0,00%
autre activité = (8/68)	1,47%
COMMUNICATION MULTIMEDIA = (1/68) 1,47%	
Création sites web = (0/68)	0,00%
Infographisme / imprimerie = (0/68)	0,00%
autre activité = (1/68)	1,47%
CONSTRUCTION, BÂTIMENT ET TRAVAUX PUBLICS = (4/68) 5,88%	
Mâçonnerie (coffrage, ferrailage, plafonnage, carrelage, peinture) = (2/68)	2,94%
Électricité bâtiment = (0/68)	0,00%
Menuiserie bois / charpenterie / toitures = (0/68)	0,00%
Menuiserie métallique / structures métalliques = (2/68)	2,94%
Menuiserie aluminium = (0/68)	0,00%
Installations sanitaires / plomberie = (0/68)	0,00%
HÔTELLERIE - RESTAURATION - TOURISME = (0/68) 0,00%	
Accueil / réception = (0/68)	0,00%
Service d'étage = (0/68)	0,00%
Cuisine / pâtisserie = (0/68)	0,00%
Bar = (0/68)	0,00%
Guide touristique = (0/68)	0,00%
Gestion agence de voyages = (0/68)	0,00%
PRODUCTION INDUSTRIELLE = (6/68) 8,82%	
Electromécanique / chaudronnerie / tôle = (1/68)	1,47%
Électronique et électricité = (4/68)	5,88%
Plomberie industrielle / soudure = (0/68)	0,00%
Hygiène, Sécurité, Environnement - HSE = (0/68)	0,00%
autre activité = (6/68)	1,47%
MAINTENANCE INDUSTRIELLE = (14/68) 20,59%	
Maintenance de machines = (8/68)	11,76%
Maintenance d'ascenseurs = (0/68)	0,00%
Maintenance d'automatismes = (0/68)	0,00%
Maintenance électronique = (2/68)	2,94%
autre activité = (14/68)	5,88%
MECANIQUE AUTO / MOTO / BATEAU = (6/68) 8,82%	
Mécanique / électronique / climatisation auto = (3/68)	4,41%
Carrosserie / peinture = (0/68)	0,00%
Mécanique moto = (0/68)	0,00%
Mécanique bateau = (0/68)	0,00%
autre activité = (6/68)	4,41%
SERVICES A LA PERSONNE ET A LA COLLECTIVITE = (0/68) 0,00%	
Services d'entretien / nettoyage = (0/68)	0,00%
Pressing = (0/68)	0,00%
Gardienage / sécurité = (0/68)	0,00%
SANTÉ = (1/68) 1,47%	
Infirmier / sage femme = (0/68)	0,00%
Aide-soignant(e) = (1/68)	1,47%
SERVICES GESTION ET COMPTABILITE = (0/68) 0,00%	
Gestion / comptabilité = (0/68)	0,00%
Gestion administrative = (0/68)	0,00%
Secrétariat bureautique = (0/68)	0,00%
TRANSPORT ET LOGISTIQUE = (1/68) 1,47%	
Transport maritime et fluvial = (1/68)	1,47%
Transport aérien = (0/68)	0,00%
Transport terrestre = (0/68)	0,00%
Transport ferroviaire = (0/68)	0,00%
AUTRES SERVICES TECHNIQUES = (11/68) 16,18%	
Froid et climatisation domestique et industrielle = (1/68)	1,47%
Conduite d'engins, machines et camions = (0/68)	0,00%
autre activité = (11/68)	14,71%
COMMERCE ET GRANDE DISTRIBUTION = (0/68) 0,00%	
Gestion des stocks / logistique = (0/68)	0,00%
Gestion de magasin = (0/68)	0,00%

13/ The geolocation module

This module uses the Google Map API, it allows you to navigate geographically, and display the actors (companies, establishments and graduates) according to the chosen geographical area.

It is also possible to filter these players by sectors of activity and by profession/sector and to find or locate professional partners.

The screenshot shows a search interface for geographical filters, actor selectors, and a Google Map API. The filters include dropdowns for Country (Togo), Region (Grand Lomé), Prefecture (Préfecture du Golfe), and City (Lomé). Below these are dropdowns for Sector d'activité (Selectionnez), Métier / Filière (Selectionnez), Etablissement (INFPP (Lomé)), and Vos diplômés (Non, Oui). The actor selectors below show counts for ENTREPRISES (20), ETABLISSEMENTS (14), DIPLÔMÉ EN RECHERCHE D'EMPLOI (158), and DIPLÔMÉ EN FORMATION (860), each with Non (purple) and Oui (blue) toggle buttons. The bottom section is a Google Map API showing parts of Togo, Ghana, and Benin. A pink box highlights the location of Lomé, and several yellow boxes highlight specific locations in Togo and Ghana. The map includes labels for cities like Accra, Kumasi, Tamale, Sokodé, Djougou, Parakou, Tchaourou, Ibadan, Lagos, and Benin City. Roads are marked with route numbers like N1, N2, RN1, RN2, etc.

Geographic filters
Filters establishments and their graduates

Sector and profession filters

Actor Selectors

Google Map API