



BRADLEY ARCHBOLD

 bradarchbold@gmail.com

 0407658801

 Thornton, NSW 2322

PROFESSIONAL SUMMARY

Detail-oriented military intelligence professional adept at collecting and processing information. Strategic and organized with excellent verbal and written communication skills. Reviewing records and making sound judgments about personnel, risks and field operations.

Driven supervisor with over 10 years of experience in surveillance. Proven track record of mentoring and coaching junior staff through extensive theory and practical instruction, as well as development of new courseware and conducting assessments.

Works collaboratively in high-pressure situations. Team player with strong organizational skills completing tasks to a high degree of accuracy. To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

SKILLS

- Organization and Time Management
- Supervision and Leadership
- Excellent Communication
- Data Management
- Instructor, Courseware Developer and Assessor
- Team Collaboration
- Analytical Thinking and Problem Solving
- Calm Under Pressure
- HTML/CSS Expertise
- Programming Languages: Java, C#, .Net, Python

EDUCATION

Coder Academy
Ultimo, NSW

Diploma Of IT:Web Development:
Information Technology

Sololearn
Online • 11/2023

Intro To Python, Intermediate Python: Information Technology

Dromana Secondary College
Dromana, VIC

Devonport High School

WORK HISTORY

RAAF - Air Surveillance Operator
Williamtown, NSW • 10/2013 - Current

- Operated various surveillance radars and satellites.
- Supervised junior operators during surveillance operations.
- Instructed on theory and practical lessons and training.
- Extensive involvement in creation and development of new courseware.
- Responsible for standardizing operational crews, by on the job training and upgrade assessments.
- Operated as a simulator pilot to train air battle managers which involved time pressured critical decision making during stressful situations.
- Maintained awareness of subordinates' personal problems and shortcomings, supporting personal and professional growth.
- Trained in conflict resolution among subordinates, equals and superiors.
- Responded to and assisted in emergencies and humanitarian deployments.

Coles Supermarket - Duty Manager
Frankston, VIC • 11/2006 - 09/2013

- Trained employees in essential job functions and responsible for the management of over 100 team members at any one time.
- Responded to customer concerns by providing friendly, knowledgeable support, and maintaining composure and professionalism.
- Supervised and coordinated team to provide guidance and support and maximize performance.
- Developed and implemented new procedures and policies to improve operational productivity.
- Conducted interviews for new hires and regular performance appraisals of staff to determine compliance of goals and objectives.

Plymouth, UK

- Implemented cost-saving measures to enhance profitability and align with budget.
- Handled customer complaints, resolved issues, and adjusted policies to meet changing needs.
- Applied strong leadership talents and problem-solving skills to maintain team efficiency and organize workflows.