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| --- | --- | --- |
|  | **Nguyễn Vũ Hồng Ngọc**  Business Analyst | |
| **Date of birth:** | 20/11/1995 |
| **Gender:** | Female |
| **Phone:** | 0983201195 |
| **Email:** | kathnguyen1195@gmail.com |
| **Address:** | Hanoi, Vietnam |

**OBJECTIVE**

I want to be a great business analyst and have many achievements in my career

**EDUCATION**

|  |  |
| --- | --- |
| Oct 2013 - oct 2017 | **University of Transport Technology** |

Major: Information Technology - Information systems

Good graduation

**WORK EXPERIENCE**

|  |  |
| --- | --- |
| Mar 2015 - May 2017 | **Philippines Private** |

part-time Assistant

- Translate, support for them at EQuest Center

- Take care their children

|  |  |
| --- | --- |
| Feb 2017 - Mar 2017 | **Graduation internship** |

Sao Mai Soft Company

Build enterprise cost management system

|  |  |
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| April 2017 - Aug 2017 | **Graduation Project** |

Learn about Node.js and build a hairdressing chatbot app

|  |  |
| --- | --- |
| Nov 2017 - Aug 2019 | **ImmiCa Company** |

Financial adviser

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| Aug 2019 - Apirl 2020 | **MKE English Center** |

Teacher

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| --- | --- |
| june 2020 - july 2020 | **Tester Hanoi Center** |

TESTER

• Understand and analysis customer requirements.

• Design test plans, test cases/test procedures/test script/test data.

• Execute test base on test strategy/test plan/test case

• Investigated potential defects and discussed them with developers.•

Logged defects during the test execution phase.

• Setup test environment, execution and report to team

**Skill:**

+ Website testing

+ Application testing

+ Mobile game testing

+ SQL for testing

+ API rest testing

|  |  |
| --- | --- |
| July 2020 - 1 Mar 2021 | **GHMsoft** |

BA

• Understand, suggest and analysis customer's requirements.

• Draw mock-up on Axure RP 9, data stream by diagram.io

• Write documents and data stream on Confluence

• Transfer the requirement to Team Tech

**ACTIVITIES**

|  |  |
| --- | --- |
| OCT 2013 - Sep 2016 | **Volunteer student** |

Member of Volunteer student

- Organize monthly events, connect with all student in university.

- Share how to hunt scholarships and student's life experiences to all

students.

- Helping people around the country.

**HONORS & AWARDS**

|  |  |
| --- | --- |
| 2013-2014 | Scholarship in 2nd semester 2013-2014 . |

**CERTIFICATIONS**

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| --- | --- |
| 2020 | TESTER Certificate by Tester Hanoi Center |

**PROJECTS**

**PROJECT ITJOB**  
(Oct - Oct )

|  |  |
| --- | --- |
| **Customer** | Ho Thi Nhu Hoa |
| **Description** | ITJOB used to manage Users Register, Personal Information, Course, RecruitmentRegister. |
| **Team size** | 1 |
| **My position** | Tester |

|  |  |
| --- | --- |
|  |  |
| **My responsibilities** | Write test case, Test Bugs, Write Report, Manage Bugs on Mantis/ Excel |
| **Technologies used** | SQL Server, excel, API |

**PROJECT NailSpa**  
(Oct - Jan )

|  |  |
| --- | --- |
| **Customer** | Nailspa |
| **Description** | Manage CMS |
| **Team size** | 4 |
| **My position** | Business Analyst |
| **My responsibilities** | • Understand and analysis customer's requirements.  • Draw mock-up on Axure RP 9, data stream by diagram.io • Write documents and data stream on Confluence • Transfer the requirement to Team Tech |
| **Technologies used** | SQL Server, API, Axure RP 9, Snagit 2020, diagram.io |

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