

Ben Carter Olcott

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EDUCATION

Boston College | Massachusetts | BA in English with Honors

September 2010 – May 2014

- Honors Thesis: *The Prosperous*, a novel

PROFESSIONAL EXPERIENCE

Montgomery Studios | Los Angeles, CA

May 2018 - Present

Development Intern

- Researched potential project partners and concepts for future scripts.
- Developed scripted and unscripted show pitches, graphic novel and children's book manuscripts,
- Ran personal errands, took notes during meetings, general support to busy independent producer.

1821 Media / Rhea Films | Los Angeles, CA

April 2018 - Present

Development Intern

- Wrote coverage of feature film scripts across all genres.
- Contributed to development meetings with COO, Head of Development, and company partners.
- Tracked scripts, answered phones, took notes during calls and development meetings.

Oxford University Press | New York City & Remote

February 2015 – May 2018

Digital Assistant | April 2015 – May 2018

- Produced and delivered market-ready digital content via backend CMS in project manager role.
- Built web applications for use at 100+ universities across the country with HTML/JavaScript/CSS.
- Supported head of Digital Products: coordinated calendar, answered emails, booked travel.

Editorial Assistant & Assistant Editor | February 2015 – August 2017

- Evaluated manuscripts, coordinated revisions with agents and writers, wrote relevant marketing material.
- Lead liaison on textbook signings valued at \$3million: 20% increase in total pub list value.
- Assisted Senior Acquisitions Editor: coordinated calendar, rolled calls, tracked projects.

Development Intern | February 2015 – April 2015

- Manuscript analysis; recommended revisions to Head of Development.

KGB Bar Literary Magazine | New York City & Remote

February 2015 – Present

Managing Editor | September 2015 – Present

- Redesigned website for modern web and expanded the magazine's social media presence.
- Copyedited submissions, founded Poetry section, developed submissions with staff writers.

Book Reviews Writer & Editor | February 2015 – September 2015

- Solicited poetry and fiction books for review, fostered relationships with publishers, agents, publicists.

Skylight Books | Los Angeles, CA

January 2018 - Present

Bookseller & Event Host

- Answered phones and customer queries with discretion; specialized in contemporary literary fiction.
- Hosted readings and events for major book tours and local readings.

192 Books | New York City

October 2015 – March 2017

Bookseller

- Sold books on store floor; handled phones and general customer service; assisted in book buying.

The Froebe Group | New York City

September 2014 – February 2015

Digital Content Assistant

- Developed/coordinated production of digital media assets with publishers and authors.

WRITING, PUBLICATIONS, AND AWARDS

- *One* (novel forthcoming 2018, Spuyten Duyvil Press); *Sharkpack Selects 2014-2017* (Fathom Books)
- Fiction: Very Short Fiction and New Writers Award top-25 Finalist at *Glimmer Train Press*
- Poetry: 2017 Pushcart Prize and Best of the Net nominations; 2016 Prospero Prize at *SPR Annual*
- TV/Film: *Lucky* (comedy pilot, writer); *Elizabeth* (hour drama pilot, writer); *The Fifth Card* (director, writer)
- Work available at bencarterolcott.com