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# User Guide: Administrator

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# 1/ Presentation of the tool

This application aims to promote the integration of young graduates into the world of work.
By participating, you contribute to improving the image of vocational training and the implementation of tools to measure the integration of young graduates of technical education and vocational training.

By creating your own account, whether you are a company, a graduate student or a training establishment, all you need to do is fill in your profile and answer the questionnaire that will be offered to you to access tools that promote exchanges and the location of your interests in depending on your region and your activities.

# 2/ Role of the administrator

Analyze the results
- Via the dashboard to view statistics
- Via Geo-Location to access Google Maps and interactively view the number and position of Graduates, Companies and Establishments

Manage users: Add/remove administrators and supervisors
Edit/delete Graduates, Companies and Establishments
Save data state (Database and stored images)

Manage predefined choice lists to guide responses to questionnaires
- Countries, Regions, Cities, Currencies
- Sectors of activity, Sectors/Professions, Types of employment contracts, Legal statuses

Manage surveys to refine results, manage entry errors, assist investigators and respondents.
- Delete / Edit

Clean up job postings and the job response log
- Delete / Edit

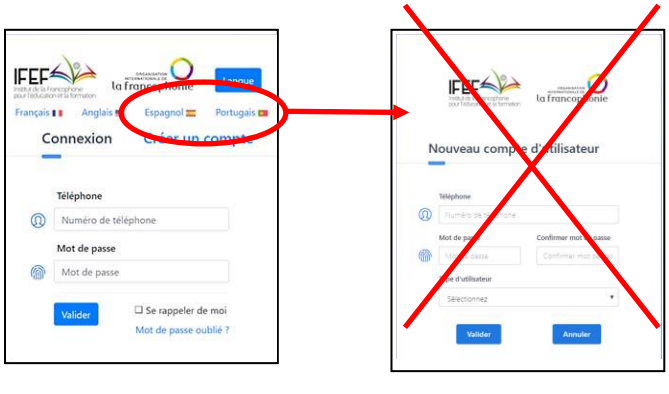
# 3/ Log in

## 3.1/ as administrator

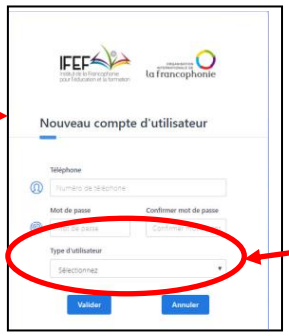
On the internet browser of your choice, go to the following address:https://inserjeune.francophonie.org/

The application's connection interface allows you to connect from a telephone number, the country code is required (for example +22177777777).

The profile of the connected person is recognized by the system, the application environment will be adapted.
Creating an account with administrator rights is done directly in the application in the Users menu.



## 3.2/ Creating a new account other than administrator or supervisor




The phone number is the entry point to the application. It must be in the format: +indPaysNumber
Example: +221777577777

Choose the type of actor, Company, Establishment or Graduate

# 4/ The menu in general

Below, details of all access to the tools via the menus

| Left side menu | Submenus |
|---|---|
| Tableau de bord | |
| Entreprise | Entreprises: La liste des entreprises; Les offres d'emplois; Les offres postulées |
| Diplômé | Diplômés: Les Diplômés; Les Etablissements; Les Diplômes |
| Enquête | Enquêtes: Diplômé en recherche d'emploi; Diplômé en emploi; Diplômé entrepreneur; Entreprise; Raisons emplois non trouvés |
| Pays, Régions, Villes et Devises | Pays, Régions, Villes et Devises: Pays; Régions; Préfectures; Villes; Devises |
| Secteurs, Filières, Contracts, Statut | Secteurs, Filières, Contrats, Statuts: Secteurs d'activité; Filières / Métiers; Contrats de travail; Statuts juridiques |
| Utilisateurs | Utilisateurs: Rôles; Utilisateurs |
| Géo-Localisation | |
| Nettoyage | |
| Informations | |
| Langue | |
| Déconnexion | |

# 5/ Predefined Roles

The roles are fixed in the application, there are 5 different ones

## 5.1/ Administrator roles

The Admin role (Super Administrator) gives the right to configuration,

- to editing and modification:
  - of all the parameterization tables (see chapter 7)
  - profiles of the actors (Graduates, Companies and Establishments)
  - Surveys from stakeholders
- access to geolocation tools and statistics
- managing user accounts
  - editing/deleting actors
  - creation/editing/deleting other administrators
  - creating/editing/deleting supervisors (read rights only)

There are several levels of administration:

- Country Admin (Administrator of a single Country or Province)
- Admin Regions (Administrator of one or more regions)
- Admin Cities (Administrator of one or more cities)

## 5.2/ the roles of supervisors Director, Legislator, Principal

This role allows a decision maker to

- view statistics
- list establishments, companies and graduates
- view each of the establishment, company and graduate profiles
- view published job offers and log responses to offers
- access the geolocation tool

There are several levels of supervisors:

- Directors (Administrator of all Countries or Provinces)
- Legislator (Administrator of a single Country or Province)
- Principal (Director of a training establishment)

## 5.3/ the Company role

This role is reserved for companies and gives them the right to:

- create and edit their own profile
- modify the current survey if less than 1 month old or otherwise create a new one.
- publish job offers and view responses to these offers
- ~~broadcast advertisements~~(planned in next version of the tool)
- use the geo-location tool allowing them to search for establishments or businesses based on the chosen geographic area as well as the desired profession or sector of activity.
- View company statistics

## 5.4/ the Graduate role

This role is reserved for graduates and gives them the right to:

- create and edit their own profile
- modify the current investigation if less than 1 month old and if their professional situation has not changed or otherwise create a new one.
- view job offers and respond to them
- use the geo-location tool allowing them to search for establishments or businesses based on the chosen geographic area as well as the desired profession or sector of activity.

### 5.5/ the Establishment role

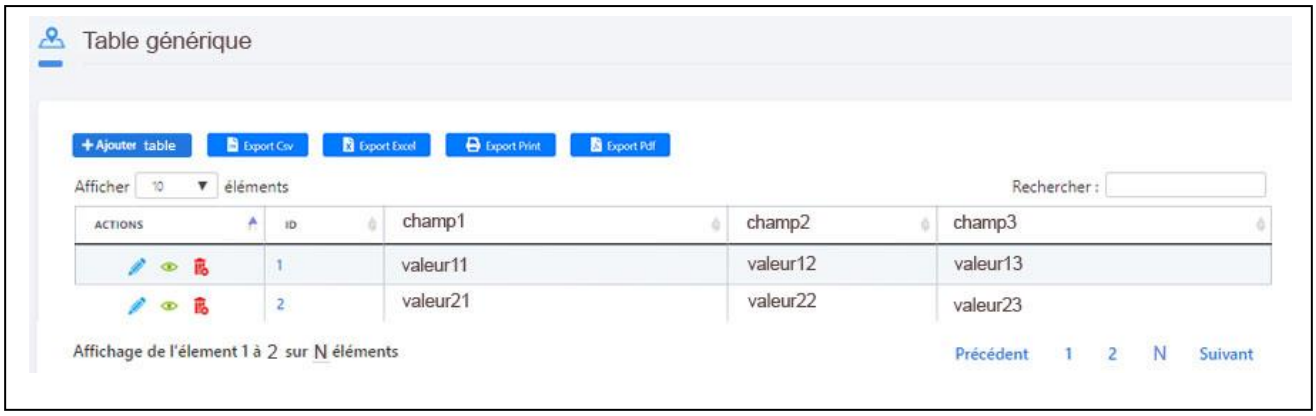
This role is reserved for training establishments and gives them the right to:

- create and edit their own profile
- view job offers
- use the geo-location tool allowing them to search for establishments or businesses based on the chosen geographic area as well as the desired profession or sector of activity.
- View statistics about the establishment
- Enroll their learners and partners (creation of accounts)
- Administer and monitor the professional integration of their graduates
- Administer their partners (company – establishment network)

## 6/ Editing, consultation, deletion and search tools

### 6.1/ Tables presented in the form of a listing

Each list is presented in table form allowing you to sort, search and manage data




### 6.2/ Actions on entities

Add an entity (at the end of the table) →

Edit, view, delete entity →

Export →

### 6.3/ The entity search engine

Search across all entities and their parameters →

# 7/ Setting tables

## 7.1/ Geographic data tables

3 linked tables to find a city, a region in the selected country.

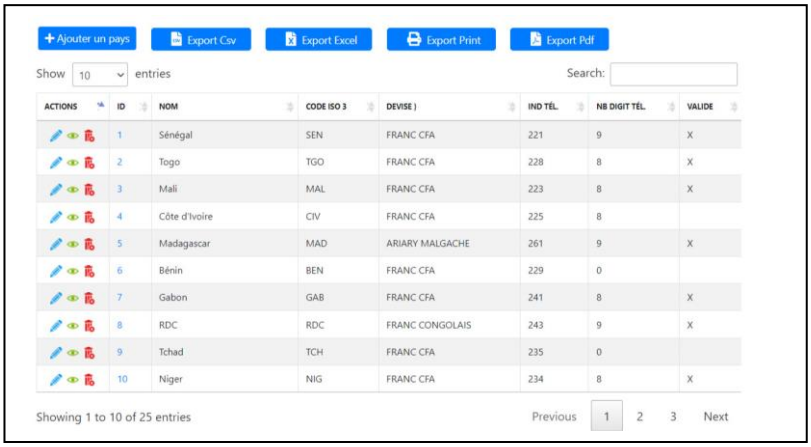
If the country is valid, the statistics results will be visible in the dashboard.

These tables are created by the application administrator, the statistics results are broadcast only from these cities and regions.

The other cities, street and number, locality are useful for the precision of the calculation of the geographical coordinates of Google Maps. The other cities are stored and can be added to the city table after approval by the application administrator.

### 7.1.1/ The country table

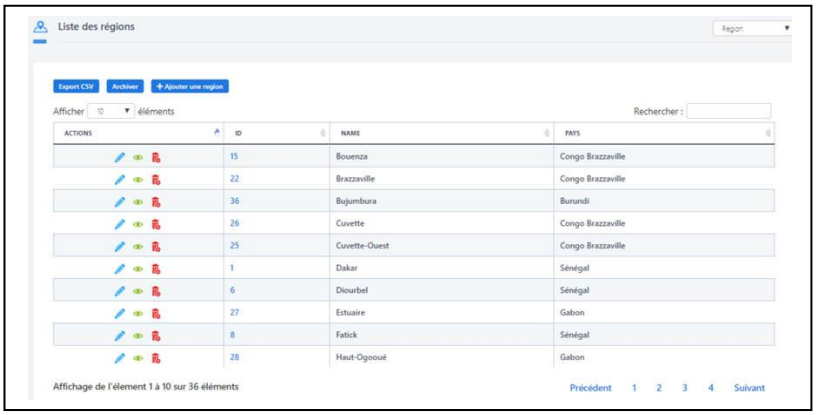
A country must include a national currency and a telephone code and a number of telephone digits




### 7.1.2/ The table of regions

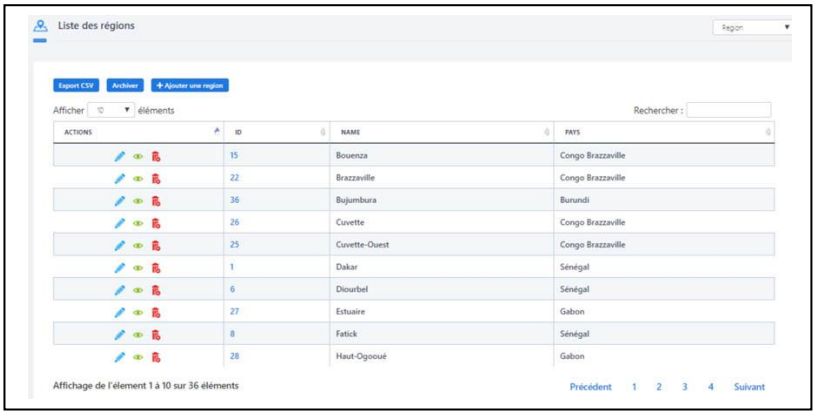
The region must be linked to a country in the Country table

Please note, In Province/Country/Cities mode, this table becomes the COUNTRY table



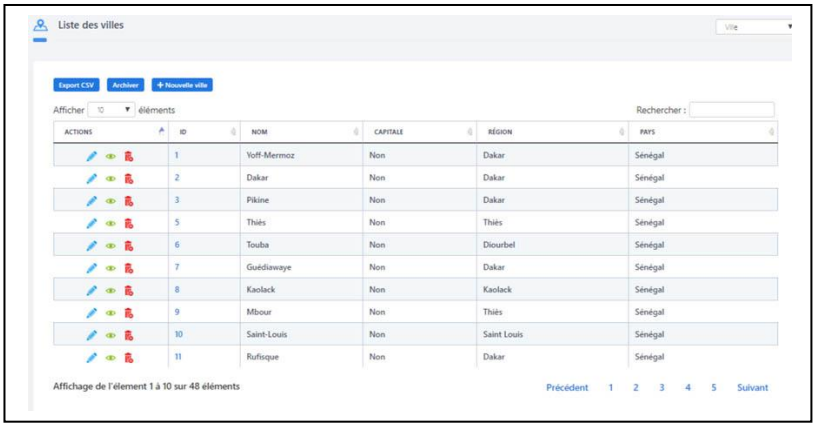

### 7.1.2/ The table of prefectures

The prefecture is optional and must be linked to a country in the Region table



### 7.1.3/ The cities table

The city must be linked to a region in the Region table or the Prefecture table

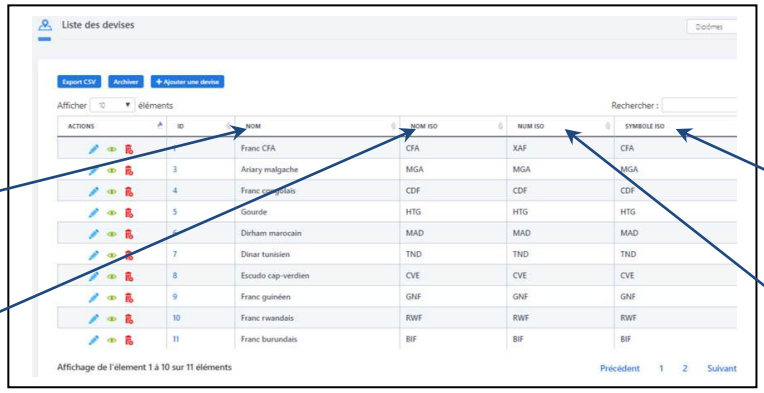



### 7.1.4/ The currency table

The country must be linked to a currency

**Name**: field used in questionnaires and gives the monetary unit

**Name Iso**: generally identical to the symbol except for different alphabets



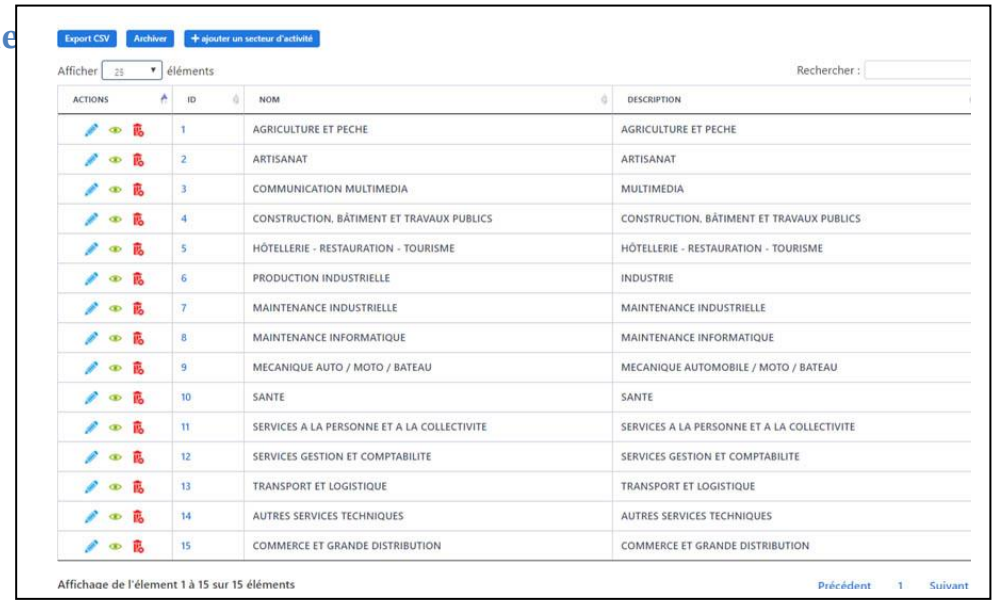

**Iso symbol**: field used to view the results

**Num Iso**: This code is used for monetary exchanges

## 7.2/ Business data table

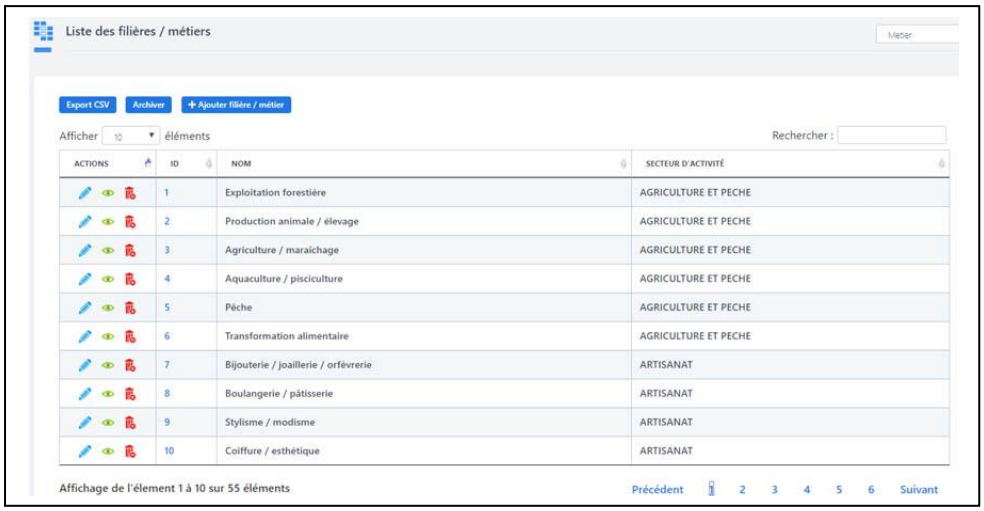
### 7.2.1/ The table of sectors

The professions/sectors are linked to this table



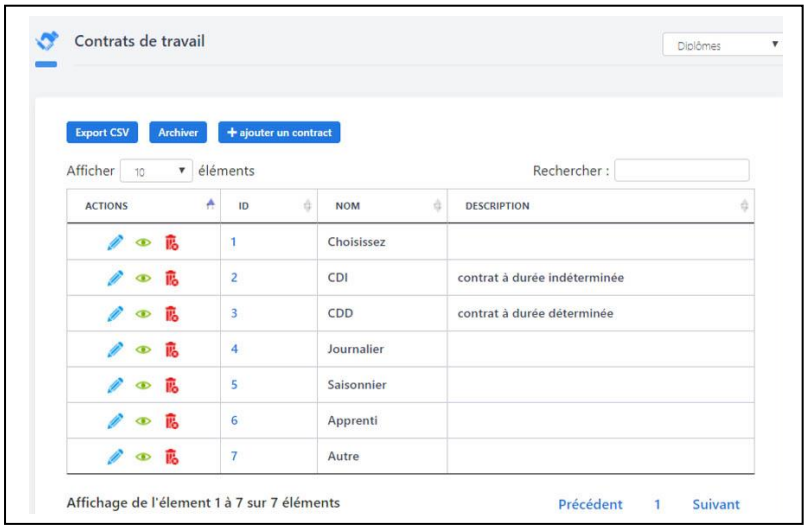
### 7.2.2/ The table of professions / sectors

This table is a subcategory of activity sectors



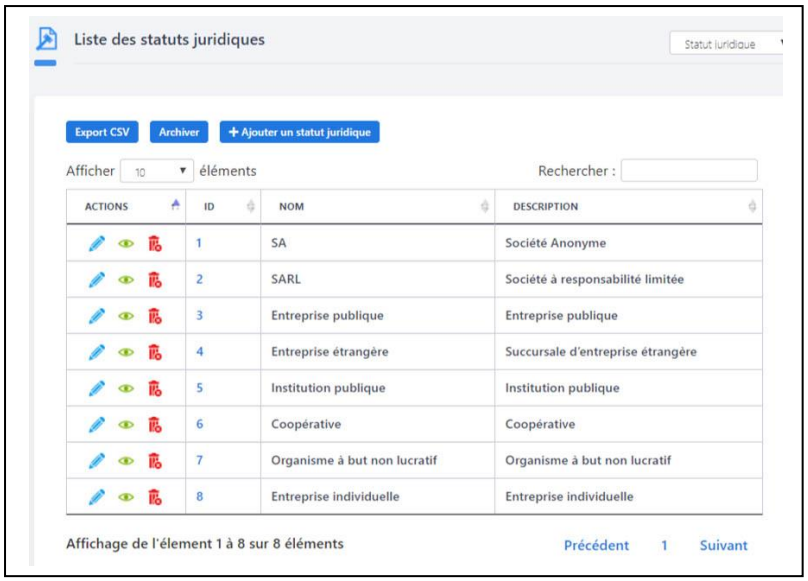

### 7.2.3/ The table of employment contracts

Non-exhaustive table and may differ depending on the country



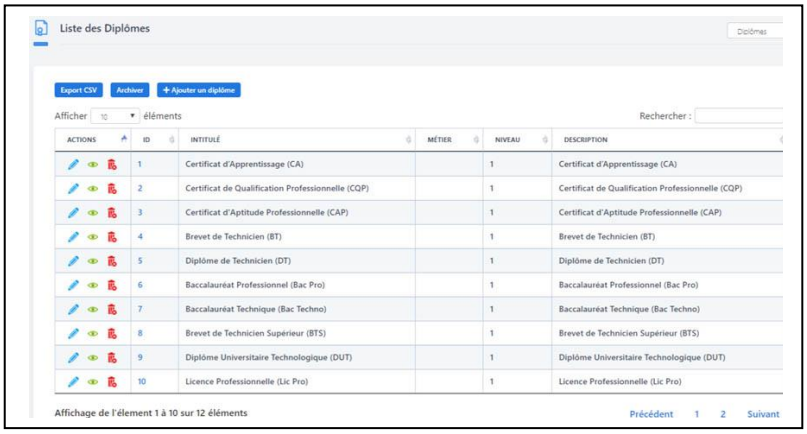

### 7.2.4/ The table of legal statuses

This table may differ depending on the country



### 7.2.5/ The diploma table

This table may differ depending on the country



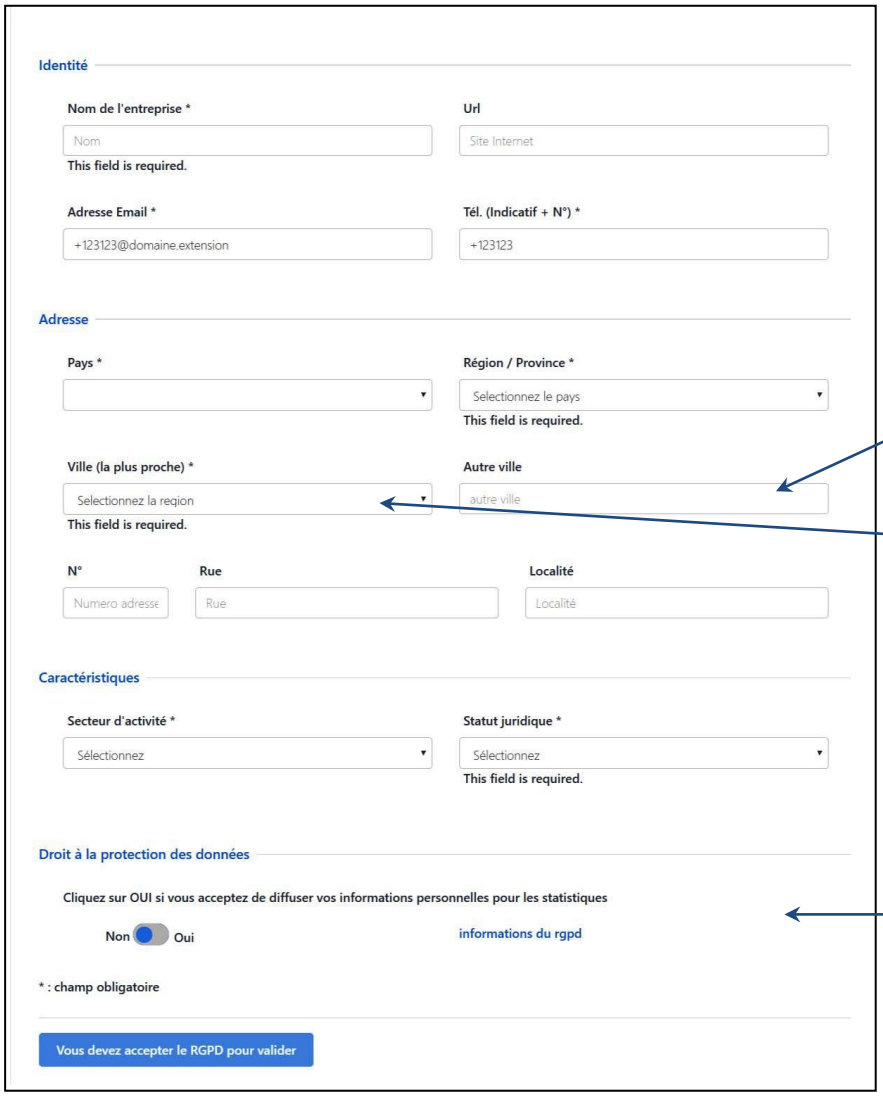

## 8/ The profiles of the actors

The administrator cannot create an actor directly, they must be created by the company, the graduate or the establishment or through an investigator and imperatively through the account creation interface.
Access to each account must also be done from the login interface.
The administrator can, however, administer all the data created from the administration interface, edit and delete them.

Warning: Deleting a user will delete without return

- connection settings
- the profile or account of the actor associated with this user
- the questionnaires associated with this user

### 8.1/ Company profiles




Status of the Form when it was created by the company

**Improved statistics:**

The administrator can modify all the fields, by adjusting the configuration tables, it is wise to rectify certain fields.

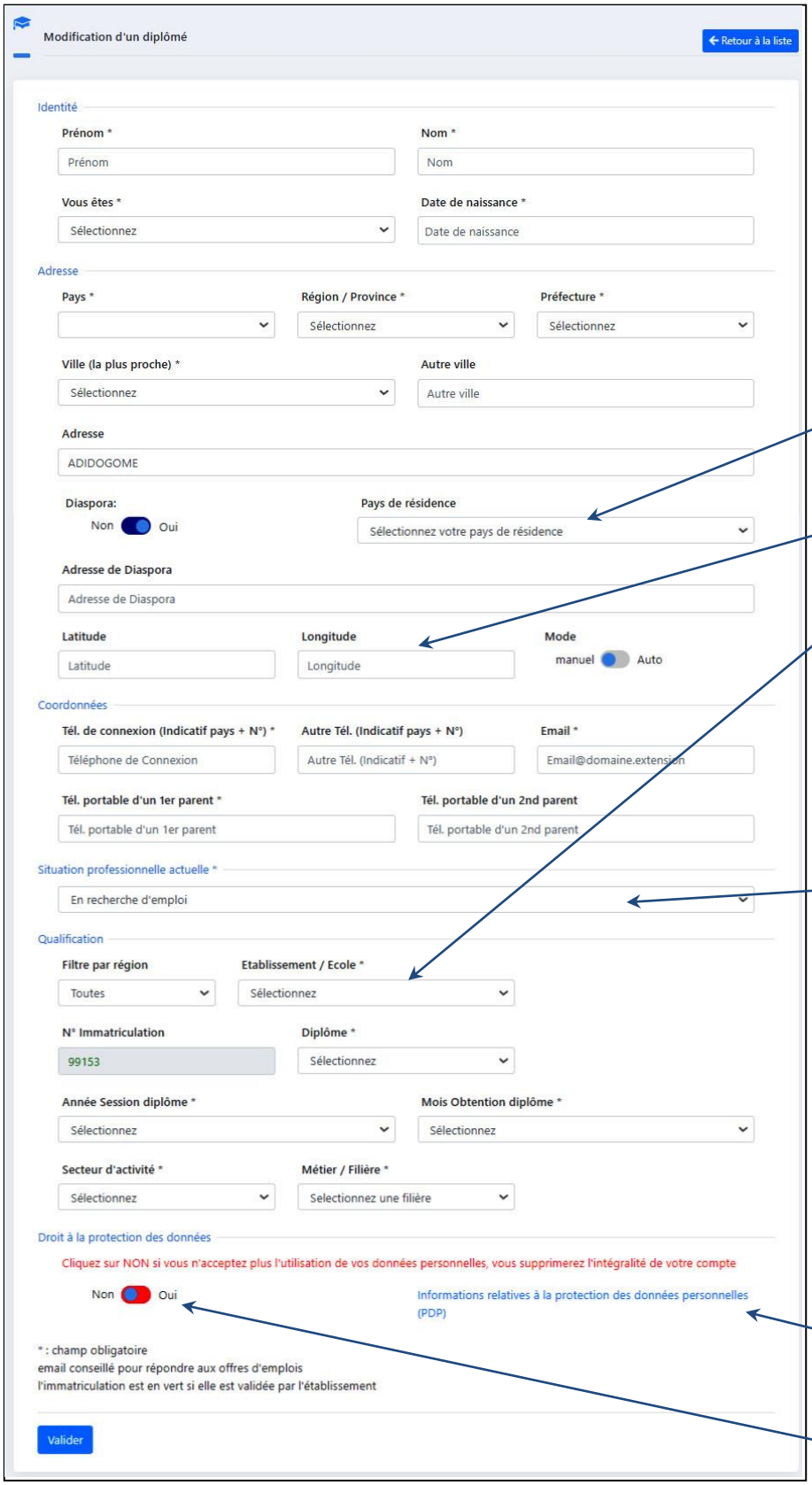
**So for example** if the "Other City" field has been filled in, and it has been added to the cities table, it becomes possible to select it in the "nearest city" field

**The statistics will be more precise.**

**General Data Protection Regulation:**

You must agree to share your personal data in order to create your profile. You can refuse it at any time and all of your data will disappear from the database (profile data as well as all questionnaires)

## 8.2/ Graduate profiles




Status of the Form when it was created by the graduate

**Graduate Qualification:**

Professions, cities and diplomas can be adjusted by the administrator after enriching the settings tables.

If an establishment creates its profile after that of the graduate, the administrator can also adjust this questionnaire

The Diaspora address is mandatory if the checkbox is on YES

Geographic coordinates should be entered manually if possible, it is easy to find them with Google Maps

The establishment must be chosen from the defined list, if it does not appear, choose "Other" and manually enter its name.
Please note, you will not be part of the establishment's list of students until they have created their profile and you will then have to update yours.

The Registration Number turns green when the establishment validates it, it is then impossible for the graduate to modify it

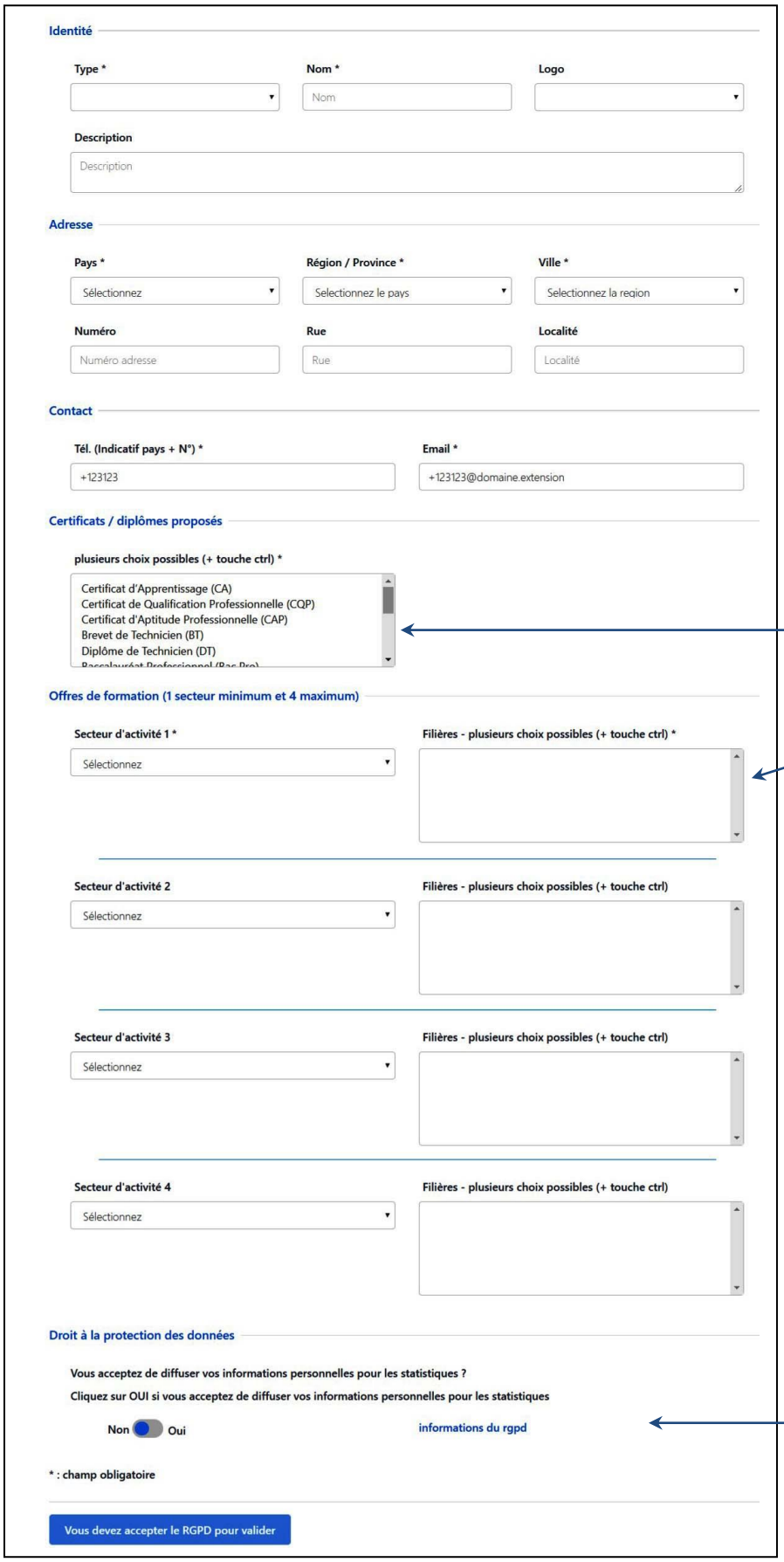
**Professional situation:**

The professional situation is an essential element in the graduate's profile because it will direct the application to offer them 1 of the 3 professional integration questionnaires that corresponds to them.
(Looking for a job, Looking for a job and Unemployed are redirected to the same questionnaire)

**General Data Protection Regulation:**

You must agree to share your personal data in order to create your profile. You can refuse it at any time and all of your data will disappear from the database (profile data as well as all questionnaires)

## 8.3/ Establishment profiles




Status of the Form when it was created by the establishment

**Target the training offers and diplomas offered:**

The administrator can come here to refine the selection of training offers and diplomas offered.

It is necessary to obtain a match between graduate profiles and establishment profiles so that the statistics produce the best results.

**General Data Protection Regulation:**

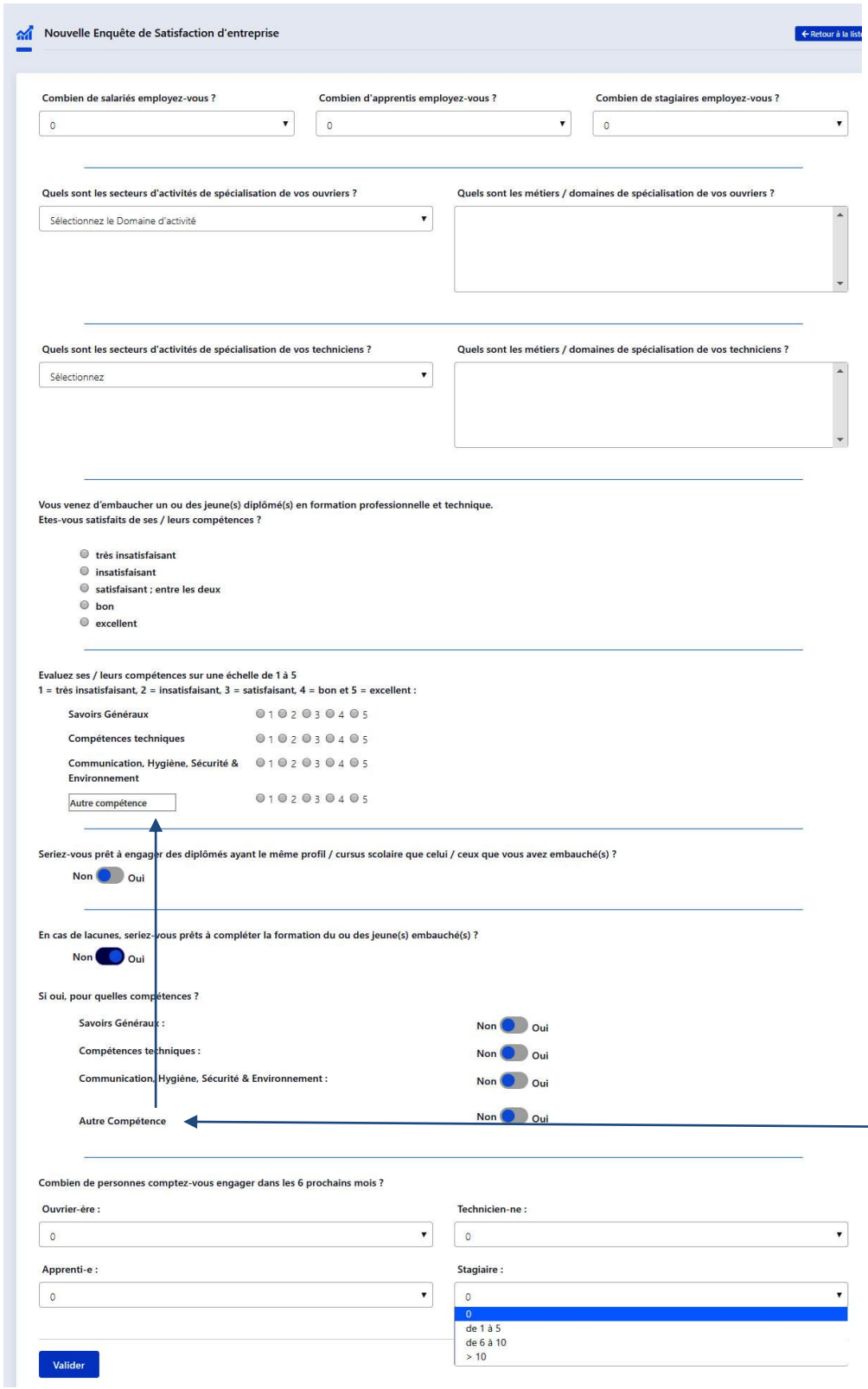
You must agree to share your personal data in order to create your profile. You can refuse it at any time and all of your data will disappear from the database (profile data as well as all questionnaires)

Only the name of the establishment will be kept if it is already used by graduates

# 9/ Questionnaires intended for actors

## 9.1/Questionnaires intended for businesses

The satisfaction questionnaire must be completed by the company and is valid for 1 month. During this period, the company cannot create another one and it goes into editing mode and all fields can be modified. .




Status of the Form when it was created by the company

Workforce

Workers' professions

Technician professions

Satisfaction with latest hires

Assessment of skills of recent hires

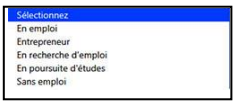
Human investment

Training of young hires

Entering “Other skill” is automatically reflected from the name entered during the assessment

The 4 choices are identical for the 4 types of people involved

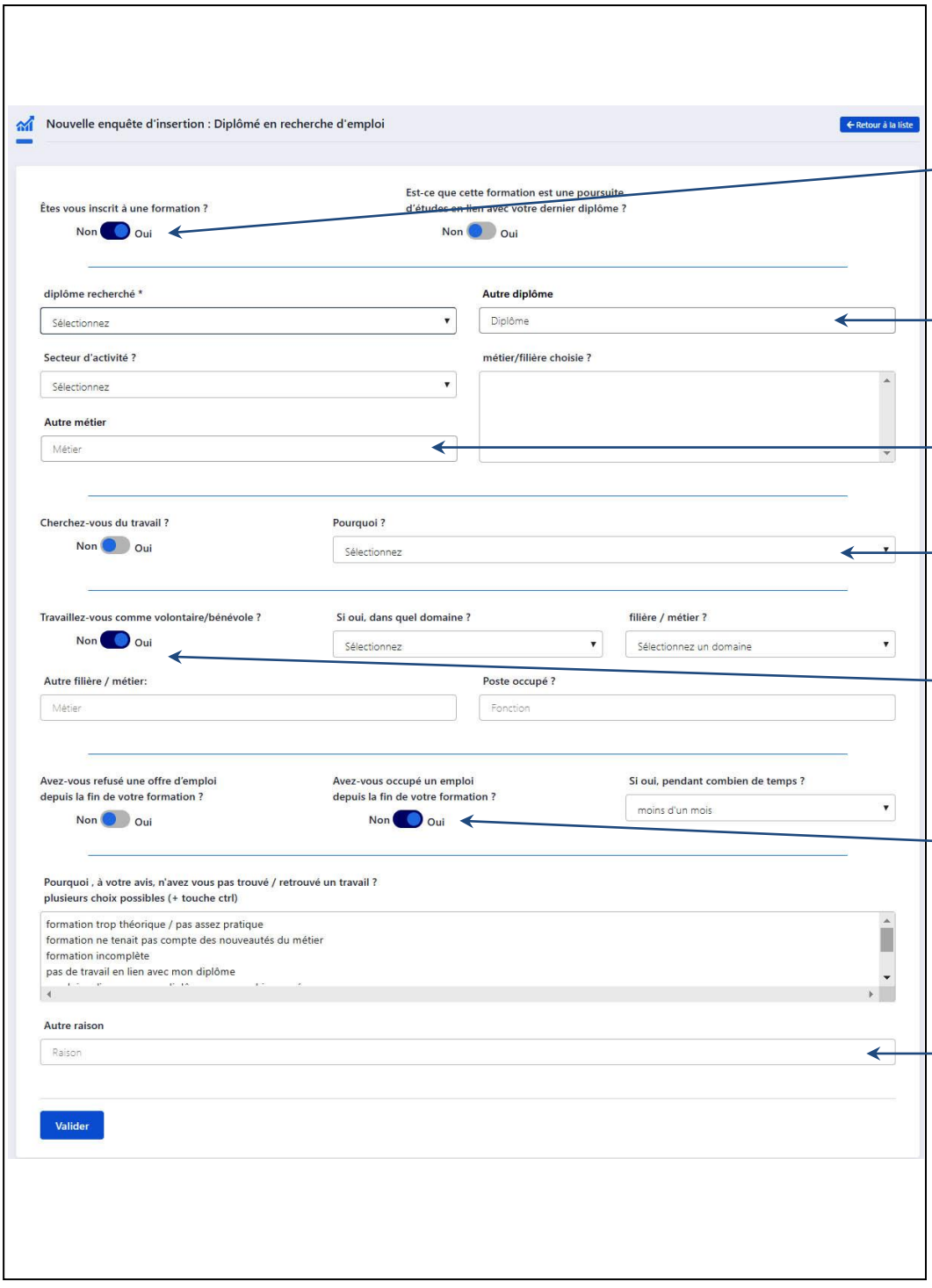
## 9.2/ Questionnaires intended for graduates




When entering the profile form, the graduate chosen from the list, their professional status

- The statute "Employed» redirects to the questionnaire «Graduate looking for a job»
- The statute "Entrepreneur» redirects to the questionnaire «Graduate entrepreneur»
- The statuses "Searching for a job", "In continuing Studies" And "Unemployed» redirects to the questionnaire «Unemployed graduate»

### 9.2.1/ Graduate employment survey




Status of the Form when it was created by the employed graduate

Activates questions on the nature of the diploma and the profession of the training sought

Active only if “Other diploma” is selected in desired diploma

Active only if “Other profession” is selected in the chosen profession/sector

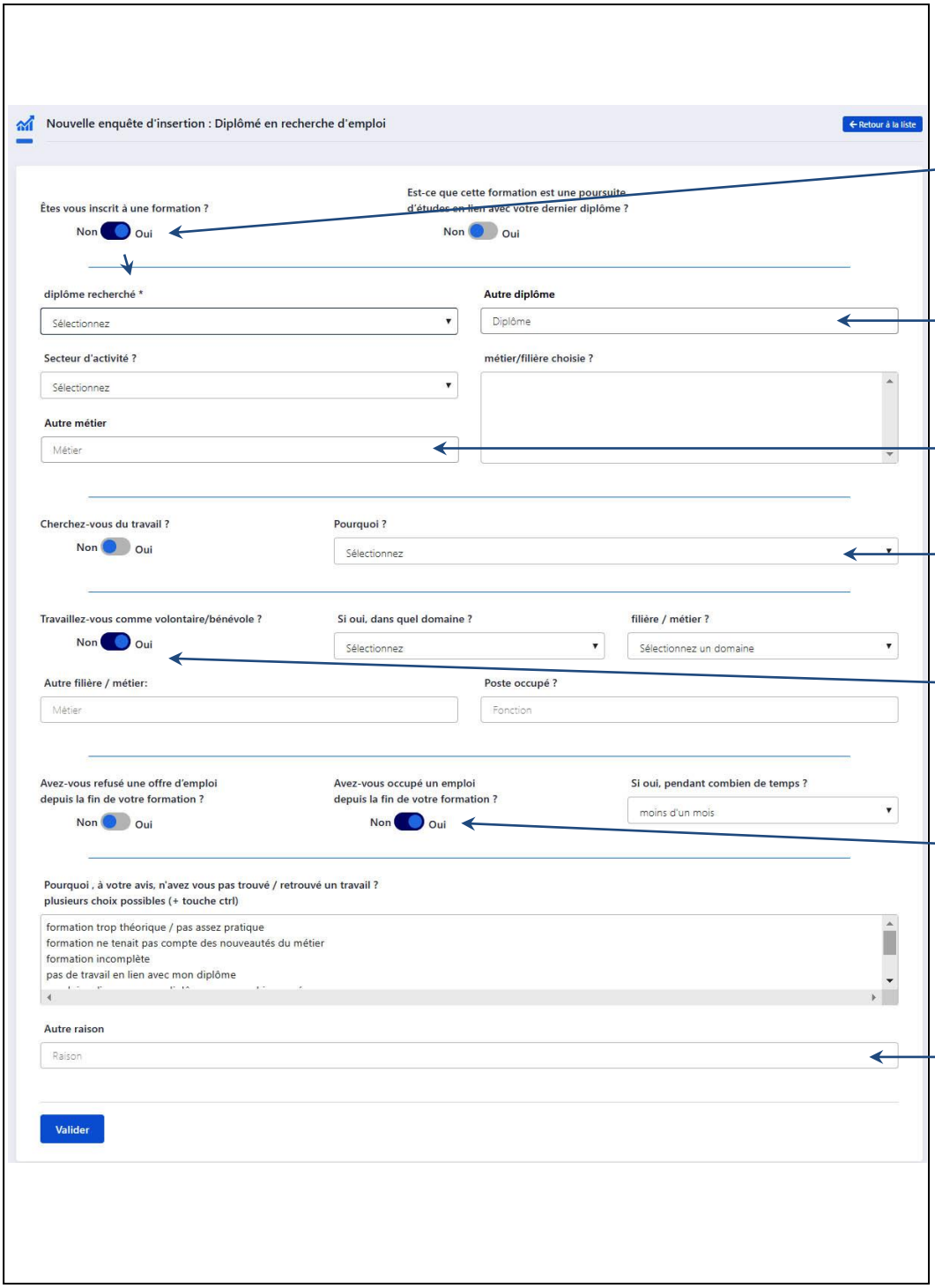
Active only if “are you looking for work” is active

Activates questions on the nature of the profession and the volunteer position

Active “for how long”

Active only if in “in your opinion, why have you not found / found work”, the choice “Other reason” is selected

### 9.2.2/ Job-seeking graduate integration survey




Status of the Form when it was created by the job-seeking graduate

Activates questions on the nature of the diploma and the profession of the training sought

Active only if “Other diploma” is selected in desired diploma

Active only if “Other profession” is selected in the chosen profession/sector

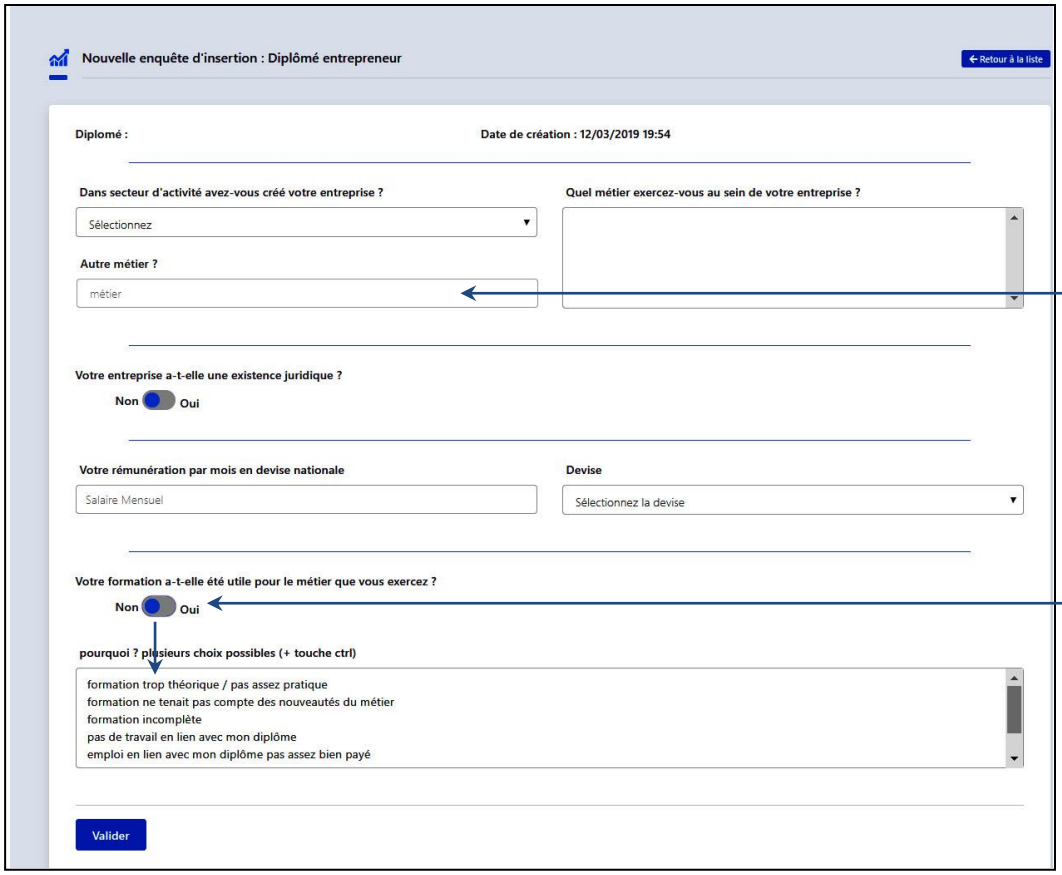
Active only if “are you looking for work” is active

Activates questions on the nature of the profession and the volunteer position

Active “for how long”

Active only if in “in your opinion, why have you not found / found work”, the choice “Other reason” is selected

### 9.2.3/ Graduate entrepreneur integration survey




Status of the Form when it was created by the graduate entrepreneur

Active only if "Other diploma" is selected in the profession exercised within the company

Activate the following questions

## 10/ The dashboard: statistics

The dashboard allows you to visualize the results in real time in the form of graphs and precise or global values. These results are obtained according to the values chosen with the geographic and period selectors at the top right of the page.

The dashboard has three distinct and completely independent parts.
Donut charts are used when the sum of the portions represents 100% of the analyzed entity.
Bar charts are used when each portion can represent 100% of data for all the entities analyzed.
Curves are used to show the evolution of an entity type over time.

The first part represents the distribution of sectors of activity and legal statuses of companies as well as the measurement of their overall satisfaction and the satisfaction by skill of their hired graduates.

The second part represents the distribution of sectors of activity and types of contracts of graduates as well as the measure of professional integration and other indicators representing the reasons for unemployment, the relationship between initial training and the profession practiced or even the usefulness and relevance of graduate training with the actual profession of the entrepreneur.
The third part corresponds to the activity of creating accounts and surveys

## 10.1/ business statistics

Businesses

The percentage of companies by sector of activity

In numbers

Percentage

The percentage of companies by legal status

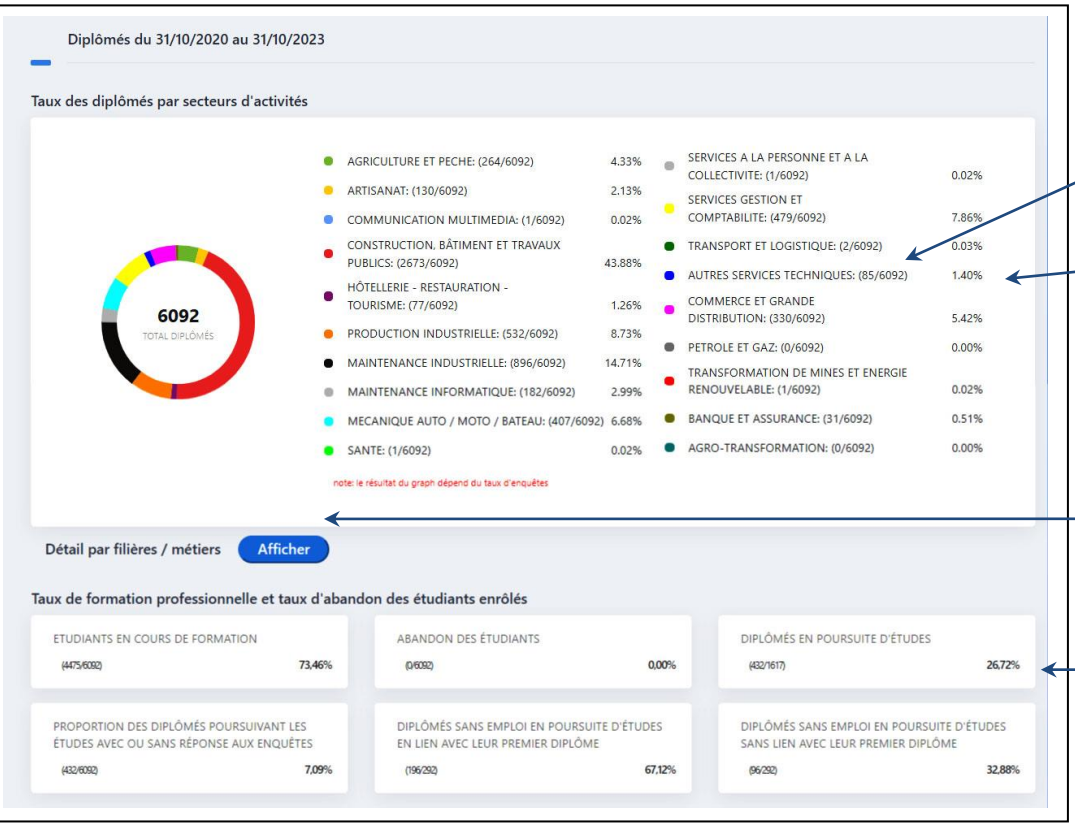
In numbers

Percentage

Satisfaction measures of companies that have hired graduates

Average number of hiring projections

## 10.2/ statistics on graduates




Graduates

The percentage of graduates by sector of activity
In numbers

Percentage

The percentage of graduates by sector / profession (next page)

The percentages of professional integration according to the professional situations of graduates

Percentages of the employment rate of TVET graduates

The details of the percentages of the sectors / professions are displayed by clicking the show/hide button. The results obtained are updated in real time based on the table of professions/sectors and the data collected in the profiles and questionnaires of graduates.

Détail par filières / métiers [occulter]

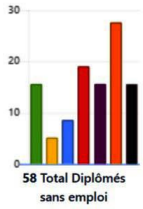
| | |
|---|---|
| **AGRICULTURE ET PECHE = (12/68) 17,65%** | |
| Exploitation forestière = (1/68) | 1,47% |
| Production animale / élevage = (0/68) | 0,00% |
| Agriculture / maraîchage = (9/68) | 13,24% |
| Aquaculture / pisciculture = (0/68) | 0,00% |
| Pêche = (2/68) | 2,94% |
| Transformation alimentaire = (0/68) | 0,00% |
| **ARTISANAT = (8/68) 11,76%** | |
| Bijouterie / joaillerie / orfèvrerie = (1/68) | 1,47% |
| Boulangerie / pâtisserie = (1/68) | 1,47% |
| Stylisme / modisme = (4/68) | 5,88% |
| Coiffure / esthétique = (1/68) | 1,47% |
| Coupe couture / tapisserie = (0/68) | 0,00% |
| autre activité = (8/68) | 1,47% |
| **COMMUNICATION MULTIMEDIA = (1/68) 1,47%** | |
| Création sites web = (0/68) | 0,00% |
| Infographisme / imprimerie = (0/68) | 0,00% |
| autre activité = (1/68) | 1,47% |
| **CONSTRUCTION, BÂTIMENT ET TRAVAUX PUBLICS = (4/68) 5,88%** | |
| Maçonnnerie (coffrage, ferraillage, plafonnage, carrelage, peinture) = (2/68) | 2,94% |
| Electricité bâtiment = (0/68) | 0,00% |
| Menuiserie bois / charpenterie / toitures = (0/68) | 0,00% |
| Menuiserie métallique / structures métalliques = (2/68) | 2,94% |
| Menuiserie aluminium = (0/68) | 0,00% |
| Installations sanitaires / plomberie = (0/68) | 0,00% |
| **HÔTELLERIE - RESTAURATION - TOURISME = (0/68) 0,00%** | |
| Accueil / réception = (0/68) | 0,00% |
| Service d'étage = (0/68) | 0,00% |
| Cuisine / pâtisserie = (0/68) | 0,00% |
| Bar = (0/68) | 0,00% |
| Guide touristique = (0/68) | 0,00% |
| Gestion agence de voyages = (0/68) | 0,00% |
| **PRODUCTION INDUSTRIELLE = (6/68) 8,82%** | |
| Electromécanique / chaudronnerie / tôlerie = (1/68) | 1,47% |
| Electronique et électricité = (4/68) | 5,88% |
| Plomberie industrielle / soudure = (0/68) | 0,00% |
| Hygiène, Sécurité, Environnement - HSE = (0/68) | 0,00% |
| autre activité = (6/68) | 1,47% |
| **MAINTENANCE INDUSTRIELLE = (14/68) 20,59%** | |
| Maintenance de machines = (8/68) | 11,76% |
| Maintenance d'ascenseurs = (0/68) | 0,00% |
| Maintenance d'automatismes = (0/68) | 0,00% |
| Maintenance électronique = (2/68) | 2,94% |
| autre activité = (14/68) | 5,88% |
| **MAINTENANCE INFORMATIQUE = (1/68) 1,47%** | |
| Maintenance informatique / bureautique (hardware) = (1/68) | 1,47% |
| Maintenance software - logiciels - réseau - développement = (0/68) | 0,00% |
| **MECANIQUE AUTO / MOTO / BATEAU = (6/68) 8,82%** | |
| Mécanique / électronique / climatisation auto = (3/68) | 4,41% |
| Carrosserie / peinture = (0/68) | 0,00% |
| Mécanique moto = (0/68) | 0,00% |
| Mécanique bateau = (0/68) | 0,00% |
| autre activité = (6/68) | 4,41% |
| **SANTE = (1/68) 1,47%** | |
| Infirmier / sage femme = (0/68) | 0,00% |
| Aide-soignant(e) = (1/68) | 1,47% |
| **SERVICES A LA PERSONNE ET A LA COLLECTIVITE = (0/68) 0,00%** | |
| Services d'entretien / nettoyage = (0/68) | 0,00% |
| Pressing = (0/68) | 0,00% |
| Gardiennage / sécurité = (0/68) | 0,00% |
| **SERVICES GESTION ET COMPTABILITE = (0/68) 0,00%** | |
| Gestion / comptabilité = (0/68) | 0,00% |
| Gestion administrative = (0/68) | 0,00% |
| Secrétariat bureautique = (0/68) | 0,00% |
| **TRANSPORT ET LOGISTIQUE = (1/68) 1,47%** | |
| Transport maritime et fluvial = (1/68) | 1,47% |
| Transport aérien = (0/68) | 0,00% |
| Transport terrestre = (0/68) | 0,00% |
| Transport ferroviaire = (0/68) | 0,00% |
| **AUTRES SERVICES TECHNIQUES = (11/68) 16,18%** | |
| Froid et climatisation domestique et industrielle = (1/68) | 1,47% |
| Conduite d'engins, machines et camions = (0/68) | 0,00% |
| autre activité = (11/68) | 14,71% |
| **COMMERCE ET GRANDE DISTRIBUTION = (0/68) 0,00%** | |
| Gestion des stocks / logistique = (0/68) | 0,00% |
| Gestion de magasin = (0/68) | 0,00% |

**Taux d'insertion professionnelle des diplômés**

| DIPLÔMÉS SALARIÉS | DIPLÔMÉS CRÉATEURS | DIPLÔMÉS SANS EMPLOI |
|---|---|---|
| (7/68) 10,29% | (3/68) 4,41% | (58/68) 85,29% |

| DIPLÔMÉS SANS EMPLOI EN POURSUITE D'ÉTUDE **EN LIEN** AVEC LEUR PREMIER DIPLÔME | DIPLÔMÉS SANS EMPLOI EN POURSUITE D'ÉTUDE **SANS LIEN** AVEC LEUR PREMIER DIPLÔME |
|---|---|
| (14/19) 73,68% | (5/19) 26,32% |

**Taux des raisons du chômage des diplômés sans emploi**

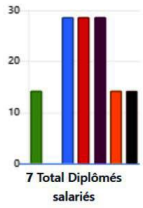



- formation trop théorique / pas assez pratique: (9/58) 15.52%
- formation ne tenait pas compte des nouveautés du métier: (3/58) 5.17%
- formation incomplète: (5/58) 8.62%
- pas de travail en lien avec mon diplôme: (11/58) 18.97%
- emploi en lien avec mon diplôme pas assez bien payé: (9/58) 15.52%
- je préfère exercer mon métier actuel: (16/58) 27.59%
- autre raison: (9/58) 15.52%

**Diplômés salariés par type de contrat**

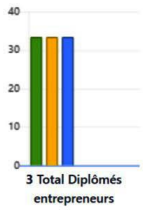
- CDI: (0/4) 0.00%
- CDD: (2/4) 50.00%
- Journalier: (2/4) 50.00%
- Saisonnier: (0/4) 0.00%
- Apprenti: (0/4) 0.00%
- Autre: (0/4) 0.00%

**Taux des raisons relatives à ce qu'un diplômé en emploi exerce un métier sans lien avec son diplôme**




- formation trop théorique / pas assez pratique: (1/7) 14.29%
- formation ne tenait pas compte des nouveautés du métier: (0/7) 0.00%
- formation incomplète: (2/7) 28.57%
- pas de travail en lien avec mon diplôme: (2/7) 28.57%
- emploi en lien avec mon diplôme pas assez bien payé: (2/7) 28.57%
- je préfère exercer mon métier actuel: (1/7) 14.29%
- autre raison: (1/7) 14.29%

**Taux des raisons relatives à ce que la formation professionnelle ait été utile à une diplômé entrepreneur**




- formation trop théorique / pas assez pratique: (1/3) 33.33%
- formation ne tenait pas compte des nouveautés du métier: (1/3) 33.33%
- formation incomplète: (1/3) 33.33%
- pas de travail en lien avec mon diplôme: (0/3) 0.00%
- emploi en lien avec mon diplôme pas assez bien payé: (0/3) 0.00%
- je préfère exercer mon métier actuel: (0/3) 0.00%
- autre raison: (0/3) 0.00%

**Taux des métiers occupés par les diplômés entrepreneurs** afficher

The percentages of professional integration of graduates

In numbers

Percentage

The percentage of reasons for unemployment.
In the questionnaire, there are multiple choices.

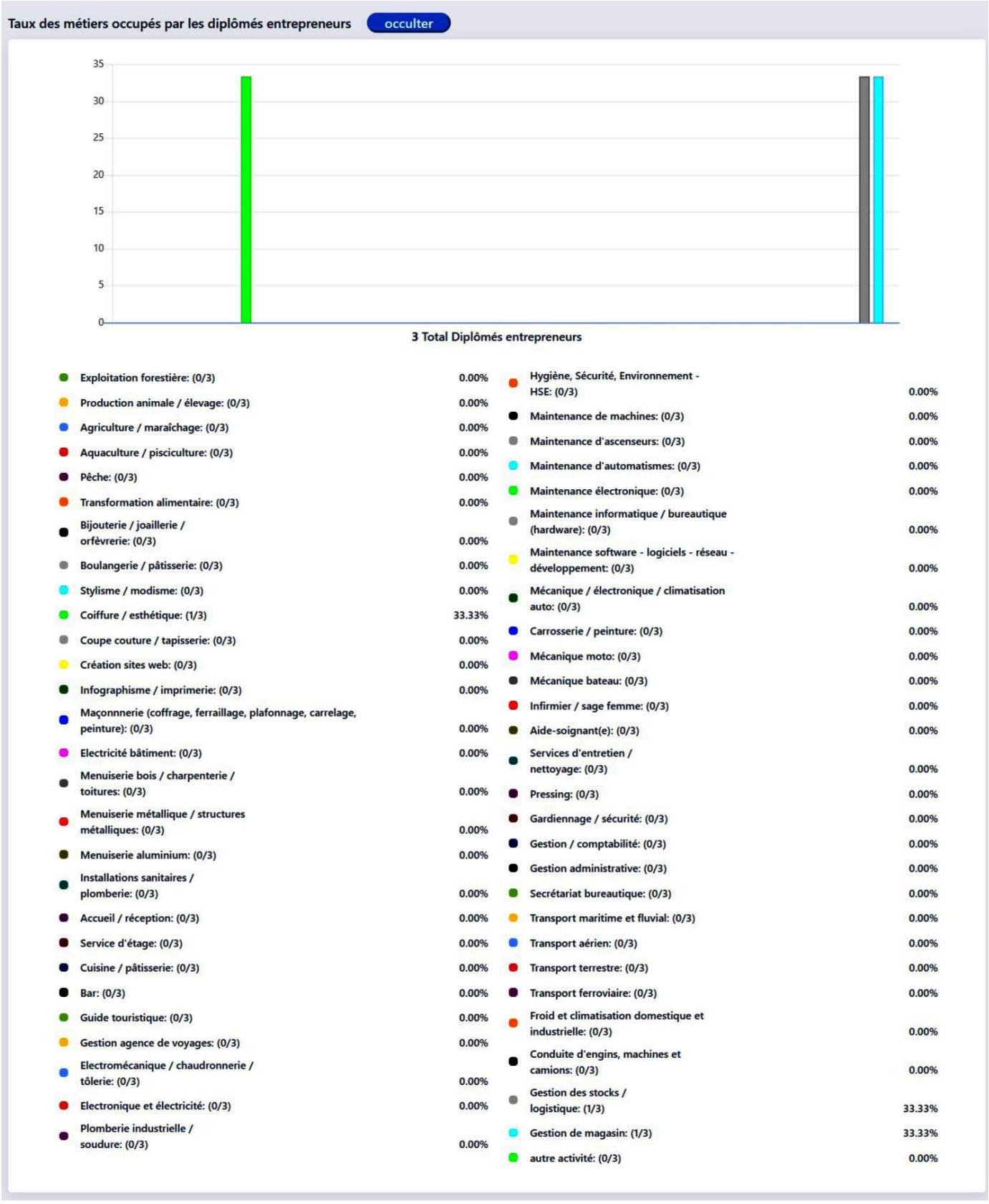
The percentages of contract types for employed graduates

The percentages of reasons why the training is not relevant to the job held.

The percentages of reasons why training is not relevant to business creation.

The percentage of entrepreneurs by sector / profession (next page)

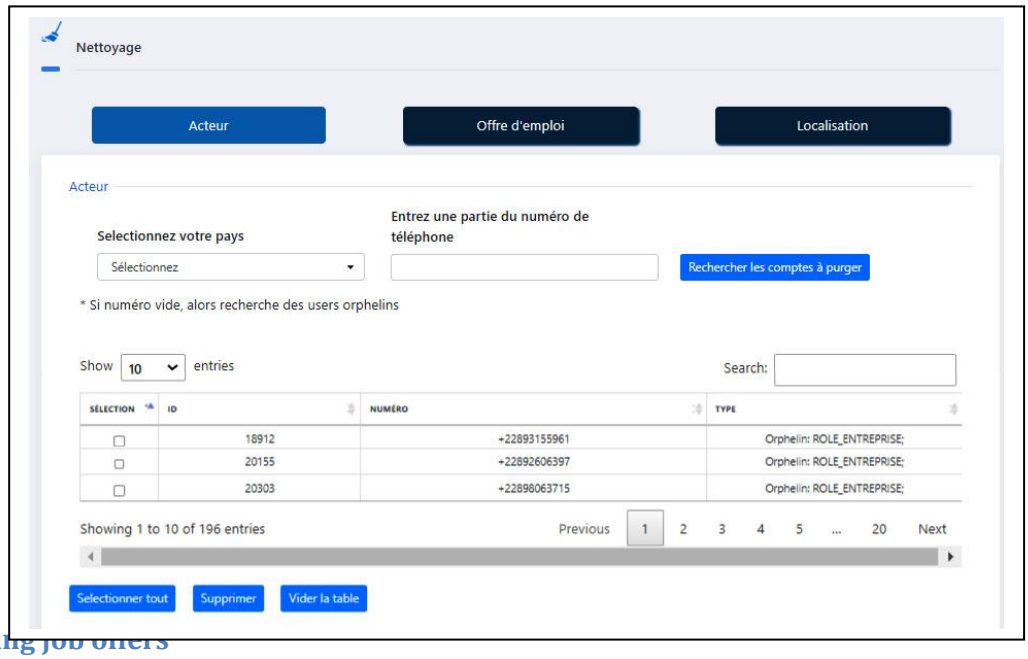
The details of the percentages of sectors / professions for entrepreneurs are displayed by clicking the show/hide button. The results obtained are updated in real time based on the table of professions/sectors and the data collected in the profiles and questionnaires of graduate entrepreneurs.



## 10.3/ Cleaning of users, job offers and geo-located coordinates

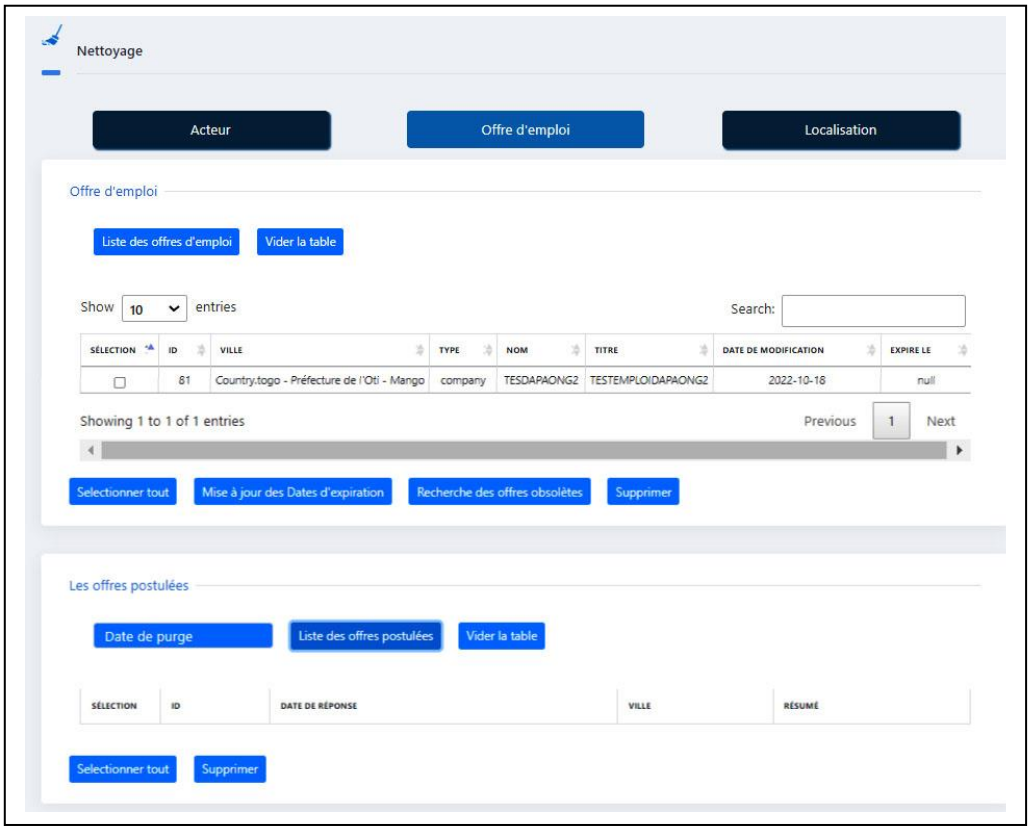
### 10.3.1/ User cleaning

This tool helps to search users by phone number part and batch delete selected users. For example, during training sessions, generic numbers are created. It also allows you to delete orphan accounts (which are no longer linked to an actor.



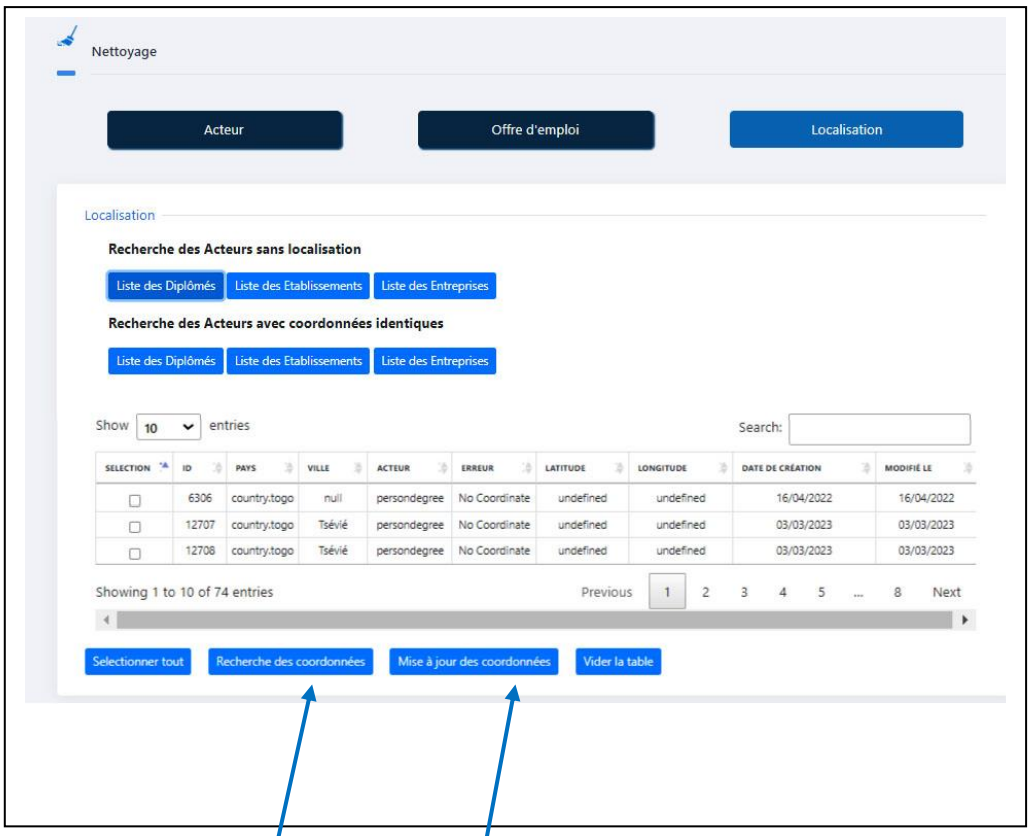

### 10.3.2/ Cleaning job offers

This tool allows, on the one hand, to search for obsolete offers (6 months after the expiration date) and delete them in batches and, on the other hand, to purge the applied offers to avoid overloading the database.



### 10.3.3/ Cleaning and searching for geolocation coordinates

This tool allows you to recalculate geolocation coordinates that have not been entered, but also recalculate them to avoid their superposition on the Google Maps map.




The search for actors without location is done in 2 steps:

1 search for coos

2 update of coordinates in the database

## 10.4/ Activity monitoring

These 2 diagrams make it possible to follow the evolution of the volume of the actors surveyed over time and thus make it possible to interpret the results obtained. The time period is selected via the time selector at the top of the page.

Evolution of the number of graduate account creations
And surveys associated with graduates

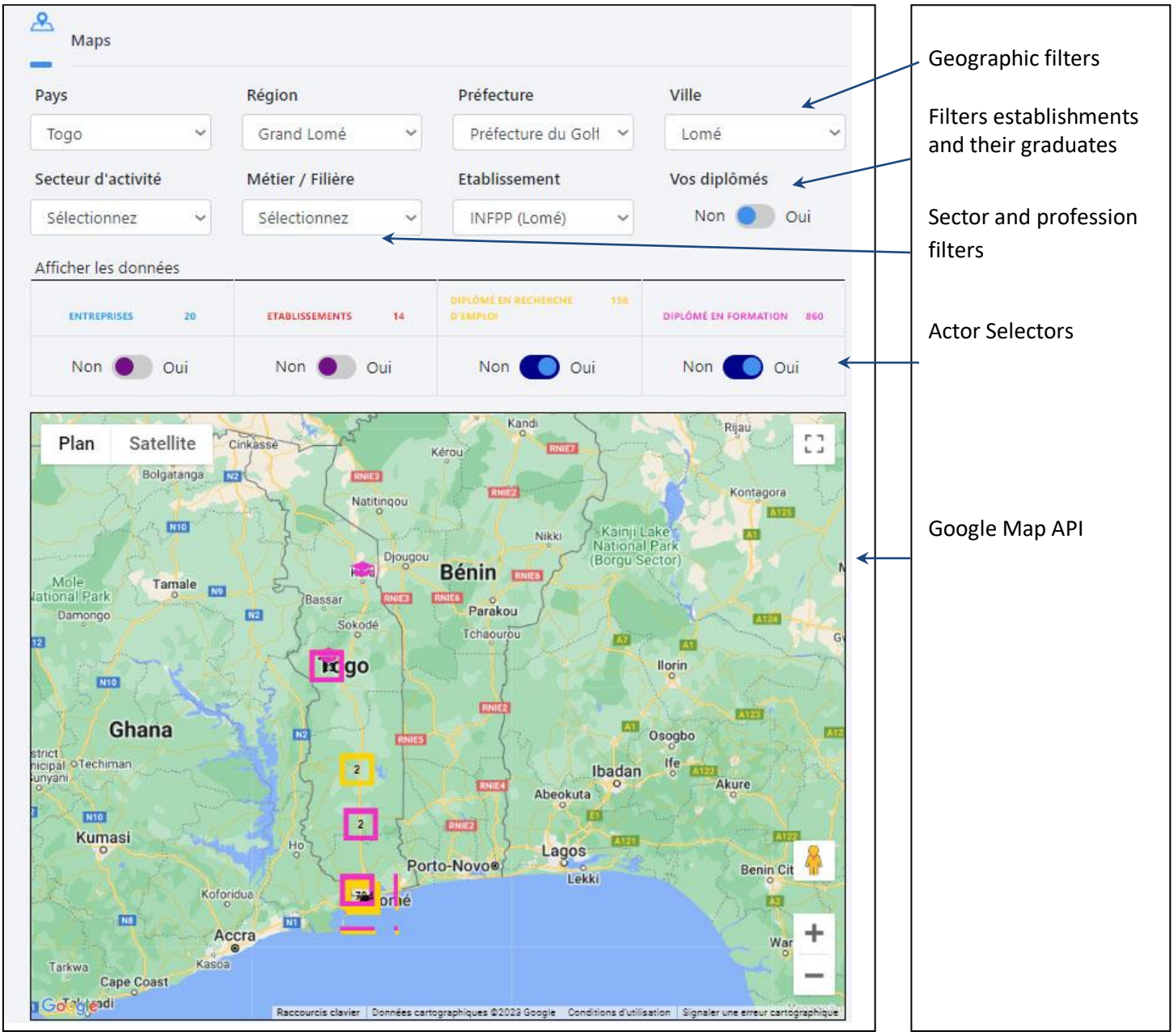
Evolution of the number of business account creations
And surveys associated with businesses

## 11/ The geolocation module

This module uses the Google Map API, it allows you to navigate geographically, and display the actors (companies, establishments and graduates) according to the chosen geographical area.

It is also possible to filter these players by sectors of activity and by profession/sector and to find or locate professional partners.

Since version v341, it is possible to filter on learners and graduates of establishments



## 12/ Database configuration commands from a terminal:

The administrator can perform special commands from a terminal allowing the database to be updated; for this, it is necessary to have a Linux command shell interface such as Putty, Mingw64 or other.

Go to the Inserjeune application folder:
example: cd /c/wamp64/www/inserjeune-v341

**List of available commands:**

- Creating a Super Admin user:
  php bin/console app:create-admin --phone=+224999888777 --username=administrator --email=admin@ifef.2023 --password=Admin@ifef2023

- Importing the translations file: It is possible to add new translation fields, it is then necessary to configure the config/services.yaml file: app.supported_locales and add the “locales” (ex fr = French)
  php bin/console app:import-translation-from-csv --csv file.csv --outputdir_xml <path_inserjeune>/translations --outputdir_json <path_inserjeune>//public/locale

- Importing the file of the countries of the world with their currency their capital (with the region)
  php bin/console app:import-countries-from-csv --csv file.csv --f=true

- Import tables of sectors, activity, legal statuses, employment contracts, diplomas This command replaces the name of the data in the table so that they can be translated
  php bin/console app:update_database_from_translation_file --csv file.csv

- Launch the automatic restart command from the Crontab
  php <inserjeune_install folder>/bin/console app:send-mail-relaunch –log_dir <log folder>
  (Sends an email to users who have not yet responded to the questionnaire or who have responded more than a year ago).

## 13/ The options of the .env configuration file:

National adaptations are optional and are configured in the .env file:

1. Configuring Mysql Database Access
   DATABASE_URL="mysql://[user_mysql]:[passwd_mysql]@127.0.0.1:3306/[database_name]"
2. Configuring the SMTP Mailer for Inserjeune
   MAILER_DSN=smtp://[mail_adr_postmaster]@[mail_domain]:[mdp_mail_postmaster]@[smtp_server_adr]:[smtp_server_port]
3. Enable DBTA specific PROVINCE_COUNTRY_CITY architecture
   STRUCT_PROVINCE_COUNTRY_CITY=true
4. Concatenate the Street, No. and Address fields of the actors' profiles in a single field
   CONCAT_LOCAL_ADDRESS=true
5. Insert the Prefecture between the Region and the city
   PREFECTURE_BETWEEN_REGION_CITY=true
6. Select the Excel file field for each of the 4 languages
   - FR_FIELD_TRANSLATION=en

- EN_FIELD_TRANSLATION=en
- PT_FIELD_TRANSLATION=pta
- ES_FIELD_TRANSLATION=es

## 14/ Installation of inserjeune on the web server:

Refer to the README.MD file in the root folder of the application

## 15/ Personalization of the Inserjeune application:

View headers

Edit the file <path Inserjeune>/template/_banner_top.html.twigand replace the logo link

The central description (between the two logos) is set in the translation Excel file, it is necessary to import this file using the commandapp:import-translation-from-csv(see §12)

Footer

Edit the file <path Inserjeune>/template/_footer_customize.html.twigand fill in the links as needed