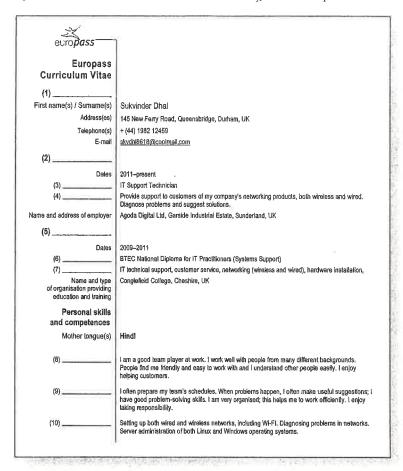# Your future in IT

Speaking 1 Work in small groups. In what area of IT would you most like to work? Why?

Reading 2 Complete the CV with these headings.

a) Education and training
b) Main activities and responsibilities
c) Organisational skills
d) Personal information
e) Personal skills
f) Position held
g) Subjects/Occupational skills covered
h) Technical skills
i) Title of qualification awarded
j) Work experience

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europass

Europass Curriculum Vitae

(1) _____

First name(s) / Surname(s)	Sukvinder Dhal
Address(es)	145 New Ferry Road, Queensbridge, Durham, UK
Telephone(s)	+ (44) 1982 12459
E-mail	skvdhl8618@coolmail.com

(2) _____

Dates	2011–present
(3) _____	IT Support Technician
(4) _____	Provide support to customers of my company's networking products, both wireless and wired. Diagnose problems and suggest solutions.
Name and address of employer	Agoda Digital Ltd, Garside Industrial Estate, Sunderland, UK

(5) _____

Dates	2009–2011
(6) _____	BTEC National Diploma for IT Practitioners (Systems Support)
(7) _____	IT technical support, customer service, networking (wireless and wired), hardware installation,
Name and type of organisation providing education and training	Conglefield College, Cheshire, UK

Personal skills and competences

Mother tongue(s)	Hindi
(8) _____	I am a good team player at work. I work well with people from many different backgrounds. People find me friendly and easy to work with and I understand other people easily. I enjoy helping customers.
(9) _____	I often prepare my team's schedules. When problems happen, I often make useful suggestions; I have good problem-solving skills. I am very organised; this helps me to work efficiently. I enjoy taking responsibility.
(10) _____	Setting up both wired and wireless networks, including Wi-Fi. Diagnosing problems in networks. Server administration of both Linux and Windows operating systems.

Speaking 3 Work in pairs. Discuss these questions.

1 What technical skills do you have? Where have you used them?
2 What personal skills do you have? In what situations have you used them?

Writing 4 Write your own CV. Use the Europass CV structure in 2.

Language

Verbs to talk about career plans	
We can use **plan/intend/hope/expect** + to-infinitive to talk about career plans.	**I hope to manage** my own team. **I expect to stay** with this company for many years.

Speaking 5 Work in pairs. Tell your partner about your career plans. Talk about further qualifications, skills and positions.