

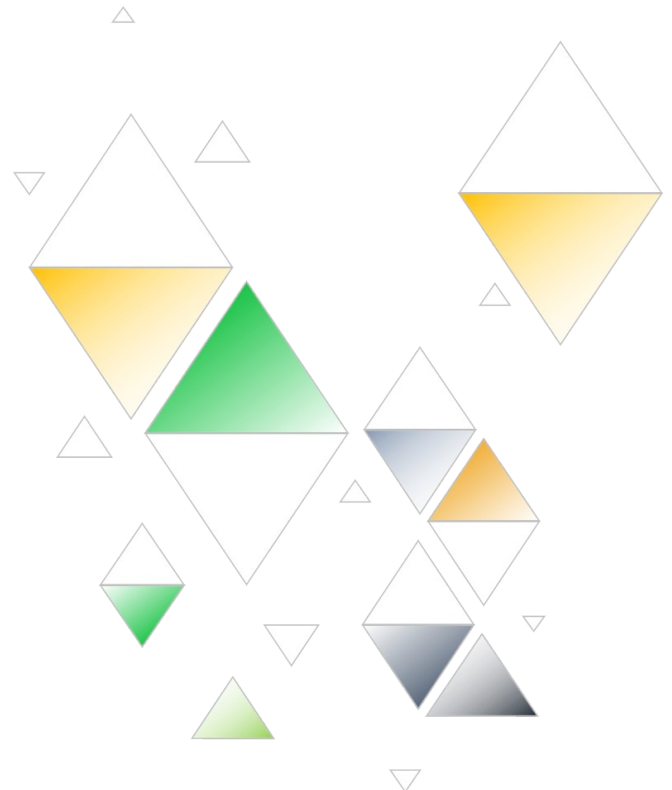


# SOFTWARE QUALITY CONTROL PLAN

Project Name :

PROJECT ID:

DATE: 00/00/0000



# DOCUMENT CONTROL

FILE NAME		DOCUMENT ID
SUSPENDED CEILING CHECKLIST		
Site Location	ISSUE DATE	LAST SAVED DATE

# DOCUMENT APPROVALS

ROLE	NAME	SIGNATURE	DATE
Project Architect			
Structural engineers			
Project Manager			
Quality Assurance Manager			
Supervising Architect			

Description to be checked	Accept	Reject	Remarks
<b>PRE-CHECKS FOR CEILING</b>			
Check ceiling specification			
Check ceiling height from datum line			
Check perimeter details			
Check bulkhead sections			
Check A/C installation complete (ducting)			
Check water, sewer and fire mains installation complete			
Check electrical(trays, trunking and mains)installation complete			
Check fixing methods and sub-structure of ceiling			
Check plaster to walls at shadowline or ceiling level			
Has first coat of paint been applied at ceiling level			
Check if area is weatherproof			
<b>BEFORE CEILING TILES ARE INSTALLED</b>			
Make sure hangers are securely fixed to slab			
soffitAre all A/C diffusers in place			
Are electrical and wiring to A/C complete			
Are all A/C drains connected, sloping and tested			

Ensure A/C piping lagged and tested			
All sprinkler heads in place, inline and tested			
All electrical wiring complete			
All FD wiring complete and detection boxes in			
Ensure that all bulkheads are level and straight			
Are shadowlines straight and clean			
All specialist wiring complete			
Ensure that ceiling is re-checked after boarding			

	GENERAL REMARKS