Morgan Lovato, Madison Boman, Claudia Coronel, Hyungi Choi
CS 386 Software Engineering
7 February 2018
Second Meeting

Agenda: Friday February 7- 6 pm in Maker Room of Library
- · Facilitator: Madison
- · Minute Taker: Hyungi
- · This week we will create the document for the first deliverable discuss a good introduction to our product -20 minutes
- Debate what platform to use for project - 10 minutes
- Discuss any interviews made, come up with ideas for potential questions - 20 minutes
- Wrap up with any questions, discuss goals for this week - 10 minutes

Meeting Minutes
1. Meeting begins at 6:14 pm
2. Discussing first deliverable
   a. Debating what platform to use for this project
   b. Discussing any interviews made, come up with ideas for potential questions
   d. Set up the repo
       i. First deliverable & weekly meeting
3. Answering questions
   a. Keeping facilitators in charge
   b. Keeping communication open with other team members
   For example, when you are having a very busy week, update your team member with what is going on in your life.
4. Next week's meeting moved to Monday (2/12/18 same time and place) due to holidays
5. Commitments:
   ● Morgan Lovato - finish interviews (Friday the 9th by 2pm)

   ● Madison Boman - finish interviews (Friday the 9th by 2pm)

   ● Claudia Coronel - finish interviews (Friday the 9th by 2pm), come up with next

     meetings agenda (Monday the 12th by 6 pm)

   ● Hyungi Choi - finish interviews (Friday the 9th by 2pm)