

# Helping Hands

## Youth Outreach Coordinator

For More Information:

<https://www.helpinghandsapp.com/jointeam.html>



### Description

- Finding volunteer placements that match the interests, skills and abilities of the target youth
- Create social media posts and other resources to reach out to youth.
- Complete all forms and record-keeping as required for the program
- Form and participate in community-based youth leadership group
- Conduct community outreach events to foster relationships with community services for our target markets
- Work with organizations to review and improve their youth volunteer program strategies
- Complete service orientations for target youth, creates skill/job development plans and provide ongoing individual support to target youth
- Support in creating lesson plans and content for student workshops including specific workshops for target youth (all youth, especially those with disabilities, newcomers to Canada etc.
- Coordinate with the Youth Advisory Committee, a group of youth who come together to discuss how to increase youth civic engagement in community and help give feedback to improve workshops.
- Assist with creating marketing materials for events as well as distributed educational materials for organization.



(Dates/Times):

A minimum of five-week commitment is required, with a minimum of 10 hours of volunteering per week. Volunteers can wish to work more than the specified time frame if they wish.



### Location

5100, Erin Mills Parkway,  
Mississauga, ON, L5M 4Z5



Computers & Technology

Communication



### SKILLS YOU CAN GAIN



Time Management



Problem Solving



Teamwork



Creativity

Helping  
Youth Get  
Engaged in  
the  
Community



@HelpHandsApp