#### **BOLADE** ADEYEMI

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#### CAREER OBJECTIVES

To be part of a vibrant team where my potentials can be exploited to the maximum, ensuring my future progress with the growth of the organization. To be in an organization which will provide me the opportunity to improve my skills and knowledge meanwhile growing alongside the organization.

#### **EDUCATION**

## **HND**, Computer Engineering Technology

(Distinction)

Federal Polytechnic Ede, Osun State.

## WORK EXPERIENCE

## **Frontend Engineering Trainee**

CodeNest Africa 2022 till date.

## Job Responsibilities

- Computer science fundamentals refresher course.
- 2. Data structures and Algorithm fundamentals.
- 3. Learning and application of HTML and DOM.
- 4. Styling of web pages using Cascaded Style Sheet (CSS) and Bootstrap.
- 5. Javascript fundamentals expositions and mini-projects.
- 6. React Fundamentals and blog clone.
- 7. Github project centralization and website hosting.
- 8. HTML and CSS project deliverables.
- 9. Javascript project deliverables.
- 10. React project deliverables.

## **IT Support Officer**

United Bank for Africa, Lagos State. 2022.

## Job Responsibilities

- 1. Assist to develop and implement IT strategies and relevant policies, based on robust, sustainable technology solution, to support UBA operations and programs.
- 2. Provide maintenance and support for all IT systems to ensure a minimum downtime and fast resolutions of any problem.
- 3. Implement and maintain appropriate Information Security measures.
- 4. Maintain an awareness of new developments in IT and ensured the organization makes the best use of such development.
- Design, develop, implement and coordinate IT policies and procedures.

## **Software Developer**

Brimatel Global Networking, Lagos State 2019.

# Job Responsibilities

- 1. Developed software applications from the backend.
- 2. Ensured updating and optimization of software applications.
- 3. Prepared standard documentation in development of software application.
- 4. Deployed HTML and Unicode for update and development of software application.
- 5. Prepared comprehensive e-lesson notes on students' learning application (Simbibot).
- 6. Integrated online video tutorials on the application software.

#### **IT Intern**

Dormanlong Protective Coatings Limited Lagos State.

2017

#### Job Responsibilities

- 1. Handled projection of presentations during meetings.
- 2. Attended to staff's technical problems.
- 3. Ensuring constant supply of internet to staff's computer systems.
- 4. Performed computer maintenance and networking functions.
- 5. Aided all ICT projects such as installation of CCTV cameras.
- 6. Prepared payment vouchers using Sage.
- 7. Took quarterly inventories of computer devices in the office to determine the state of devices.
- 8. Implementation of IT policies and procedures.
- 9. Requisition and purchase of needed IT equipment and devices for staffs and the company.

## Cyber Café Administrator

RCBC Cybercafé, Ogun State.

2016

#### Job Responsibilities

- 1. Attended to customers' needs.
- 2. Issued time tickets to customers.
- 3. Solved all customers technical issues.
- 4. Received cash payments from customers.
- Recorded sales and expenses in a database.
- 6. Prepared weekly account statements.
- 7. Prepared monthly reports.
- 8. Solved computer networking issues.

## **SKILLS**

- 1. Proficiency in Microsoft Office Suites.
- 2. Fast Typing Skills
- 3. Tech Savvy.
- 4. Proficiency in web-designing using HTML, CSS, bootstrap and Word-press.
- 5. Deep knowledge of creative/graphic design using Corel draw and Photoshop.
- 6. Software development using HTML, CSS, Javascript and React.

## SOFT SKILLS

- 1. Time Management skills
- 2. Emotional Intelligence
- 3. Effective Communication skills.
- 4. Paying attention to details.
- 5. Critical thinking skills.
- 6. Good team players.
- 7. Goal setting and actualization skills
- 8. Impression management skills.

## **INTEREST**

- 1. Surfing the net.
- 2. Reading
- 3. Playing Musical Instrument
- 4. Researching
- 5. Traveling.

## TRAINING AND CERTIFICATE

## Career Kick-start

POISE Nigeria Limited, GFA Work in Progress Alliance and Oxfam Lekki. Lagos State 2021

## **Basics of Digital Marketing**

Poise Nigeria Limited and Avaley Consultants. Lekki, Lagos State. 2021

## **QHSE** Awareness Training.

Lizanga Standard Service Ltd. 2020

Benin, Edo State.

## First Aid and Fire Fighting

Delta State Fire Service. 2020

Benin, Edo State

# Professional Health and Safety Management (HSE 1,2 & 3)

Benitel Resource Management 2020

## **Project Management Professional (PMP)**

Benitel Resource Management 2020

# ASSOCIATIONS AND MEMBERSHIP

Nigerian Association of Technologist in Engineering (NATE)

Associate Member (NATE/0SGB/2016)

### **REFEREES**

Available on request.