

VIII – House Rules Addendum (This is Posted Inside Each Home)

House Rules

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Break these rules and your stay will be terminated

You have 3 warnings ONLY

(RED TYPE = IMMEDIATE REMOVAL FROM HOME)

**1) SAFETY:**

- a) No loitering or hanging out in the front yard for any reason. The back patio is used for this.
- b) Keep entry and exit doors closed and locked at all times
- c) No weapons, drugs, or paraphernalia of any kind
- d) Do not leave items on the floor that may cause a slipping or trip hazard
- e) If you spill anything on the floor immediately wipe it up and then place a wet floor sign
- f) In case of an emergency, we need all residents to sign in and out of the home when leaving the property.

**2) GENERAL:**

- a) Do not steal or use another person's items without permission.
- b) Do not open or enter any cabinets or closets with locks
- c) Turn lights off when not in use
- d) You may NOT enter another resident's room at any time
- e) Keep room door closed at all times
- f) Clothes must be worn outside of your room.
- g) Never leave personal items unattended in common areas of the home
- h) Kitchen closes at 8pm
- i) Residents can enter the home during these hours ONLY:
  - 6AM-11PM Sunday – Thursday, 12am TV off
  - 6AM – 12AM Friday and Saturday, 12am TV off
  - 24 hour prior written notice must be given for any & all exception
- j) If you are diabetic or need to give yourself shots using a syringe, you will need to have a medical grade bin to dispose of used needles properly.

**3) SMOKING, ALCOHOL, AND DRUGS:**

- a) Smoking on backyard patio ONLY
- b) No Alcohol consumption or storage of alcohol in or around premises
- c) Do not share medication
- d) No storage or use of illegal drugs or unprescribed medication allowed
- e) Everyone is subject to random UA

**4) CLEANLINESS:**

- a) Put trash in the trash can, put dirty dishes in the sink, clean up after you use the bathroom
- b) Your room shall be kept in an orderly and sanitary condition at ALL times
- c) Food is only to be consumed in the kitchen.
- d) Food is NOT ALLOWED in bedrooms at any time.
- e) If you spill anything or make a mess anywhere in the house including your room you will be responsible for cleaning it up.

**5) YOUR ROOM:**

- a) You may NOT enter another resident's room at any time
- b) Mattress covers must NEVER be removed
- c) Keep room door closed at all times
- d) Keep personal items inside of your room (Valuable Items should be secured)
- e) All rooms are subject to search by Anchor House staff

**6) PERSONAL HYGIENE**

- a) Diapers, bed pads, or any personal hygiene items must be disposed of properly.
- b) You shall keep up with your personal hygiene by bathing and brushing your teeth frequently.
- c) You shall have no complaints that you or your personal space has offensive odors.

**7) BEHAVIOR:**

- a) No aggressive or violent behavior EVER!
- b) No profanity or offensive language directed at any residents, neighbors, or Anchor staff or helpers
- c) No lending or borrowing money, cars or other property from other residents or neighbor
- d) All residents must attend outpatient treatment
- e) No romantic advances on Anchor House staff

**8) LAUNDRY:**

- a) Use of Laundry on scheduled day and time ONLY
- b) Laundry area must be clean
- c) You may not wash another person's clothes
- d) You may not put feces soiled items into any washer or dryer in the home

**My signature signifies, I have read and understand what I can and cannot do while living in Anchor House. I understand and agree that if I break any rules within this document in red type, my stay will be terminated immediately, and I will be banned from living in other homes that Anchor Housing manages.**

X \_\_\_\_\_

Date: \_\_\_\_\_