RESUME OF QUALIFICATIONS

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Technical Summary

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| --- | --- | --- | --- |
| Desktop/Online Publishing | Graphics | Operating Systems | Hardware |
| Acrobat | Illustrator | Windows | PC-Compatibles |
| FrameMaker | Photoshop | UNIX/LINUX | Macintosh |
| Word | CorelDRAW | Macintosh OS | PON Switches/ONTs |
| Flare | PHOTO-PAINT | Cisco IOS | UNIX Workstations |
| InDesign  Dreamweaver |  |  | Routers/Switches |
| RoboHelp |  |  |  |
| ePublisher Pro |  |  |  |

SUMMARY OF QUALIFICATIONS

* Author user’s guides, tutorials, on-line help, magazine articles, application articles, and white papers.
* Edit and rewrite instructional materials, marketing literature, and product packaging.
* Produce on-line help and electronic versions of documents for Web publishing.
* Produce camera-ready copy: devise page layout for manuals, use desktop publishing software to layout text and graphics.
* Create vector and bit-map artwork.

EDUCATION

University of California, Santa Cruz, California Degree: Bachelor of Arts - 1984

Major: Literature  
Additional college courses completed: Cisco Networking Academy I-IV, Web Design (HTML), and Windows Server.