

SAJIB BISWAS

Manager (Operations), Jalalabad, Hathazari Road, Chittagong.

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SUMMARY OF QUALIFICATIONS

- Over 5 years of experience as Process engineer in Oil & Gas, Petrochemical projects. 7+ years of experience in operations of medium scale petroleum refinery.
- Strong computer literacy. Very good basic of C/Java/Python, website development using Linux/HTML/CSS/PHP and advanced user of all necessary office applications.
- Familiarity with all process safety requirements and Best Practices Project Management. Have knowledge of HAZOP and AUTOCAD. Process Simulation Software (Aspen HYSYS)
- Experience of Catalytic Reforming, Hydro-desulfurization, Distillation, Xylene separation etc.
- Good understanding of process control instruments like transmitters, control valves, temperature sensors etc.
- Able to perform predictive and root cause analysis of problems and then initiate corrective action.
- Familiar with various International codes like API, ASME and NFPA
- Bachelor of Engineering in Chemical Engineering and Polymer Science.

PROFESSIONAL EXPERIENCE:-

MANAGER (OPERATIONS)

JANUARY 2013- OCTOBER 2015

SUPER REFINERY (PVT.) LIMITED

- Overseeing the total production process of Motor Gasoline, MTT and Diesel in the factory.
- Planning and implementing efficient production strategy to meet the delivery schedule to various customers.
- Analyze the production process to determine existing limitations and possible improvements.
- Create new plan/processing system for betterment of the factory and to cope with the market trend and help related personnel to adapt the new system.
- Ensuring occupational safety regulations are maintained.
- Engage manpower in various sections of the factory and prepare their duty roster, maintain safe and clean work environment for them.
- Maintain compliance with the local labor law and other regulatory policies applicable for manufacturing industries.
- Prepare monthly and yearly reports of production and present it to higher authority.
- To liaison with different departments such as raw material suppliers, customers, equipment suppliers, etc.

ASSISTANT/ DEPUTY MANAGER
SUPER REFINERY (PVT.) LIMITED

JANUARY 2008- DECEMBER 2012

- Working as a part of delivery of petroleum products.
- Monitor product standards and implement corrective actions for quality control.
- Operating the DCS control panel (Honeywell control system).
- Keeping log of various parameters of the process plant time to time.
- Maintaining records of inventories of the process unit.
- Prepare and submit Technical Reports, Monthly & Yearly Progress reports, Production reports, Annual Budget estimates, Technical proposals to higher management for further action.

ACADEMIC QUALIFICATIONS

Bachelor of Science in Engineering

2007

Major: Chemical Engineering & Polymer Science.

Shahjalal University of Science and Technology
Sylhet, Bangladesh.

REFERENCE

Available upon request.